



**Toquaht
Nation**

EMPLOYMENT OPPORTUNITY – Maintenance and Asset Technician

(Permanent Full Time)

About Toquaht Nation

Toquaht Nation is a self-governing modern treaty nation situated on the West Coast of Vancouver Island in Barkley Sound. Known as the $\acute{t}uk^waa\acute{t}ath$ (Toquaht People), we are a resilient community dedicated to the development of our Nation. We strive to honour the teachings of our ancestors and safeguard our $\acute{h}aa\acute{h}uu\acute{f}i$ (traditional territory).

Toquaht envisions a healthy community where $mas\acute{c}im$ (citizens) can fulfill their social, spiritual, and economic needs. Guided by our ancestors and rooted in our traditions, we draw strength from our connection to our guiding principles:

- $hi\acute{s}ukma\acute{c}awaak$ – Everything is one
- $qwaa\acute{a}\lambda in\acute{c}awaak$ – How we are one
- $\acute{r}uu\acute{a}tuk$ – Taking care of one another
- $\acute{r}iisaak$ – Highest respect

Position Summary

The Maintenance and Asset Technician reports to the Asset Manager and is responsible to provide technical and maintenance support for a planned infrastructure maintenance program. Infrastructure includes a combination of gravel road infrastructure (including culverts); bridges; buildings and structures; cultural assets (totems, directional signage); day-use facilities; beaches; marine facilities, vehicles and heavy equipment fleets; marine fleet; radio communications systems; for the TNG.

Major areas of Responsibilities

- Support the planning, scheduling and performing the work of the day-to-day operations and maintenance of TNG owned assets, including but not limited to buildings, building systems, equipment, fleet vehicles, etc.
- Response to maintenance emergencies
- If certified, operations of equipment when required (gravel truck, fire truck, backhoe, UTV, other equipment as acquired)
- Perform mechanical repairs and maintenance within acquired skillset and/or organize external professionals where needed to complete repairs and maintenance according to standards
- Support the resolution of unexpected factors and conditions such as equipment breakdown, building system failures, weather conditions, problems, complaints, etc.
- Work with the Asset Manager to ensure all required tools, materials, labor and/or contractors are on hand to perform all scheduled maintenance activities

Qualifications and Experience

- Plumbing, carpentry and mechanical systems service and repair experience or certification or an acceptable combination of education, training and at least 3 years of experience working in a related capacity
- Experience in automotive repairs or certification an asset
- Small Vessel Operator Proficiency (SVOP) certification or willingness to obtain
- Experience in organizing work and project planning, and communicating requirements to ensure the program objectives are met
- An ability to use good judgement and know own limitations and when to seek qualified tradespeople
- First Aid certification or willingness to obtain

Operational Requirements

- Valid class 1 or 3 driver's license
- Understanding of/respect for the culture and heritage of First Nations Peoples
- Always maintain confidentiality and professionalism
- This position is primarily located in Macoah, but may require some travel
- Adequate computer knowledge and experience using Microsoft programs
- Ability to work outdoors and in inclement weather
- Willingness and ability to work overtime, including evenings and weekends

What We Offer

Toquaht Nation Government is please to offer a generous compensation package which includes:

- This position is full-time, 37.5 hours per week, paying \$40.17-45.78/hr
- Extended health and benefits plan (Employer paid)
- Pension plan (5% Employee, 8% Employer)
- 3-weeks vacation plus paid time off over the Christmas holidays
- 15 observed statutory holidays
- 15 days of wellness leave annually
- Training opportunities

To Apply

We invite qualified applicants to submit a resume and cover letter to careers@toquaht.ca, with the position title in the subject line. Please apply as soon as possible, as we will be reviewing on an ongoing basis. We appreciate all applicants for their interest in working with Toquaht Nation, however only those selected for an interview will be contacted. This position is open until filled.

Persons of Indigenous background will be given preference. S16(1) CHRA