



**DELEGATION OF THE DUTIES OF THE  
CITIZENSHIP AND ENROLMENT REGISTRAR**  
under Section 3.3(a) of the Citizenship Act, TNS 10/2011

TNO 2/2025

BACKGROUND:

- A. Section 3.3(a) of the Citizenship Act, TNS 10/2011 authorizes the citizenship and enrolment registrar, with the approval of the director of community services, to delegate in writing the exercise of any of the citizenship and enrolment registrar's duties to another Toquaht government employee;
- B. The citizenship and enrolment registrar wishes to delegate the exercise of their duties set out in section 3.2 of the Citizenship Act, TNS 10/2011 (the "**Duties**") to the administrative assistant (the "**Delegation**"); and
- C. The director of community services approved the Delegation in writing as of January 10, 2025.

NOW THEREFORE:

1. The citizenship and enrolment registrar hereby delegates the exercise of their Duties set out in section 3.2 of the Citizenship Act, TNS 10/2011 to the administrative assistant in accordance with section 3.3(a) of the Citizenship Act, TNS 10/2011.
2. For greater certainty, while the Delegation is in effect, the administrative assistant reports to the law clerk regarding Duties carried out under the Delegation.
3. For greater certainty, this Delegation does not affect or limit the authority of the citizenship and enrolment registrar to exercise the Duties.
4. This Delegation is in effect until revoked in writing by the director of community services.

*Naomi Mack*

Naomi Mack  
Citizenship and Enrolment Registrar

2025-01-10

Date