

# Council Meeting

Wednesday September 4<sup>th</sup>, 2024  
Meeting by Zoom  
**AGENDA**

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<https://us02web.zoom.us/j/87915213618?pwd=KoysKqjxHqOOVQE2XUNJOhtjKftmdu.1>

**Meeting ID:** 879 1521 3618

**Passcode:** 358092

**Start time:** 9:00 a.m.

**Guest:** Donna Monteith

Convening the meeting

Adoption of Agenda

Approval of minutes from July 29, 2024

## **STARTS CM00676**

### **REGULAR BUSINESS**

#### **1) PETITIONS, DELEGATIONS & PRESENTATIONS**

#### **2) REQUEST FOR DECISION AND LEGISLATION**

##### **a) Request for Decision**

##### **i) Toquaht Nation 1<sup>st</sup> Quarter financial report for 2024/25**

(1) The standing committee on finance met on August 8<sup>th</sup> and recommend approval

*THAT Council resolve to receive the recommendation from the Standing Committee on Finance and approve the 1st Quarter financial report for 2024/25.*

##### **b) Request for Decision**

##### **i) Economic Development Committee members**

(1) With the new Asset department up and running do we want to add the director of assets to the committee line up?

*THAT the Council resolve to .....*

#### **3) INFORMATION FOR RECEIPT**

#### **4) CORRESPONDANCE FOR RECEIPT**

##### **a) QST Minutes and financial statements as at 2024-03-31**

*THAT the Council resolve to receive the Qacca Settlement Trust minutes from February 14, 2024 and March 27, 2024 as well as the financial statements dated March 31, 2024.*

#### **5) QUARTERLY DEPARTMENT REPORTS**

##### **a) Community Services**

##### **b) Law Clerk & Administration**

##### **c) Finance**

- 
- d) Capital Projects
  - e) Economic Development
  - f) Lands & Resources
  - g) Assets

*THAT the Council resolve to receive the Toquaht Administration department reports for the first quarter of 2024-2025.*

**6) LATE ADDITIONS**

**Additions/deletions**

- 
- 

Adjourn meeting

# Council

Monday July 29<sup>th</sup>, 2024

Meeting by Zoom

## DRAFT Meeting Minutes

Present: Kirsten Johnsen, Kevin Mack, Anne Mack

Absent: Noah Plonka, Lisa Morgan

Guest: Donna Monteith

Chair: Kirsten Johnsen

Recorder: K Johnsen

Quorum was present throughout the meeting

### Convened 9:00 a.m.

Agenda adopted by consensus

Minutes from May 16, 2024 approved by consensus

### STARTS CM00674

#### 1) PETITIONS, DELEGATIONS & PRESENTATIONS

#### 2) REQUEST FOR DECISION AND LEGISLATION

##### a) Request for Decision

##### i) Toquaht Nation audited financial statements dated March 31, 2023

(1) Consolidated Financial Statements

(2) Annex A

(3) Signature Documents

(4) July 23, 2024 Finance Committee meeting reviewed and recommend approval

**CM00674 MOVED: Kevin Mack SECONDED: Anne Mack**

THAT Council resolve to receive the recommendation from the Standing Committee on Finance and approve the audited financial statements dated March 31, 2024.

YES: 3

NO: 0

Motion Carried

##### b) Request for Decision

##### i) Review transfer applications

(1) Review and request Council provide a TNCR (Toquaht Nation Council Resolution) for transfer of the following.

(2) Toquaht Citizenship & Enrolment Committee reviewed and recommend approval

**CM00675 MOVED: Anne Mack SECONDED: Kevin Mack**

THAT the Council resolve to give notice to the Registrar of the acceptance of Philip Edward Martin Mack transferring into Toquaht Nation from the Tshshaht First Nation and to request that departmental records be amended to reflect their addition to our registry.

FULL NAME: Philip Edward Martin Mack

BIRTHDATE: October 4, 1985

REGISTRY NO: 6650070201

YES: 3

NO: 0

Motion Carried

- 3) INFORMATION FOR RECEIPT
- 4) CORRESPONDANCE FOR RECEIPT
- 5) QUARTERLY DEPARTMENT REPORTS
- 6) LATE ADDITIONS

Adjourned 9:45 a.m.

Minutes prepared by <b>Chairperson</b>  <b>Law Clerk</b>  <b>Date</b>
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Financial Statements of  
**Toquaht Nation**

Budget vs. Actual  
**2024-2025**

June 30, 2024

As @:  
08/02/24 14:14 PM



**2024 - 2025****Table of Contents**

Consolidated Statement of Financial Position	.....	4
Consolidated Statement of Operations	TN Annual Budget Act	6
Consolidated Statement of Operations	Additional Grants & Other Funded Projects	8
Administration	TN Annual Budget Act	9
Community Services	TN Annual Budget Act	25
Lands, Public Works & Natural Resources	TN Annual Budget Act	38
Capital Projects & Economic Development	TN Annual Budget Act	53
Additional Grants & Other Funded Projects	Additional Grants & Other Funded Projects	72
- ISC Pandemic Planning and Response		
- FNHA Help our Helpers		
- BC Climate Action Program		
- FNHA Health Action Grant		
- FNEESC		
- FNEESC Student Worker Employment Program		
- Community Projects - Garden		
- Clayquot Biosphere Trust		
- Secret Beach Cookhouse		

**Toquaht Nation**  
**Consolidated Statement of Financial Position**  
**June 30, 2024**

**Current Assets**

Cash in Bank	39,177,233.27
Accounts Receivable	4,400,630.11
Due to/from Toquaht Management	98,047.47
Due to/from Toquaht Marina & Campground	183,519.22
Due to/from Toquaht Holdings	409,996.42
Due to/from Toquaht Forestry LP	(32,312.32)
Prepaid Expenses	28,527.24
	<u>44,265,641.41</u>

**Capital Assets**

Land	6,253,621.93
Building	7,644,358.36
Equipment - Automotive	320,620.00
Equipment - Boats	423,549.00
Water Systems	8,904,407.56
Forestry Rd Gate	37,478.67
Computer Equipment	160,370.18
Equipment - Generator	183,422.00
Equipment - General	560,263.22
Marina	4,017,245.00
Roads	9,273,000.98
Band Housing	3,033,609.00
Lot	39,697.88
Loader	25,000.00
Secret Beach Water System	399,387.00
Macoah Sewer System	3,126,625.00
Accumulated Amortization	(3,237,122.80)
	<u>41,165,532.98</u>

**Other Assets**

Investment in BC FN Gaming Revenue	110.00
Investment in Hayu Fishing Ltd.	(460.75)
Shares - Ucluelet COOP	1,200.24
Investment in Toquaht Holdings LP	16,036,527.00
Investment In LW - Implementation	5,179,039.30
Adjustment to FMV	294,697.75
Accumulated Remeasurement Gains/Losses	(222,579.79)
Investment In Toquaht Aquaculture	0.01
Investment In Toquaht Holdings Ltd.	(305.84)
	<u>21,288,227.92</u>

**Total Assets**

106,719,402.31



**Toquaht Nation**  
**Consolidated Statement of Financial Position**  
**June 30, 2024**

<b>Current Liabilities</b>	
Bank Rec/AP Clearing	959,377.43
Accounts Payable	1,176,789.97
Accounts Payable - YE Accrual	30,000.00
Damage/Security Deposits	15,675.00
Deferred Revenue	8,119,132.45
Hold Backs Payable	295,727.90
Lifecycle Infrastructure Reserve	997,681.00
GST Collected	4,526.26
Wages Payable	211,322.02
Vacation Pay Payable	82,462.30
WCB Payable	4,735.70
EI Payable	5,897.20
CPP Payable	20,781.62
Income Tax Payable	17,281.27
EHT Payables	5,095.77
Rent Payable to Social Housing	3,175.00
TFSA Contributions Payable	(2,322.60)
	<u>11,947,338.29</u>
<b>Long Term Liabilities</b>	
Loan Payable BMO	458,304.78
Loan Payable BMO-68 Hectars	260,904.87
BMO Loan 3820 699271	543,447.73
Loan Payable BMO IT Lands	4,966,965.36
Funds in Trust	146,411.35
	<u>6,376,034.09</u>
<b>Equity</b>	
Equity	81,363,979.71
Surplus/(Deficit)	7,032,050.22
	<u>88,396,029.93</u>
<b>Total Liabilities &amp; Equity</b>	<u>106,719,402.31</u>

**Toquaht Nation**  
**June 30, 2024**

**Consolidated Statement of Operations**  
**TN Annual Budget Act - Variance Report**

		<u>2024/2025</u>	<u>2024/2025</u>	
		<u>Budget</u>	<u>Actual</u>	
		<u>Full Year</u>	<u>30-Jun</u>	<u>Variance</u>
<b><u>Revenue</u></b>				
4050	AANDC - Other Funds Received	15,600.00	0.00	15,600.00
4110	BC Funds Received	1,066,293.00	178,850.02	887,442.98
4115	BC Gaming Revenue	1,803,228.00	283,602.84	1,519,625.16
4210	FFA-BC-Funds Received	17,176.00	17,924.61	(748.61)
4250	FFA Funds Received	7,898,523.00	7,898,524.00	(1.00)
4255	FFA - Other	457,581.00	20,581.00	437,000.00
4350	NTC Health Canada	0.00	14,839.00	(14,839.00)
4380	NTC Patient/IRS Travel Reimb	24,000.00	0.00	24,000.00
4390	NTC Other	2,424.00	9,639.00	(7,215.00)
4615	DFO	1,532,872.00	1,218,675.00	314,197.00
4675	Cost Recoveries	900.00	127,636.43	(126,736.43)
4765	Maa-nulth Treaty Society	280,000.00	0.00	280,000.00
5850	Rental Income	96,436.00	20,681.25	75,754.75
5950	Interest Income	1,254,780.00	167,450.65	1,087,329.35
5960	Other Income	812,115.00	46,055.58	766,059.42
		<u>15,261,928.00</u>	<u>10,004,459.38</u>	<u>5,257,468.62</u>
<b><u>Surpluses</u></b>				
9704	Tsf to/from General Surplus	11,907,645.00	11,907,645.00	0.00
		<u>11,907,645.00</u>	<u>11,907,645.00</u>	<u>0.00</u>
<b><u>Total Revenue &amp; Surpluses</u></b>		<u>27,169,573.00</u>	<u>21,912,104.38</u>	<u>5,257,468.62</u>
<b><u>Expenses</u></b>				
7120	Administration	17,719.00	17,719.00	0.00
7125	Advertising	17,000.00	0.00	17,000.00
7140	Allowance - Comfort	1,600.00	0.00	1,600.00
7150	Allowance - Grade 1 to 12	7,600.00	1,166.63	6,433.37
7152	Allowance - Graduation	500.00	0.00	500.00
7154	Allowance, Living - Post Secondary	115,500.00	22,056.25	93,443.75
7180	Audit & Accounting	77,100.00	29,000.00	48,100.00
7212	Bank Charges & Interest	10,560.00	9,310.53	1,249.47
7230	Basic Needs & Prevention	10,000.00	510.70	9,489.30
7260	Books & Supplies - Grade 1 to 12	3,800.00	0.00	3,800.00
7262	Books & Supplies - Post Secondary	7,000.00	1,351.21	5,648.79
7275	Bursaries	1,950.00	0.00	1,950.00

7355	Committed Funds	99,015.00	0.00	99,015.00
7359	Consulting Contract	686,000.00	107,826.97	578,173.03
7360	Consulting	597,019.00	43,618.74	553,400.26
7362	Courier/Postage	2,000.00	370.44	1,629.56
7390	Cultural	32,000.00	1,338.99	30,661.01
7440	Distribution	252,000.00	0.00	252,000.00
7460	Donations	10,900.00	2,236.00	8,664.00
7480	Dues/Memberships	45,584.00	6,529.42	39,054.58
7500	Elders Engagement	10,000.00	700.00	9,300.00
7502	Elders Group and Supports	10,000.00	0.00	10,000.00
7504	Elders Minor Home Repair	15,000.00	0.00	15,000.00
7510	Emergency Fund	25,000.00	4,050.00	20,950.00
7558	Engineering	558,600.00	127,275.23	431,324.77
7568	Equipment Purchases	3,115,154.00	19,594.20	3,095,559.80
7570	Equipment Rental	28,500.00	1,467.96	27,032.04
7680	Fuel/Oil/Grease	6,000.00	2,211.27	3,788.73
7682	Funeral Expenses	10,000.00	0.00	10,000.00
7865	Remuneration - Council	348,103.00	102,003.79	246,099.21
7867	Remuneration - Cmte/Dir	38,550.00	2,100.00	36,450.00
7868	Honorarium - Citizens	16,700.00	600.00	16,100.00
7955	Insurances & Licences	112,697.00	99,757.00	12,940.00
8010	Janitorial	12,000.00	2,340.00	9,660.00
8228	Legal Fees	551,943.00	28,667.58	523,275.42
8250	ICWSS/DFO	2,942,556.00	0.00	2,942,556.00
8251	Loan Payment - Principal	350,000.00	99,123.96	250,876.04
8312	Materials and Supplies	582,470.00	39,334.20	543,135.80
8325	Meeting Expense	95,400.00	14,835.62	80,564.38
8400	Moorage	1,400.00	0.00	1,400.00
8460	Non Insured Benefits	15,000.00	2,057.50	12,942.50
8470	NTC Service Agreement	110,000.00	28,214.00	81,786.00
8530	Office Supplies	13,000.00	2,919.01	10,080.99
8670	Professional Fees	2,421,900.00	288,966.05	2,132,933.95
8672	Property Tax	25,000.00	19,721.49	5,278.51
8825	Rent	108,000.00	27,000.00	81,000.00
8828	Repairs and Maintenance	118,500.00	16,246.99	102,253.01
8960	Social Assistance - Basic	47,000.00	5,446.26	41,553.74
8977	Short Term Citizen Contracts	37,700.00	4,925.00	32,775.00
8978	Sub Contract	10,220,500.00	1,955,024.41	8,265,475.59
8990	Substance Use Supports	100,000.00	0.00	100,000.00
9050	Team Toquaht Events	30,000.00	0.00	30,000.00
9070	Training	74,000.00	1,257.58	72,742.42
9072	Travel - Staff	43,300.00	7,435.28	35,864.72
9075	Travel - Exec	35,000.00	5,730.25	29,269.75
9076	Travel - Committee	4,500.00	159.51	4,340.49
9077	Travel - Citizens	33,000.00	13,367.78	19,632.22
9079	Travel - Patient/IRS	24,000.00	6,235.32	17,764.68
9082	Tuition - Post Secondary	110,000.00	45,451.47	64,548.53
9180	Utilities	154,336.00	19,643.29	134,692.71
9460	Youth Activity	10,000.00	1,965.69	8,034.31
6600:6999	Wages & Benefits	2,609,917.00	409,496.36	2,200,420.64
		<u>27,169,573.00</u>	<u>3,648,358.93</u>	<u>23,521,214.07</u>
	Surplus/(Deficit)	<u>0.00</u>	<u>18,263,745.45</u>	<u>(18,263,745.45)</u>

**Toquaht Nation**  
**June 30, 2024**

**Consolidated Statement of Operations**  
**Additional Grants & Other Funded Projects - Budget Variance Report**

	<u>2024/2025</u> <u>Budget</u> <u>Full Year</u>	<u>2024/2025</u> <u>Actual</u> <u>30-Jun</u>	<u>Variance</u>
<b><u>Revenue</u></b>			
4615 DFO	1,000,000.00	1,000,000.00	0.00
4765 Maa-nulth Treaty Society	100,000.00	0.00	100,000.00
5960 Other Income	486,281.00	260,000.00	226,281.00
	<u>1,586,281.00</u>	<u>1,260,000.00</u>	<u>326,281.00</u>
<b><u>Surpluses</u></b>			
<b><u>Total Revenue &amp; Surpluses</u></b>	<u>1,586,281.00</u>	<u>1,260,000.00</u>	<u>326,281.00</u>
<b><u>Expenses</u></b>			
7120 Administration	26,000.00	26,000.00	0.00
7359 Consulting Contract	92,281.00	5,875.00	86,406.00
7360 Consulting	90,961.00	2,000.00	88,961.00
8228 Legal Fees	100,000.00	0.00	100,000.00
8250 ICWSS/DFO	1,000,000.00	0.00	1,000,000.00
8670 Professional Fees	186,078.00	0.00	186,078.00
6600:6999 Wages & Benefits	90,961.00	0.00	90,961.00
	<u>1,586,281.00</u>	<u>33,875.00</u>	<u>1,552,406.00</u>
Surplus/(Deficit)	<u>0.00</u>	<u>1,226,125.00</u>	<u>(1,226,125.00)</u>

**Administration**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9090-Administration**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	683,061	683,062	(1)
4675	Cost Recoveries	0	67,092	(67,092)
5950	Interest Income	1,134,000	137,256	996,744
5960	Other Income	1,200	0	1,200
	<b>Total Revenue</b>	<b>1,818,261</b>	<b>887,410</b>	<b>930,851</b>
<b>Expenses</b>				
7125	Advertising	10,000	0	10,000
7180	Audit & Accounting	75,000	29,000	46,000
7212	Bank Charges & Interest	10,500	9,311	1,189
7359	Consulting Contract	188,500	27,804	160,696
7360	Consulting	65,000	1,181	63,819
7362	Courier/Postage	2,000	370	1,630
7440	Distributions - Citizens	252,000	0	252,000
7480	Dues/Memberships/Licences	37,278	6,354	30,924
7568	Equipment Purchases	52,810	10,799	42,011
7570	Equipment Rental	10,000	1,468	8,532
7955	Insurances & Licences	90,000	92,907	(2,907)
8010	Janitorial	12,000	2,340	9,660
8228	Legal Fees	10,000	1,136	8,864
8312	Materials and Supplies	1,500	276	1,224
8325	Meeting Expense	7,500	0	7,500
8530	Office Supplies	12,000	2,898	9,102
8670	Professional Fees	27,500	4,363	23,137
8825	Rent	108,000	27,000	81,000
8828	Repairs and Maintenance	9,500	584	8,916
8977	Short Term Citizen Contracts	700	0	700
9050	Team Toquaht Events	10,000	0	10,000
9070	Training	20,000	0	20,000
9072	Travel - Staff	18,000	4,054	13,946
9180	Utilities	25,000	6,122	18,878
6600:6999	Wages & Benefits	763,473	187,331	576,142
	<b>Total Expenses</b>	<b>1,818,261</b>	<b>415,297</b>	<b>1,402,964</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>1,818,261</b>	<b>415,297</b>	<b>1,402,964</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>472,113</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9020-Records & Registires**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	178,825	178,825	0
	<b>Total Revenue</b>	<b>178,825</b>	<b>178,825</b>	<b>0</b>
<b>Expenses</b>				
7568	Equipment Purchases	25,000	0	25,000
7867	Honorarium - Committee	900	150	750
8228	Legal Fees	33,000	0	33,000
6600:6999	Wages & Benefits	119,925	10,870	109,055
		<b>178,825</b>	<b>11,020</b>	<b>167,805</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>178,825</b>	<b>11,020</b>	<b>167,805</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>167,805</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9010-Governance**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	693,775	693,775	0
	<b>Total Revenue</b>	<b>693,775</b>	<b>693,775</b>	<b>0</b>
<b>Expenses</b>				
7125	Advertising/Appreciation/Promo	5,000	0	5,000
7180	Audit & Accounting	2,100	0	2,100
7359	Consulting Contract	108,000	35,100	72,900
7360	Consulting	25,000	0	25,000
7390	Cultural	10,000	0	10,000
7460	Donations	1,400	2,236	(836)
7480	Dues/Memberships/Licences	1,001	1	1,000
7865	Remuneration - Council	348,103	102,004	246,099
7867	Remuneration - Committee	23,400	750	22,650
8228	Legal Fees	50,000	1,954	48,046
8325	Meeting Expense	35,000	6,163	28,837
8670	Professional Fees	20,000	0	20,000
9070	Training	10,000	0	10,000
9075	Travel - Exec	35,000	5,730	29,270
9076	Travel - Committee	1,550	160	1,390
9077	Travel - Citizens	2,500	8,789	(6,289)
9180	Utilities	6,000	1,500	4,500
6600:6999	Wages & Benefits	9,721	4,079	5,642
		<b>693,775</b>	<b>168,466</b>	<b>525,309</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>693,775</b>	<b>168,466</b>	<b>525,309</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>525,309</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9095-Capacity Action Plan**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	20,000	0	20,000
4250	FFA-CDA-Funds Received	105,000	105,000	0
5960	Other Income	50,000	0	50,000
	<b>Total Revenue</b>	<b>175,000</b>	<b>105,000</b>	<b>70,000</b>
<b>Expenses</b>				
7359	Consulting Contract	140,000	6,500	133,500
9050	Team Toquaht Events	20,000	0	20,000
9070	Training	15,000	0	15,000
		<b>175,000</b>	<b>6,500</b>	<b>168,500</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>175,000</b>	<b>6,500</b>	<b>168,500</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>98,500</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1400-Economic Development**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4210	FFA-BC-Funds Received	17,176	17,925	(749)
4250	FFA-CDA-Funds Received	171,824	171,824	0
	Total Revenue	<u>189,000</u>	<u>189,749</u>	<u>(749)</u>
<b>Expenses</b>				
7360	Consulting	30,000	0	30,000
8228	Legal Fees	150,000	4,993	145,007
8670	Professional Fees	9,000	8,919	81
		<u>189,000</u>	<u>13,912</u>	<u>175,088</u>
<b>Other Expenses</b>				
	Total Expenses	<u>189,000</u>	<u>13,912</u>	<u>175,088</u>
	Surplus/(Deficit)	<u>0</u>	<u>175,836</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1135-Implementation**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	5,480	5,480	0
4250	FFA-CDA-Funds Received	728,050	728,050	0
4675	Cost Recoveries	0	60,000	(60,000)
4765	Maa-nulth Treaty Society	80,000	0	80,000
5950	Interest Income	120,780	30,195	90,585
	<b>Total Revenue</b>	<u>934,310</u>	<u>823,725</u>	<u>110,585</u>
<b>Expenses</b>				
7212	Bank Charges & Interest	60	0	60
7360	Consulting	80,000	0	80,000
7867	Remuneration - Cmte/Dir	7,800	1,200	6,600
8228	Legal Fees	65,000	4,218	60,782
8670	Professional Fees	780,000	204,207	575,793
9076	Travel - Committee	1,450	0	1,450
		<u>934,310</u>	<u>209,625</u>	<u>724,685</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	934,310	209,625	724,685
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>614,100</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1137-Administration Review Board**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	6,800	6,800	0
	<b>Total Revenue</b>	<b>6,800</b>	<b>6,800</b>	<b>0</b>
<b>Expenses</b>				
7867	Honorarium - Committee	1,800	0	1,800
8228	Legal Fees	5,000	0	5,000
		<b>6,800</b>	<b>0</b>	<b>6,800</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>6,800</b>	<b>0</b>	<b>6,800</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>6,800</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8150-NRT Declaration Act**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
5960	Other Income - In-Kind	486,281	260,000	226,281
	<b>Total Revenue</b>	<b>486,281</b>	<b>260,000</b>	<b>226,281</b>
<b>Expenses</b>				
7120	Administration	26,000	26,000	0
7359	Consulting Contract	92,281	5,875	86,406
7360	Consulting	90,961	2,000	88,961
8228	Legal Fees	100,000	0	100,000
8670	Professional Fees	86,078	0	86,078
6600:6999	Wages & Benefits	90,961	0	90,961
		<b>486,281</b>	<b>33,875</b>	<b>452,406</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>486,281</b>	<b>33,875</b>	<b>452,406</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>226,125</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9015-Gaps Closing Assessments**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4255	FFA - Other	437,000	0	437,000
	<b>Total Revenue</b>	<b>437,000</b>	<b>0</b>	<b>437,000</b>
<b>Expenses</b>				
8670	Professional Fees	437,000	0	437,000
		<b>437,000</b>	<b>0</b>	<b>437,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>437,000</b>	<b>0</b>	<b>437,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>0</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9005-Ma Mook Natural Resources**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	46,500	46,500	0
	<b>Total Revenue</b>	<b>46,500</b>	<b>46,500</b>	<b>0</b>
<b>Expenses</b>				
8228	Legal Fees	25,000	14,286	10,714
8670	Professional Fees	21,500	0	21,500
		<b>46,500</b>	<b>14,286</b>	<b>32,214</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>46,500</b>	<b>14,286</b>	<b>32,214</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>32,214</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9030-BCFN Gaming**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4115	BC Gaming Revenue	1,803,228	283,603	1,519,625
	<b>Total Revenue</b>	<b>1,803,228</b>	<b>283,603</b>	<b>1,519,625</b>
<b>Expenses</b>				
7568	Equipment Purchases	1,803,228	0	1,803,228
	<b>Total Expenses</b>	<b>1,803,228</b>	<b>0</b>	<b>1,803,228</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>1,803,228</b>	<b>0</b>	<b>1,803,228</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>283,603</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**9040-Proponent Benefits Agreements**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4765	Maa-nulth Treaty Society	100,000	0	100,000
<b>Total Revenue</b>		<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>Expenses</b>				
8670	Professional Fees	100,000	0	100,000
<b>Total Expenses</b>		<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>0</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1122-Specific Claims - Maggie Lake/River**

	2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
Revenue			
Expenses			
8228      Legal Fees	0	1,704	(1,704)
	<u>0</u>	<u>1,704</u>	<u>(1,704)</u>
Other Expenses			
Total Expenses	0	1,704	(1,704)
Surplus/(Deficit)	<u>0</u>	<u>(1,704)</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1130-WIPG (TMX) Due Diligence**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4615	DFO	1,000,000	1,000,000	0
4765	Maa-nulth Treaty Society	100,000	0	100,000
	Total Revenue	<u>1,100,000</u>	<u>1,000,000</u>	<u>100,000</u>
<b>Expenses</b>				
8250	ICWSS/DFO	1,000,000	0	1,000,000
8670	Professional Fees	100,000	0	100,000
		<u>1,100,000</u>	<u>0</u>	<u>1,100,000</u>
<b>Other Expenses</b>				
	Total Expenses	<u>1,100,000</u>	<u>0</u>	<u>1,100,000</u>
	Surplus/(Deficit)	<u>0</u>	<u>1,000,000</u>	



**Community Services**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1620-Community Services Admin**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	212,998	212,998	0
	<b>Total Revenue</b>	<b>212,998</b>	<b>212,998</b>	<b>0</b>
<b>Expenses</b>				
7360	Consulting	5,000	0	5,000
8312	Materials and Supplies	1,500	657	843
8530	Office Supplies	1,000	21	979
9070	Training	5,000	0	5,000
9072	Travel - Staff	2,000	0	2,000
9076	Travel - Committee	600	0	600
9180	Utilities	2,400	300	2,100
6600:6999	Wages & Benefits	195,498	42,188	153,310
	<b>Total Expenses</b>	<b>212,998</b>	<b>43,166</b>	<b>169,832</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>212,998</b>	<b>43,166</b>	<b>169,832</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>169,832</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1600-Health**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	265,953	265,953	0
4380	NTC Patient/IRS Travel Reimb	24,000	0	24,000
4390	NTC Other	2,424	9,639	(7,215)
	<b>Total Revenue</b>	<b>292,377</b>	<b>275,592</b>	<b>16,785</b>
<b>Expenses</b>				
8312	Materials and Supplies	3,000	2,351	649
8325	Meeting Expense	11,000	1,506	9,494
8460	Non Insured Benefits	15,000	2,058	12,942
8470	NTC Service Agreement	107,650	27,501	80,149
8670	Professional Fees	10,000	4,428	5,572
8977	Short Term Citizen Contracts	15,000	0	15,000
8978	Sub Contract	8,000	1,685	6,315
9072	Travel - Staff	2,500	1,386	1,114
9077	Travel - Citizens	15,000	3,281	11,719
9079	Travel - Patient/IRS	24,000	6,235	17,765
9180	Utilities	1,200	300	900
6600:6999	Wages & Benefits	80,027	18,242	61,785
		<b>292,377</b>	<b>68,973</b>	<b>223,404</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>292,377</b>	<b>68,973</b>	<b>223,404</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>206,619</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8100-Child & Family Wellness**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	131,165	131,165	0
4255	FFA - Other	20,581	20,581	0
	<b>Total Revenue</b>	<u>151,746</u>	<u>151,746</u>	<u>0</u>
<b>Expenses</b>				
7230	Basic Needs & Prevention	10,000	511	9,489
7359	Consulting Contract	5,000	0	5,000
7390	Cultural	10,000	109	9,891
8228	Legal Fees	5,000	0	5,000
8325	Meeting Expense	3,000	0	3,000
8470	NTC Service Agreement	850	213	637
9072	Travel - Staff	6,000	0	6,000
9077	Travel - Citizens	1,000	0	1,000
9180	Utilities	1,200	0	1,200
6600:6999	Wages & Benefits	109,696	0	109,696
		<u>151,746</u>	<u>832</u>	<u>150,914</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	151,746	832	150,914
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>150,914</u>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8200-Early Learning & Child Care**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	126,441	85,800	40,641
	<b>Total Revenue</b>	<b>126,441</b>	<b>85,800</b>	<b>40,641</b>
<b>Expenses</b>				
7120	Administration	8,580	8,580	0
7360	Consulting	25,000	0	25,000
7568	Equipment Purchases	20,440	0	20,440
8312	Materials and Supplies	15,000	0	15,000
8325	Meeting Expense	3,000	0	3,000
8670	Professional Fees	48,421	0	48,421
8671	Project Management	5,500	0	5,500
9072	Travel - Staff	500	0	500
	<b>Total Expenses</b>	<b>126,441</b>	<b>8,580</b>	<b>117,861</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>126,441</b>	<b>8,580</b>	<b>117,861</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>77,220</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8220-Education & Training**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	356,538	356,538	0
	<b>Total Revenue</b>	<b>356,538</b>	<b>356,538</b>	<b>0</b>
<b>Expenses</b>				
7150	Allowance - Grade 1 to 12	7,600	1,167	6,433
7152	Allowance - Gr 12 Graduation	500	0	500
7154	Allowance, Living - Post Secondar	115,500	22,056	93,444
7260	Books & Supplies - Grade 1 to 12	3,800	0	3,800
7262	Books & Supplies - Post Secondar	7,000	1,351	5,649
8312	Materials and Supplies	5,000	0	5,000
8470	NTC Service Agreement	1,500	500	1,000
8978	Sub Contract	5,000	300	4,700
9070	Training	3,000	0	3,000
9077	Travel - Citizens	5,000	1,298	3,702
9082	Tuition - Post Secondary	110,000	45,451	64,549
9180	Utilities	600	0	600
9460	Youth Recreation - Gr 1-12	10,000	1,966	8,034
6600:6999	Wages & Benefits	82,038	0	82,038
		<b>356,538</b>	<b>74,089</b>	<b>282,449</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>356,538</b>	<b>74,089</b>	<b>282,449</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>282,449</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8510-Language**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	170,022	170,022	0
	<b>Total Revenue</b>	<b>170,022</b>	<b>170,022</b>	<b>0</b>
<b>Expenses</b>				
7360	Consulting	39,000	9,750	29,250
7480	Dues/Memberships	600	0	600
7868	Remuneration - Citizens	6,000	0	6,000
8312	Materials and Supplies	1,000	0	1,000
8325	Meeting Expense	3,000	0	3,000
9072	Travel - Staff	1,000	0	1,000
9077	Travel - Citizens	2,000	0	2,000
6600:6999	Wages & Benefits	117,422	0	117,422
	<b>Total Expenses</b>	<b>170,022</b>	<b>9,750</b>	<b>160,272</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>170,022</b>	<b>9,750</b>	<b>160,272</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>160,272</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8520-Culture**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	30,500	30,500	0
<b>Total Revenue</b>		<b>30,500</b>	<b>30,500</b>	<b>0</b>
<b>Expenses</b>				
7390	Cultural	10,000	1,230	8,770
7868	Honorarium - Citizens	3,500	0	3,500
8312	Materials & Supplies	2,500	0	2,500
8325	Meeting Expense	10,000	5,236	4,764
8978	Sub Contract	0	840	(840)
9072	Travel - Staff	2,000	111	1,889
9077	Travel - Citizens	2,500	0	2,500
<b>Total Expenses</b>		<b>30,500</b>	<b>7,418</b>	<b>23,082</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>30,500</b>	<b>7,418</b>	<b>23,082</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>23,082</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8710-Citizen Services**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	221,550	221,550	0
	<b>Total Revenue</b>	<b>221,550</b>	<b>221,550</b>	<b>0</b>
<b>Expenses</b>				
7140	Allowance - Comfort	1,600	0	1,600
7275	Bursaries	1,950	0	1,950
7460	Donations	1,000	0	1,000
7500	Elders Engagement	10,000	700	9,300
7502	Elders Group and Supports	10,000	0	10,000
7504	Elders Minor Home Repair	15,000	0	15,000
7510	Emergency Hardship/Support	25,000	4,050	20,950
7682	Funeral Expenses	10,000	0	10,000
8960	Social Assistance - Basic	47,000	5,446	41,554
8990	Substance Use Supports	100,000	0	100,000
	<b>Total Expenses</b>	<b>221,550</b>	<b>10,196</b>	<b>211,354</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>221,550</b>	<b>10,196</b>	<b>211,354</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>211,354</b>	



**Lands, Public Works & Natural Resources**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8540-Lands**

		2024/2025	2024/2025	
		Budget	Quarter 1	
		Full Year	30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	425,624	425,624	0
4350	NTC Health Canada	0	14,839	(14,839)
5960	Other Income	25,800	6,056	19,744
	<b>Total Revenue</b>	<b>451,424</b>	<b>446,519</b>	<b>4,905</b>
<b>Expenses</b>				
7360	Consulting	25,000	350	24,650
7480	Dues/Memberships	5,000	0	5,000
7568	Equipment Purchases	10,000	0	10,000
8228	Legal Fees	15,000	2,351	12,649
8312	Materials and Supplies	1,500	0	1,500
8325	Meeting Expense	20,000	132	19,868
8670	Professional Fees	5,000	0	5,000
8672	Property Tax	25,000	19,721	5,279
8978	Sub Contract	5,000	0	5,000
9070	Training	10,000	749	9,251
9072	Travel - Staff	3,000	1,191	1,809
9180	Utilities	3,600	600	3,000
6600:6999	Wages & Benefits	323,324	58,239	265,085
		<b>451,424</b>	<b>83,335</b>	<b>368,089</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>451,424</b>	<b>83,335</b>	<b>368,089</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>363,184</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8560-Marine Stewardship**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4615	DFO - SSI	137,689	137,689	0
<b>Total Revenue</b>		<b>137,689</b>	<b>137,689</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	10,000	10,000	0
7955	Insurances & Licences	5,297	0	5,297
8400	Moorage	1,400	0	1,400
8828	Repairs and Maintenance	25,000	8,992	16,008
6600:6999	Wages & Benefits	95,992	20,621	75,371
		<b>137,689</b>	<b>39,613</b>	<b>98,076</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>137,689</b>	<b>39,613</b>	<b>98,076</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>98,076</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8561-TN Marine Stewardship**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	155,434	155,434	0
4610	CFIA	11,440	0	11,440
4675	Cost Recoveries	0	220	(220)
	<b>Total Revenue</b>	<u>166,874</u>	<u>155,654</u>	<u>11,220</u>
<b>Expenses</b>				
7568	Equipment Purchases	10,000	0	10,000
7680	Fuel/Oil/Grease	10,000	0	10,000
7955	Insurances & Licences	5,500	0	5,500
8312	Materials and Supplies	5,000	509	4,491
8325	Meeting Expense	500	356	144
8400	Moorage	20,000	0	20,000
8828	Repairs and Maintenance	5,000	0	5,000
8977	Short Term Citizen Contracts	2,500	1,430	1,070
9070	Training	3,000	0	3,000
9072	Travel - Staff	0	735	(735)
9180	Utilities	2,400	600	1,800
6600:6999	Wages & Benefits	102,974	21,710	81,264
		<u>166,874</u>	<u>25,339</u>	<u>141,535</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>166,874</u>	<u>25,339</u>	<u>141,535</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>130,315</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**7310-Natural Resources**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	Province of BC	173,370	173,370	0
4250	FFA-CDA-Funds Received	130,200	130,200	0
5850	Rental Income	10,000	0	10,000
5960	Other Income	74,015	0	74,015
	<b>Total Revenue</b>	<b>387,585</b>	<b>303,570</b>	<b>84,015</b>
<b>Expenses</b>				
7355	Committed Funds	74,015	0	74,015
7360	Consulting	188,370	894	187,476
7460	Donations	8,500	0	8,500
7568	Equipment Purchases	10,000	0	10,000
7570	Equipment Rental	3,500	0	3,500
7867	Honorarium - Committee	2,400	0	2,400
7955	Insurances & Licences	400	0	400
8228	Legal Fees	15,000	0	15,000
8312	Materials and Supplies	5,000	0	5,000
8325	Meeting Expense	1,500	0	1,500
8670	Professional Fees	30,000	5,713	24,287
8977	Short Term Citizen Contracts	7,000	2,950	4,050
8978	Sub Contract	35,000	9,000	26,000
9072	Travel - Staff	6,000	647	5,353
9076	Travel - Committee	900	0	900
		<b>387,585</b>	<b>19,203</b>	<b>368,382</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>387,585</b>	<b>19,203</b>	<b>368,382</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>284,367</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**7315-Aquatic Habitat Restoration**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4615	DFO - AHRF	395,183	80,986	314,197
<b>Total Revenue</b>		<b>395,183</b>	<b>80,986</b>	<b>314,197</b>
<b>Expenses</b>				
7120	Administration	7,719	7,719	0
7360	Consulting	18,149	31,444	(13,295)
7390	Culture/Ceremonial	2,000	0	2,000
7568	Equipment Purchases	13,616	0	13,616
8670	Professional Fees	343,699	17,449	326,250
8828	Repairs and Maintenance	10,000	0	10,000
		<b>395,183</b>	<b>56,611</b>	<b>338,572</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>395,183</b>	<b>56,611</b>	<b>338,572</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>24,375</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1440-TSL Logging**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	5,000	5,000	0
	<b>Total Revenue</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>Expenses</b>				
7360	Consulting	5,000	0	5,000
	<b>Total Expenses</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>5,000</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3010-68 Hectare Land Purchase**

	2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
Revenue			
Expenses			
Other Expenses			
Surplus/(Deficit)	<u>0</u>	<u>0</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3222-Island Timberlands Section 38**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
5960	Other Income	350,000	0	350,000
	<b>Total Revenue</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>
<b>Expenses</b>				
8251	Loan Payment - Principal	350,000	99,124	250,876
		<b>350,000</b>	<b>99,124</b>	<b>250,876</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>350,000</b>	<b>99,124</b>	<b>250,876</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(99,124)</b>	





**Assets & Public Works**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1625-Emergency Preparedness**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	117,443	0	117,443
4250	FFA-CDA-Funds Received	249,936	249,936	0
5960	Other Income	45,000	0	45,000
	<b>Total Revenue</b>	<b>412,379</b>	<b>249,936</b>	<b>162,443</b>
<b>Expenses</b>				
7360	Consulting	45,000	0	45,000
7480	Dues/Memberships	1,215	174	1,041
7568	Equipment Purchases	20,000	1,256	18,744
7680	Fuel/Oil/Grease	500	159	341
7868	Honorarium - Citizens	7,200	600	6,600
7955	Insurances & Licences	1,000	0	1,000
8228	Legal Fees	117,443	0	117,443
8312	Materials and Supplies	31,070	22	31,048
8325	Meeting Expense	4,400	1,721	2,679
8670	Professional Fees	157,701	36,424	121,277
8978	Sub Contract	10,000	0	10,000
9070	Training	6,000	0	6,000
9077	Travel - Citizens	5,000	0	5,000
9180	Utilities	5,850	0	5,850
		<b>412,379</b>	<b>40,356</b>	<b>372,023</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>412,379</b>	<b>40,356</b>	<b>372,023</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>209,580</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8530-Public Works - General**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	557,366	557,366	0
4675	Cost Recoveries	900	389	511
	<b>Total Revenue</b>	<b>558,266</b>	<b>557,755</b>	<b>511</b>
<b>Expenses</b>				
7360	Consulting	22,500	0	22,500
7480	Dues/Memberships	490	0	490
7568	Equipment Purchases	52,500	7,539	44,961
7570	Equipment Rental	2,500	0	2,500
7680	Fuel/Oil/Grease	4,000	1,978	2,022
7955	Insurances & Licences	6,000	0	6,000
8312	Materials and Supplies	3,000	88	2,912
8828	Repairs and Maintenance	10,000	2,266	7,734
8977	Short Term Citizen Contracts	15,000	1,825	13,175
8978	Sub Contract	30,000	1,321	28,679
9070	Training	5,000	509	4,491
9072	Travel - Staff	1,300	46	1,254
9180	Utilities	25,000	5,466	19,534
6600:6999	Wages & Benefits	380,976	67,926	313,050
		<b>558,266</b>	<b>88,964</b>	<b>469,302</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>558,266</b>	<b>88,964</b>	<b>469,302</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>468,791</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8550-Public Works - Water Treatment Facility**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	16,600	16,600	0
	Total Revenue	<u>24,400</u>	<u>16,600</u>	<u>7,800</u>
<b>Expenses</b>				
8312	Materials and Supplies	900	144	756
8670	Professional Fees	3,500	0	3,500
8828	Repairs and Maintenance	5,000	0	5,000
8978	Sub Contract	11,000	0	11,000
9180	Utilities	4,000	1,115	2,885
		<u>24,400</u>	<u>1,259</u>	<u>23,141</u>
<b>Other Expenses</b>				
	Total Expenses	24,400	1,259	23,141
	Surplus/(Deficit)	<u>0</u>	<u>15,341</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8555-Public Works - Sewage Plant**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	86,200	86,200	0
4675	Cost Recoveries	0	155	(155)
	<b>Total Revenue</b>	<b>94,000</b>	<b>86,355</b>	<b>7,645</b>
<b>Expenses</b>				
7568	Equipment Purchases	3,000	0	3,000
7570	Equipment Rental	5,000	0	5,000
7680	Fuel/Oil/Grease	1,500	0	1,500
8312	Materials and Supplies	5,000	0	5,000
8670	Professional Fees	44,000	0	44,000
8828	Repairs and Maintenance	19,000	746	18,254
8978	Sub Contract	7,500	0	7,500
9072	Travel - Staff	1,000	0	1,000
9180	Utilities	8,000	640	7,360
	<b>Total Expenses</b>	<b>94,000</b>	<b>1,386</b>	<b>92,614</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>94,000</b>	<b>1,386</b>	<b>92,614</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>84,969</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8565-Asset Management**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	750,000	0	750,000
4250	FFA-CDA-Funds Received	2,051,224	2,051,224	0
9704	Transfer in from General Surplus	340,357	340,357	0
	<b>Total Revenue</b>	<b>3,141,581</b>	<b>2,391,581</b>	<b>750,000</b>
<b>Expenses</b>				
7355	Committed Funds	25,000	0	25,000
7568	Equipment Purchases	755,000	0	755,000
8250	Lifecycle Infra/B22 Housing	1,942,556	0	1,942,556
8312	Materials and Supplies	5,000	37	4,963
8325	Meeting Expense	0	77	(77)
8670	Professional Fees	20,000	0	20,000
8828	Repairs and Maintenance	15,000	650	14,350
8978	Sub Contract	18,000	0	18,000
9180	Utilities	29,200	0	29,200
6600:6999	Wages & Benefits	331,825	0	331,825
		<b>3,141,581</b>	<b>764</b>	<b>3,140,817</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>3,141,581</b>	<b>764</b>	<b>3,140,817</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>2,390,817</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3400-Housing**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
5850	Rental Income	86,436	20,681	65,755
	<b>Total Revenue</b>	<b>86,436</b>	<b>20,681</b>	<b>65,755</b>
<b>Expenses</b>				
7360	Consulting	20,000	0	20,000
7680	Fuel/Oil/Grease	0	74	(74)
7867	Honorarium - Committee	2,250	0	2,250
8312	Materials and Supplies	15,000	856	14,144
8828	Repairs and Maintenance	25,000	3,010	21,990
9072	Travel - Staff	500	0	500
9180	Utilities	23,686	0	23,686
		<b>86,436</b>	<b>3,940</b>	<b>82,496</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>86,436</b>	<b>3,940</b>	<b>82,496</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>16,741</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8570-Macoah Internet**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	48,600	48,600	0
<b>Total Revenue</b>		<b>48,600</b>	<b>48,600</b>	<b>0</b>
<b>Expenses</b>				
7568	Equipment Purchases	5,000	0	5,000
8228	Legal Fees	15,000	7,318	7,682
8670	Professional Fees	10,000	0	10,000
9180	Utilities	18,600	3,600	15,000
		<b>48,600</b>	<b>10,918</b>	<b>37,682</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>48,600</b>	<b>10,918</b>	<b>37,682</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>37,682</b>	





**Capital Projects & Economic Development**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1415-Lucky Creek Hydro Project**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
5960	Other Income	266,100	0	266,100
9704	Transfer in from General Surplus	42,000	42,000	0
	Total Revenue	<u>308,100</u>	<u>42,000</u>	<u>266,100</u>
<b>Expenses</b>				
7359	Consulting Contract	1,500	1,062	438
7558	Engineering	299,600	0	299,600
7955	Insurances & Licences	2,500	1,350	1,150
8670	Professional Fees	4,500	0	4,500
8977	Short Term Citizen Contracts	0	150	(150)
	Total Expenses	<u>308,100</u>	<u>2,562</u>	<u>305,538</u>
<b>Other Expenses</b>				
	Total Expenses	308,100	2,562	305,538
	Surplus/(Deficit)	<u>0</u>	<u>39,438</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1425-Secret Beach Marina**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	272,500	272,500	0
	<b>Total Revenue</b>	<b>272,500</b>	<b>272,500</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	4,000	1,500	2,500
7558	Engineering	1,500	0	1,500
7955	Insurances & Licences	2,000	0	2,000
8312	Materials and Supplies	6,500	0	6,500
8978	Sub Contract	258,500	168,924	89,576
	<b>Total Expenses</b>	<b>272,500</b>	<b>170,424</b>	<b>102,076</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>272,500</b>	<b>170,424</b>	<b>102,076</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>102,076</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3210-Capital Projects Development**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	65,000	65,000	0
<b>Total Revenue</b>		<b>65,000</b>	<b>65,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	65,000	15,273	49,727
<b>Other Expenses</b>		<b>65,000</b>	<b>15,273</b>	<b>49,727</b>
<b>Total Expenses</b>		<b>65,000</b>	<b>15,273</b>	<b>49,727</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>49,727</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3223-Sec 38 Sub - Expansion of Homelands**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	30,000	30,000	0
<b>Total Revenue</b>		<b>30,000</b>	<b>30,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	10,000	344	9,656
7558	Engineering & Sub Consultants	20,000	7,801	12,199
		<b>30,000</b>	<b>8,145</b>	<b>21,855</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>30,000</b>	<b>8,145</b>	<b>21,855</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>21,855</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3225-Macoah Water Reservoir**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	34,000	34,000	0
<b>Total Revenue</b>		<b>34,000</b>	<b>34,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	4,000	938	3,062
7558	Engineering & Sub Consultants	25,000	8,101	16,899
8312	Materials and Supplies	5,000	1,270	3,730
		<b>34,000</b>	<b>10,309</b>	<b>23,691</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>34,000</b>	<b>10,309</b>	<b>23,691</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>23,691</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3226-Toquaht Government Building**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	2,000,000	2,000,000	0
<b>Total Revenue</b>		<b>2,000,000</b>	<b>2,000,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	0	812	(812)
7558	Engineering	0	3,392	(3,392)
8978	Sub Contract	2,000,000	0	2,000,000
		<b>2,000,000</b>	<b>4,205</b>	<b>1,995,795</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>2,000,000</b>	<b>4,205</b>	<b>1,995,795</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>1,995,795</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3275-Macoah Lodge - Qiyuus**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	856,500	856,500	0
	<b>Total Revenue</b>	<b>856,500</b>	<b>856,500</b>	<b>0</b>
<b>Expenses</b>				
7125	Advertising/Appreciation/Promo	2,000	0	2,000
7359	Consulting Contract	12,000	2,661	9,339
7360	Consulting	5,000	0	5,000
7558	Engineering & Sub Consultants	40,000	0	40,000
7570	Equipment Rental	2,500	0	2,500
7955	Insurance & Licences	5,000	5,500	(500)
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	100,000	23,445	76,555
8670	Professional Fees	35,000	2,990	32,010
8978	Sub Contract - Construction	650,000	485,449	164,551
		<b>856,500</b>	<b>520,045</b>	<b>336,455</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>856,500</b>	<b>520,045</b>	<b>336,455</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>336,455</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3510-Public Works Yard/Firehall**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	1,641,500	1,641,500	0
	<b>Total Revenue</b>	<u>1,641,500</u>	<u>1,641,500</u>	<u>0</u>
<b>Expenses</b>				
7359	Consulting Contract	26,500	1,662	24,838
7558	Engineering	60,000	6,966	53,034
7568	Equipment Purchases	80,000	0	80,000
8312	Materials & Supplies	200,000	0	200,000
8670	Professional Fees	25,000	0	25,000
8978	Sub Contract	1,250,000	487,327	762,673
		<u>1,641,500</u>	<u>495,955</u>	<u>1,145,545</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>1,641,500</u>	<u>495,955</u>	<u>1,145,545</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>1,145,545</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3520-Macoah Public Washroom**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	369,000	369,000	0
	<b>Total Revenue</b>	<b>369,000</b>	<b>369,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	4,000	406	3,594
7558	Engineering	7,500	0	7,500
8312	Materials & Supplies	55,000	0	55,000
8670	Professional Fees	7,500	0	7,500
8978	Sub Contract	295,000	0	295,000
	<b>Total Expenses</b>	<b>369,000</b>	<b>406</b>	<b>368,594</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>369,000</b>	<b>406</b>	<b>368,594</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>368,594</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**3530-Macoah Playground**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
5960	Other Income	0	40,000	(40,000)
9704	Transfer in from General Surplus	542,500	542,500	0
	<b>Total Revenue</b>	<u>542,500</u>	<u>582,500</u>	<u>(40,000)</u>
<b>Expenses</b>				
7359	Consulting Contract	2,500	2,030	470
7558	Engineering	0	1,346	(1,346)
7568	Equipment Purchases	285,000	0	285,000
8312	Materials & Supplies	60,000	5,188	54,812
8978	Sub Contract	195,000	63,748	131,252
		<u>542,500</u>	<u>72,312</u>	<u>470,188</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>542,500</u>	<u>72,312</u>	<u>470,188</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>510,188</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8535-ISC Housing**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	371,712	371,712	0
9704	Transfer in from General Surplus	274,288	274,288	0
	Total Revenue	<u>646,000</u>	<u>646,000</u>	<u>0</u>
<b>Expenses</b>				
7359	Consulting Contract	5,000	219	4,781
7360	Consulting	4,000	0	4,000
7558	Engineering	5,000	0	5,000
7955	Insurances & Licences	500	0	500
8228	Legal Fees	1,500	0	1,500
8312	Materials and Supplies	50,000	0	50,000
8670	Professional Fees	5,000	0	5,000
8978	Sub Contract	575,000	0	575,000
		<u>646,000</u>	<u>219</u>	<u>645,781</u>
<b>Other Expenses</b>				
	Total Expenses	646,000	219	645,781
	Surplus/(Deficit)	<u>0</u>	<u>645,781</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**4541-Contaminated Site (Old Marina)**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	120,000	120,000	0
	<b>Total Revenue</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	25,000	375	24,625
7360	Consulting	20,000	0	20,000
7558	Engineering	10,000	0	10,000
8228	Legal Fees	25,000	4,993	20,007
8670	Professional Fees	40,000	3,450	36,550
8978	Sub Contract	0	5,662	(5,662)
		<b>120,000</b>	<b>14,481</b>	<b>105,519</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>120,000</b>	<b>14,481</b>	<b>105,519</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>105,519</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8541-Secret Beach Development**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	4,300,000	4,300,000	0
	<b>Total Revenue</b>	<b>4,300,000</b>	<b>4,300,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	70,000	9,921	60,079
7558	Engineering	35,000	92,848	(57,848)
7570	Equipment Rental	5,000	0	5,000
8228	Legal Fees	40,000	0	40,000
8312	Materials and Supplies	25,000	5,000	20,000
8670	Professional Fees	200,000	0	200,000
8978	Sub Contract	3,925,000	404,344	3,520,656
	<b>Total Expenses</b>	<b>4,300,000</b>	<b>512,112</b>	<b>3,787,888</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>4,300,000</b>	<b>512,112</b>	<b>3,787,888</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>3,787,888</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8544-Secret Beach Offsite Utilities**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	1,050,000	1,050,000	0
<b>Total Revenue</b>		<b>1,050,000</b>	<b>1,050,000</b>	<b>0</b>
<b>Expenses</b>				
7359	Consulting Contract	25,000	1,562	23,438
7558	Engineering	75,000	14,622	60,378
8670	Professional Fees	7,500	1,024	6,476
8978	Sub Contract	942,500	326,425	616,075
		<b>1,050,000</b>	<b>343,633</b>	<b>706,367</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>1,050,000</b>	<b>343,633</b>	<b>706,367</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>706,367</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8547-SB Playground**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	690,000	690,000	0
	<b>Total Revenue</b>	<b>690,000</b>	<b>690,000</b>	<b>0</b>
<b>Expenses</b>				
7125	Advertising	700	0	700
7359	Consulting Contract	6,000	4,387	1,613
7558	Engineering	8,000	0	8,000
7568	Equipment Purchases	100,000	0	100,000
8312	Materials and Supplies	100,000	14,758	85,242
8978	Sub Contract	475,300	64,725	410,575
		<b>690,000</b>	<b>83,870</b>	<b>606,130</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>690,000</b>	<b>83,870</b>	<b>606,130</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>606,130</b>	



**Additional Grants & Other Funded Projects**

Budget vs. Actual  
2024-2025

June 30, 2024

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1131-TMX Canada**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4205	Government of Canada	100,000	100,000	0
	<b>Total Revenue</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	5,000	5,000	0
7568	Equipment Purchases	15,000	0	15,000
8670	Professional Fees	45,000	0	45,000
9072	Travel - Staff	14,000	0	14,000
9180	Utilities	1,000	0	1,000
6600:6999	Wages & Benefits	20,000	0	20,000
		<b>100,000</b>	<b>5,000</b>	<b>95,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>100,000</b>	<b>5,000</b>	<b>95,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>95,000</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1605-FNHA Harm Reduction**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	7,154	0	7,154
<b>Total Revenue</b>		<b>7,154</b>	<b>0</b>	<b>7,154</b>
<b>Expenses</b>				
7390	Cultural	0	120	(120)
8312	Materials and Supplies (UAFH)	7,154	0	7,154
8325	Meeting Expense (UAFH)	0	820	(820)
9077	Travel - Citizens (UAFH)	0	1,239	(1,239)
		<b>7,154</b>	<b>2,179</b>	<b>4,975</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>7,154</b>	<b>2,179</b>	<b>4,975</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>(2,179)</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1615-Harm Reduction**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	78,107	0	78,107
	<b>Total Revenue</b>	<b>78,107</b>	<b>0</b>	<b>78,107</b>
<b>Expenses</b>				
7120	Administration	7,800	7,800	0
7390	Cultural	15,307	0	15,307
8670	Professional Fees	50,000	0	50,000
9072	Travel - Staff	5,000	0	5,000
		<b>78,107</b>	<b>7,800</b>	<b>70,307</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>78,107</b>	<b>7,800</b>	<b>70,307</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(7,800)</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8105-ISC Child & Family Prevention**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4310	NTC Child Welfare	127,916	127,916	0
	<b>Total Revenue</b>	<b>127,916</b>	<b>127,916</b>	<b>0</b>
<b>Expenses</b>				
7230	Basic Needs & Prevention	22,916	2,163	20,753
8228	Legal Fees	5,000	0	5,000
9072	Travel - Staff	6,800	1,127	5,673
9180	Utilities	1,200	300	900
6600:6999	Wages & Benefits	92,000	24,083	67,917
		<b>127,916</b>	<b>27,674</b>	<b>100,242</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>127,916</b>	<b>27,674</b>	<b>100,242</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>100,242</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8205-CFS Housing O&M ICMS**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4255	FFA - Other	56,438	0	56,438
<b>Total Revenue</b>		<u>56,438</u>	<u>0</u>	<u>56,438</u>
<b>Expenses</b>				
7568	Equipment Purchases	56,438	0	56,438
		<u>56,438</u>	<u>0</u>	<u>56,438</u>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<u>56,438</u>	<u>0</u>	<u>56,438</u>
<b>Surplus/(Deficit)</b>		<u>0</u>	<u>0</u>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8352-FNESC IOSL**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	7,285	0	7,285
<b>Total Revenue</b>		<b>7,285</b>	<b>0</b>	<b>7,285</b>
<b>Expenses</b>				
7568	Equipment Purchases	7,285	0	7,285
<b>Total Expenses</b>		<b>7,285</b>	<b>0</b>	<b>7,285</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>7,285</b>	<b>0</b>	<b>7,285</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>0</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**1630-Emergency & Disaster Mngmt Act**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4110	BC Funds Received	45,500	45,500	0
	<b>Total Revenue</b>	<u>45,500</u>	<u>45,500</u>	<u>0</u>
<b>Expenses</b>				
8978	Sub Contract	45,500	0	45,500
	<b>Other Expenses</b>	<u>45,500</u>	<u>0</u>	<u>45,500</u>
	<b>Total Expenses</b>	<u>45,500</u>	<u>0</u>	<u>45,500</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>45,500</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**June 30, 2024**

**8566-Infrastructure**

		2024/2025 Budget Full Year	2024/2025 Quarter 1 30-Jun	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	20,850	0	20,850
<b>Total Revenue</b>		<b>20,850</b>	<b>0</b>	<b>20,850</b>
<b>Expenses</b>				
8670	Professional Fees	20,850	0	20,850
<b>Total Expenses</b>		<b>20,850</b>	<b>0</b>	<b>20,850</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>20,850</b>	<b>0</b>	<b>20,850</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>0</b>	

**Qacca Settlement Trust  
Minutes of Trustee Meeting**

Meeting Date: **February 14, 2024**

Start Time: 9:30 a.m.

Location: Canet & Co. Office or (via Zoom)

Attendees: Carla Halvorsen, trustee  
Gary Johnsen, trustee  
Nicole Nicolaye, trustee  
Daren Atkinson, LW advisor

Scott Coulson, trustee  
Kelly Johnsen, trustee  
Eli Horton, advisor

Absent: Cynthia Blackstone, trustee

Chair: Eli Horton

Meeting called to order at 9:34 am

**1. Adoption of agenda**

**Motion to adopt the agenda.**

Moved by Nicole, seconded by Carla

Motion carried

**2. Approval of minutes of trustee meetings**

**Motion to approve the minutes of the November 22, 2023 trustee meeting, as previously distributed and approved via email.**

Moved by Gary, seconded by Nicole

Motion carried

**3. Review amendment of LW partnership agreement**

**Motion to authorize any of the trustees to sign the amended Leith Wheeler Infrastructure Fund II Limited Partnership agreement.**

Moved by Scott, seconded by Kelly

Motion carried

**4. Review of December 31, 2023 Leith Wheeler quarterly investment report**

Daren Atkinson distributed and reviewed a presentation of the investment portfolio results for the fourth quarter of 2023.

**Motion to receive and file the December 31, 2023 quarterly investment report.**

Moved by Carla, seconded by Nicole

Motion carried

---

**5. Review of December 31, 2023 internal quarterly financial statements**

---

**Motion to approve the December 31, 2023 quarterly internal financial statements reviewed by the trustees and to direct that the approved statements be forwarded to the legislative clerks of each Nation in accordance with the trustees' reporting requirements.**

Moved by Gary, seconded by Scott

Motion carried

---

**6. Preparation for audit of the trust's 2023 financial statements**

---

The trustees discussed preparations for the audit of the 2023 financial statements including the need to arrange a trustee meeting when the audit is complete.

**Motion to authorize any of the trustees to execute the engagement letter, bank confirmation and Leith Wheeler investment confirmation as required by the trust's auditors.**

Moved by Scott, seconded by Nicole

Motion carried

---

**7. Drafting of the 2023 annual report**

---

**Motion to direct Eli Horton to prepare the initial draft of the 2023 annual report for circulation to the trustees.**

Moved by Kelly, seconded by Scott

Motion carried

---

**8. Renewal of trustee liability insurance coverage**

---

Insurance renewal details were not available at the time of the meeting.

**Motion to approve insurance renewal and payment of annual premium via email once the information becomes available.**

Moved by Nicole, seconded by Carla

Motion carried

---

**9. Approval of Canet invoice – December 2023**

---

**Motion to authorize invoice as distributed**

Moved by Kelly, seconded by Gary

Motion carried

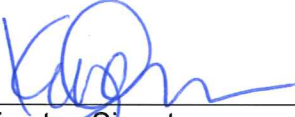

**10. Adjournment**

**Motion to adjourn.**

Moved by Scott, seconded by Carla

Motion carried

Meeting adjourned at 10:06 am

<b>Minutes approved and certified as a true copy:</b>		
	Kelly Johnson	May 27/2024
Trustee Signature	Name	Date
	CARLA HARVORSEN	MAY 28/24
Trustee Signature	Name	Date

**Qacca Settlement Trust  
Minutes of Trustee Meeting**

Meeting Date: **March 27, 2024**

Start Time:	1:00 p.m.	
Location:	Canet & Co. Office or (via Zoom)	
Attendees:	Carla Halvorsen, trustee Gary Johnsen, trustee Eli Horton, advisor	Nicole Nicolaye, trustee Kelly Johnsen, trustee Gail Magee, auditor
Absent:	Scott Coulson, trustee	Cynthia Blackstone, trustee
Chair:	Eli Horton	

Meeting called to order at 1:10 pm

### **1. Adoption of agenda**

**Motion to adopt the agenda.**

Moved by Nicole, seconded by Carla

Motion carried

### **2. Review of 2023 audited financial statements and 2023 T3 trust income tax return**

Gail Magee of Sabo, Jang & Co. reviewed with the trustees the audited financial statements and T3 trust income tax return for the year ended December 31, 2023.

**Motion to:**

**Approve and sign representation letter**

**Approve and sign engagement letter**

**Approve, sign and forward to the Legislatures the trust's audited financial statements for the year ended December 31, 2023**

**Approve, sign and authorize Gail Magee to file the trust's T3 trust income tax return for the year ended December 31, 2023 with Canada Revenue Agency.**

Moved by Gary, seconded by Carla

Motion carried

**3. Approval of minutes of trustee meetings**

**Motion to approve the minutes of the February 14, 2024 trustee meeting, as previously distributed and approved via email.**

Moved by Nicole, seconded by Kelly

Motion carried

**4. 2023 annual report to Legislatures**

**Motion to approve and forward the final report to the legislatures as required in 5.2(f) of the Trust Agreement.**

Moved by Carla, seconded by Nicole

Motion carried



**5. Adjournment**

**Motion to adjourn.**

Moved by Kelly, seconded by Carla

Motion carried

Meeting adjourned at 1:30 pm

Minutes approved and certified as a true copy:		
	Kelly Johnson	Mar 27/2024
Trustee Signature	Name	Date
	CARLA HALVORSEN	MAY 28/24
Trustee Signature	Name	Date



**Qacca Settlement Trust**  
**Comparative Income Statement - period ended 31/03/2024**  
*(Prepared for Management Purposes Only)*

	<b>Actual</b>		
<b>REVENUE</b>			
<b>Investment Revenue</b>			
Investment income	\$ 393,649.11		
Interest income	4,507.98		
Gain on dispositions	129,201.68		
Exchange gain (loss)	87,226.81		
<b>Total Investment Revenue</b>	<u>614,585.58</u>		
<b>TOTAL REVENUE</b>	<u>614,585.58</u>		
<b>EXPENSE</b>		<b>Annual Budget</b>	<b>Budget Remaining</b>
<b>General &amp; Administrative Expenses</b>			
Audit	0.00	14,000.00	100.0%
Advisory & administration services	3,328.50	11,340.00	70.6%
Investment management fees	54,423.27	198,562.00	72.6%
Insurance	5,891.00	6,200.00	5.0%
Interest & bank charges	0.00	130.00	100.0%
Legal and professional services	0.00	12,500.00	100.0%
Office supplies	0.00	300.00	100.0%
Workshops & training	0.00	1,500.00	100.0%
<b>Total General &amp; Admin. Expenses</b>	<u>63,642.77</u>	<u>244,532.00</u>	<u>74.0%</u>
<b>TOTAL EXPENSE</b>	<u>63,642.77</u>	<u>244,532.00</u>	<u>74.0%</u>
<b>NET INCOME</b>	<u><u>\$ 550,942.81</u></u>		

**Qacca Settlement Trust**  
**Balance Sheet As at 31/03/2024**

*(Prepared for Management Purposes Only)*

**ASSETS**

Chequing account	\$ 40,085.88
Investments - KCFN	31,249,230.53
Investments - Toquaht	8,777,176.08
Investments - Uchucklesaht	9,435,985.40
Loans - KCFN	810,142.30
Prepaid expenses	1,194.34

**FMV of**

**Investments**

34,175,825.78
9,611,262.24
10,397,173.30

**TOTAL ASSETS**

50,313,814.53

**LIABILITIES**

Accounts payable	<u>63,751.77</u>
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**EQUITY**

**Trust Equity**

Equity - previous year	49,699,119.95
Distributions to Nations	-
Contributions from Nations	-
Current earnings (loss)	550,942.81

**Total Equity**

50,250,062.76

**KCFN**

**TN**

**UT**

\$ 31,715,588.87    \$ 8,668,008.78    \$ 9,315,522.30

338,844.46

100,717.03

111,381.32

32,054,433.33

8,768,725.81

9,426,903.62

**TOTAL LIABILITIES & EQUITY**

\$ 50,313,814.53

**Toquaht Nation**

Q1 Reports by department.

[Table of Contents](#)

<b><i>Community Services</i></b>	<b>2</b>
<b><i>Law Clerk and Administration</i></b>	<b>7</b>
<b><i>Finance</i></b>	<b>12</b>
<b><i>Capital Projects</i></b>	<b>15</b>
<b><i>Economic Development</i></b>	<b>19</b>
<b><i>Lands and Resources</i></b>	<b>20</b>
<b><i>Asset Department</i></b>	<b>22</b>

## Community Services

The department of Community Services has several priorities and objectives for improving the health of Toquaht citizens. Community Services provides a variety of citizens supports in the areas of health, social development, community programs, mental health, children and families, Elders, education, and culture and language. The Community Services department also supports Toquaht to prepare for and respond to emergencies. The team is led by the Director of Community Services and is comprised of four support staff.

Goal:	Foster Masčim and Community Well-Being		
Priority Area	Goals - Strategies	Objectives	Q3 Progress
General Administration	Administer community services programs and services in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	
	Renew and create partnerships to support various activities.	Improve communication with NTC health dept. with monthly meetings.	→
	Community Kitchen Audit	Improve the functionality	→
Health & Social Development	Improve overall health of citizens through programs and services.	Maintain equipment and supplies so that department can respond to emergencies.	→
	Set up Telehealth Room	Increase access to health care professionals.	→
	Bring a variety of health professionals to Macoah.	Increase access to health services.	→
	Facilitate Non-Insured Health Benefits Program		→
	Create food security programming.	Improve access to healthy foods.	→

	Support and facilitate community garden.	Increase community programs and improve food security.	→
	Work with lands and corps to create a firewood program for Elders and SA Clients.	Improve services to Elders and people on disability.	→
	Facilitate TNG Excellence Awards.	Improve citizen engagement and acknowledge citizens who strive to achieve.	→
	Support citizens experiencing crisis and funerals.	Improve citizen well-being by helping with unforeseen costs.	→
<b>Elders</b>	Enhance support to and engagement of Elders.		→
	Monthly Elders group	Improve Elder peer relationships and Elders' social activities.	→
	Implement Minor Home Repairs Policy	Improve Elder health and safety.	→
	Attend Elders Gathering	Improve Elder peer relationships.	→
	Elders' Appreciation Draws	Increase awareness of value of Elders.	→
	Promote Elders Support Grant	Increase awareness of availability to Elders to support well-being.	→
<b>Child and Family Wellness</b>	Enhance programs and services for children, youth, and families	Improve Toquaht families' well-being with prevention-based programs and services.	→
	Facilitate "Bringing children home" event	Improve connection to traditional lands, family, and community.	→
	Attend the Tluu-piich Games	Increase activities for youth.	→
	Create strategy for children in care	Increase CIC connection to culture and community.	→

	Advocate and support families involved with child welfare agencies	Decrease number of Toquaht children entering care.	→
	Section 92.1 Community Agreement	Improve relationships with child welfare agencies.	→
	Implement programs and services for children, youth, and families (including CIC strategy)	Improve and enhance programs and services for children and families.	→
		Increase children and family's connections to culture, family, and community.	→
<b>Mental Health</b>	Support access to mental health services.	Decrease stigma of mental illness and improve access to services.	→
	Support citizens to access treatment and healing.	Decrease number of people with addictions & improve mental health of citizens.	→
	Harm Reduction Grant: Implement a variety of activities to support mental wellness.	Improve citizen mental health with awareness and information on how to cope with a variety of life challenges.	→
<b>Education, Training and Skills</b>	Support and encourage citizens in learning and the pursuit of educational goals.	Improve supports to Toquaht learners.	→
	Implement new policies.	Increase support to citizens accessing post-secondary opportunities.	→
	Participate in NTC Grad/Scholarships	Increase opportunities for youth to connect with NCN family and culture.	→

	Support PSSP students	Increase support to citizens accessing post-secondary opportunities.	→
	Support K-12 students	Increase student success	→
	Start ECE programming at Macoah	Increase services to children under 5.	
<b>Culture</b>	Support and promote cultural practice groups	Increase cultural awareness	→
	Encourage culture as healing (land-based activities, workshops, traditional medicines).	Increase cultural awareness and cultural practice by providing opportunities to gather and learn.	→
<b>Ciiqciqasa (Language)</b>	Support language coordinator.		→
	Ensure language resources are accessible.		→
	Involve Gale in CS activities.		→
	Online Language Classes		
	Invite UFN Elders to our gatherings.		→
	Hold quarterly language group.		→
	Promote language resources and make accessible to citizens.		
<b>Emergency Preparedness</b>	Prepare for, respond to, and recover from emergencies.		→
	FNESS Subscription		→

	MSAT satellite subscription		
	Safety Gear, communications, seacan, fire hydrants, equipment		→
	Fire Stations		→
	Participate in UEN / ACRD emergency prep activities		→
	Training for MET		→
<b>CITIZEN Services</b>		To create fun activities for Macoah.	→



## Law Clerk and Administration

The Administration ensures the day-to-day operations of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. The admin department covers general operating costs and supports the financial administration of the government. The department aims to enhance citizen engagement, improve access to information, and support ongoing communication efforts. Strong data and records management is an essential component of effective and efficient governance. This department supports the function of the law clerk, including the management of the citizen registry, databases, and all official records.

Goal	Build Government Capacity		
Priority Area	Goal - Strategies	Objectives	Q1 Progress
General & Office Administration	Manage Administrative Staff	<ul style="list-style-type: none"> <li>→ Increase staff capacity through training and professional development.</li> <li>→ Develop/expand administration team.</li> </ul>	<ul style="list-style-type: none"> <li>◆ help prepare all onboarding docs for new DoO</li> </ul>
	Approval of the new Gov't building at Secret Beach	<ul style="list-style-type: none"> <li>→ Come up with a suitable design for the building</li> </ul>	<ul style="list-style-type: none"> <li>◆ Provide input on design and timeline</li> </ul>
	Ensure that government office is safe, maintained, and equipped as required.	<ul style="list-style-type: none"> <li>→ Increase employee health and safety.</li> <li>→ Liaise with landlord.</li> </ul>	<ul style="list-style-type: none"> <li>◆ ordered office chairs for staff who needed them</li> </ul>
	Enhance communications and engagement with citizens.	<ul style="list-style-type: none"> <li>→ Increase Toquaht administrative capacity by hiring external support.</li> <li>→ New website with current and accessible information.</li> </ul>	<ul style="list-style-type: none"> <li>◆ work with Cait on communications</li> <li>◆ Facebook updated regularly with notices, important info and other citizen engagement</li> <li>◆ Summer newsletter prepped and sent out July newsletter</li> </ul>
	Ensure that the TNG website is up to date.	<ul style="list-style-type: none"> <li>→ Improve external communications.</li> <li>→ Maintain legislation registry.</li> </ul>	<ul style="list-style-type: none"> <li>◆ website is updated regularly</li> <li>◆ calendar updated with events etc</li> <li>◆ post new legislation and other official records as needed</li> </ul>

	Coordinate People's Assemblies	Improve citizen engagement and participation in governance.	<ul style="list-style-type: none"> <li>◆ worked with comms coordinator to plan and execute June People's Assembly</li> <li>◆ included other staff in planning</li> </ul>
	Improve data collection and records management.	Ensure the shared drive is organized and all registries are up to date.	<ul style="list-style-type: none"> <li>◆ continued sifting thru z-drive to fix duplications and delete and archive as needed</li> <li>◆ updated registries as required</li> </ul>
	Oversee citizen distributions.	Improve citizen well-being.	<ul style="list-style-type: none"> <li>◆ keep an eye on the distribution process and schedule</li> </ul>
	Develop Operations Manuals: <ul style="list-style-type: none"> <li>- Law Clerk</li> <li>- Reception</li> <li>- Administrative Functions</li> </ul>	Improve access to knowledge about standardized processes.	<ul style="list-style-type: none"> <li>◆ no work this period</li> </ul>
	Improve information dissemination and collection for E, C, committees & citizens.	Improve forms & templates.	<ul style="list-style-type: none"> <li>◆ contacted committee chairs in advance of mtgs to ensure agenda packages were prepared</li> <li>◆ sent pre-scheduled mtg invites to committee members</li> <li>◆ sent draft minutes in timely manner</li> </ul>
	Improve how Committee and other groups membership is appointed.		<ul style="list-style-type: none"> <li>◆ no work this period</li> </ul>
	Streamline Toquaht General Elections & Orientation training.	Ensure the election runs smoothly and enhance effectiveness of newly elected Council/Executive.	<ul style="list-style-type: none"> <li>◆ no work this period</li> </ul>
Attend conferences/workshops to network with other organizations	Networking, education, and collaboration among individuals and organizations	<ul style="list-style-type: none"> <li>◆ attended the BC First Nations Justice Forum Event</li> </ul>	

<b>Legislative Amendments</b>	Analyze Mack Law reports on legislative amendments Maintain and summarize in spreadsheet	Improve Toquaht laws so that they do what they are intended to do and work within our systems.	◆no work this period
	Public Works and Services Act - act needs updating to reflect newly developed regulation.	Improve act so that it supports Toquaht's goals.	◆Enacted act, waiting on official consolidations
	Freedom of Information and Protection of Privacy Act - to allow TNG unrestricted use of its own information that has been collected.	Improve act so that it supports Toquaht's goals for better data collection, use and management.	◆no work this period
	Annual Rates Regulation	Must be enacted annually	◆enacted reg
	Financial Administration Act - better alignment with actual practices.	Improve act so that it supports Toquaht's goals and process dates are achievable.	◆no work this period
	Enforcement Act - add ticket violations.	Amend act to allow for new ticket violation process.	◆no work this period
	Emergency Preparedness Act: Fix inconsistencies and irregularities.	Align act with new BC law; adjust reporting requirements.	◆no work this period
	Housing Regulation	Revise decision matrix for social housing to reflect Toquaht goals and values and develop decision matrix for market housing.	◆no work this period
	Wills Project	Support citizens to ensure they have a will by decreasing cost barriers.	◆continued to advertise and coordinate citizen and Ratcliff

	Citizenship and Database	Increase accuracy of information and efficiency of database.	◆work with NM on user tutorials
<b>Records &amp; Registries</b>	Ensure that all Executive, Council, and committee meetings minutes and decisions are recorded and filed.	Strong, accountable, transparent governance.	◆update motions registry after each E/C meeting ◆got caught up on certifying all approved draft minutes ◆ensure all draft minutes are on executive mtg agendas
	Maintain Human Resources files for each employee.	Ensure current and confidential files for all employees are filed in locked fireproof cabinet.	◆update HR files as needed (training certificates, performance files, and other HR related letters, etc.)
	Support Ratcliff with specific claims where required.	Ensure all process requirements are met.	◆no work this quarter
	Drinking water class action	Ensure effective citizens and Nation receive compensation.	◆continued to keep an eye on process ◆received cheques and NM distributed them
<b>Specific Claims</b>	Tripartite Implementation Committee	Work with treaty partners to address barriers to implementation.	◆meeting held in Uchucklesaht territory this quarter
	Enforcement Advisory Committee	Work to address enforcement deficiencies.	◆monthly meetings started up since Christmas break
<b>Treaty Committees</b>	Federal collaborative fiscal process (2WG2A) (indicators and data and community well-being data toolkit project) The Community Well-being Tools Project is an initiative of the Data Steering Committee (DSC).	→ Improve grasp of data management. Help develop data toolkit.	◆working group discussed two cohorts to collectively work through two projects ○Data Capacity Needs Assessment Cohort ○Primary Data Collection Cohort

	<p>The DSC is comprised of Self-Governing Indigenous Government (SGIG) representatives and was formed to support SGIGs in building their data governance and management capacity. Since 2018, the DSC has overseen data capacity-building initiatives for the SGIGs, including an online toolkit.</p> <p>The DSC is building upon this previous work by developing a suite of tools to support SGIGs in understanding and reporting on community well-being.</p>		
	<p>Develop a Toquaht Nation Governance framework</p>	<p>Work through the framework with leadership and administration</p>	<p>◆ review the report and begin discussion on how to proceed</p>
	<p>Emergency Management Planning</p>	<p>→ Ensure Toquaht is prepared to respond and manage emergencies.</p>	<p>◆ oversee updating EOC kits and computers ◆ emergency management training</p>

## Finance

The Finance department ensures the finances of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. This report provides an update on the activities of the Finance Department for the period 2023-2024 fiscal year. Detailed quarterly financial statements are prepared and presented to the Finance Committee for review four times annually.

Goal:	Manage Toquaht Finances		
Priority Area	Goal - Strategies	Objectives	Q3 Progress
<b>General Administration</b>	Administer and manage finance staff in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	<ul style="list-style-type: none"> <li>→ Begin to develop in-house workshops/tutorials designed to increase capacity with Budget Act, HR Policy, Finance policies &amp; procedures and applicable legislation</li> <li>→ Establish new deposit schedule</li> <li>→ Weekly team check-ins</li> </ul>
	Ensure financial controls and policies are in place and adhered to.	Maintain integrity of financial reporting.	<ul style="list-style-type: none"> <li>→ Set up financial statement specs for 2024-25</li> <li>→ Implement outgoing mail log for cheques</li> <li>→ Change A/P cutoff date to end of day Friday</li> </ul>
	Develop Operations Manuals: - Accounts Payable - Accounts Receivable - Payroll - Other Standardized Functions	Improve access to knowledge about standardized processes.	<ul style="list-style-type: none"> <li>→ Review all finance procedure "cheat sheets"</li> <li>→ Locate original adagio training notes provided by Trio</li> <li>→ Research/compile information for Ops Manual; set up bi-weekly team mtgs for review/input</li> </ul>
<b>Budget Act</b>	Ensure that the Budget Act is implemented in accordance with the Financial Administration Act and that external funds are managed according to the FAA. Maintain and summarize in spreadsheet.	Increase efficiency by beginning budgeting process earlier (October) to allow ample time for complete process.	<ul style="list-style-type: none"> <li>→ Maintain Additional Funding &amp; Grants spreadsheet and FR specs</li> <li>→ Begin planning 2025-26 budget workshop for Directors/Managers</li> </ul>

	Prepare Budget Act for Finance Committee		→ No work done
	Prepare Budget Act for PA presentation.	Increase citizen awareness and understanding of Toquaht budgets.	→ No work done
<b>Audit</b>	Ensure that TNG audits are unqualified with minimal audit adjustments.	Decrease year-end adjustments.	<ul style="list-style-type: none"> <li>→ Prepare for field audit (Mid may)</li> <li>→ Year-end reviews with Directors</li> <li>→ Capital project reconciliations</li> <li>→ Field audit with RHN</li> <li>→ Respond to all audit queries as received</li> </ul>
	Ensure that TNG adheres to best practices in accounting procedures and controls.	Ongoing communications with Directors.	→ On-going communications with Directors.
<b>External Funding</b>	Monitor and track external funding received.	Maintain quarterly report to Finance Committee.	→ Updated quarterly report as new funding comes in.
	Ensure that reports are submitted with appropriate financial reports.		→ Work with Directors on fiscal year end reporting to 3rd party funders
<b>Department Outreach and support</b>	Support all departments to adhere to professional accounting standards.	Increase directors and managers capacity with training about finance processes.	→ Monthly "infomercial" delivered to directors and managers. This quarter's session was on PO's, travel claims and A/P cutoff
	Support all departments to understand their budgets.		<ul style="list-style-type: none"> <li>→ Provided Directors with 2024-25 budget worksheets for coding and managing program budgets</li> <li>→ Weekly queries to Directors on A/P claim submissions</li> </ul>

	Report and track spending across the organization.		→ On-going weekly monitoring of active programs.
<b>Legislative Amendments</b>	Analyze Mack Law reports on legislative amendments to the FAA.	Make recommendations for changes to the FAA and GFA.	<ul style="list-style-type: none"> <li>→ Review meeting notes from sessions with Ian from Mack Law</li> <li>→ Identified need to address cash expense reimbursement requests, duplicate claim submissions, DF1 authorizations</li> </ul>
<b>Policy Development</b>		Identify current policy gaps and develop new policies needed.	<ul style="list-style-type: none"> <li>→ Identified unique circumstances that may require amendments or additions to the policy</li> <li>→ Policies identified in Q1 are Post Secondary (L/A grace period and no more reimbursements, only 3rd party payments)</li> <li>→ Identify updates needed to Citizen Travel policy</li> <li>→ Identify updates for Recreation Policy and prep suggested changes</li> </ul>
	Specific Finance policies to be created 2024-25	Finance related policy amendments or additions: <ol style="list-style-type: none"> <li>1. Expense reimbursement (unauthorized)</li> <li>2. Timing</li> <li>3. Authorization procedures</li> <li>4. Mastercard</li> <li>5. Children's Trust policy</li> </ol>	→ No work done



## Capital Projects

This quarterly report describes activities and initiatives that the Capital Projects department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Build Infrastructure” and as described in the Budget Act.

Goal:	Build Infrastructure	
Priority Area	Objectives	Q3 Progress
<p><b>Lucky Creek Hydro</b></p>	<p>Complete the data collection and archival storage. We also want to update all Investigative Permits currently issued by BC and ensure that those permits are in good standing. Additionally, we intend to complete preliminary research into the potential to use a site like Lucky Creek to generate hydrogen for the use in fuel cell technology.</p>	<ul style="list-style-type: none"> <li>→ Summit Power has completed revisions to the Toquaht Hydro Project – Waterpower Development Plan (WDP) and a final review is now underway. The amendment includes discussion around the Marbled Murrelet Wildlife Habitat Area in the upper Lucky Creek basin. The WDP, along with a letter from Chief Anne, will be submitted to BC for review with the intent to seek approval of the plan and issuances of the necessary licenses and right-of-ways to move forward with the Hydro Project.</li> <li>→ Data collection, including measuring the flow of water, via hydro met stations along Lucky Creek is ongoing.</li> </ul>
<p><b>Secret Beach Marina</b></p>	<p>Complete all required annual maintenance, as well as install additional lighting including one more navigation light. It is also necessary to meet with BC to negotiate the annual rental payment that will be made to BC for the marina’s foreshore lease.</p>	<ul style="list-style-type: none"> <li>→ Rubber deck matting will be installed over the galvanized steel float decks later this year. This work was originally planned for last fiscal year, but we encountered supply issues with the decking material. Multiple suppliers have now been identified and options are under review.</li> <li>→ In April, underwater inspections were completed on the marina and breakwater which identified necessary maintenance and repair work. This work began in mid-April and will be completed by Q2 of fiscal 2024/25.</li> </ul> <p><b>NEW MARINA PARKING LOT</b></p> <ul style="list-style-type: none"> <li>→ Work to construct the new marina parking lot began in June and is scheduled to be completed by the end of July. The new marina parking lot is located on the high side of the road, above the marina.</li> </ul>

<p><b>Section 38 Subdivision Design</b></p>	<p>This project supports the long-term strategy to move some Toquaht’s major infrastructure out of the Tsunami Inundation Zone at Macoah as recommended by the 2021 KWL Climate Adaptation report. Some infrastructure will be relocated to higher ground on the property next to Macoah. This Scope of Work will complete the preliminary and detailed design for the roads and infrastructure that facilitate that move.</p>	<ul style="list-style-type: none"> <li>→ The design for this new housing development above Macoah is now under review. Progressive design features will be incorporated so that the area does not look like a typical subdivision.</li> <li>→ On June 21 a site visit of the proposed subdivision road was completed to review several design options. Chief Anne attended the site meeting with the design team and walked the entire length of the proposed road.</li> <li>→ Once the design is finalized, potential funding opportunities for construction will be identified. There is no construction planned for the 24/25 fiscal year.</li> </ul>
<p><b>Macoah Water Reservoir</b></p>	<p>Complete construction and have the new reservoir fully operational by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ A stream water flow monitor was installed at Macoah Creek to measure the flow of water. Water flowing over the dam will be monitored to predict long term supply availability. A biologist will also provide information on how much water is required to support fish navigating the creek.</li> <li>→ The new Toquaht logo was installed on the tower in June. The project is currently wrapping up with the replacement of some electronic controls in the water treatment building. This work is scheduled for the end of July.</li> <li>→ The old reservoir was decommissioned. It was dismantled and removed in April.</li> </ul>
<p><b>New Government Building</b></p>	<p>Complete any final revisions that Toquaht may request and then proceed to 100% final design. The second objective will be to pursue all funding opportunities that may be identified with the objective of starting construction early in the 24/25 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ Toquaht’s comments were incorporated into a revised design.</li> <li>→ In early July, Toquaht will meet with the Architect to review and discuss the revised design.</li> <li>→ It is still anticipated that the foundation construction will begin before the end of the 24/25 fiscal year.</li> </ul>

<b>Gathering House/Lodge Toquaht Community Guest House &amp; Gathering Space; aka 12-Plex</b>	<p>The detailed design is now complete and Issued for Tender drawings have been sent to qualified contractors. The objective for the 23/24 fiscal year is to complete the procurement process and proceed with construction.</p>	<ul style="list-style-type: none"> <li>→ The building is now substantially complete. Finishing touches are underway and the lodge is expected to be ready to enjoy later this summer.</li> <li>→ A landscape Architect has been engaged to complete a landscape design for this building and all other buildings in the immediate area.</li> </ul>
<b>Public Works Yard</b>	<p>Install the site services and confirm funding for the building construction. Assuming that the construction budget is available, this building could be completed by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ Some additional funding has been awarded to Toquaht and with that funding, the design will be revised to close in the other two garage bays that originally were going to be left open (carport style).</li> <li>→ The building is nearing lockup with the sanitary and water servicing connections also completed. The building is expected to be ready for occupancy this fall.</li> </ul>
<b>Macoah Public Washroom (Shower House)</b>	<p>The design for the public washroom is currently under review. Construction will be completed before the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ The final designs for the building are now under review. The building will be constructed using Insulated Concrete Forms (ICF) which have been used successfully for other Toquaht projects including the 12-plex. Construction will begin this fall and is expected to be completed before the end of the current fiscal year.</li> </ul>
<b>Macoah Playground and Outdoor Fitness Facility</b>	<p>Design options are under review.</p>	<ul style="list-style-type: none"> <li>→ Construction began with the site prep in May and the timber frame foundation was poured in June. Equipment installation is scheduled for the beginning of August.</li> </ul>
<b>Secret Beach Playground and Outdoor Gym Equipment</b>	<p>The objective for the 23/24 fiscal year is to finalize the design for a playground and outdoor gym equipment area at Secret Beach.</p>	<ul style="list-style-type: none"> <li>→ On March 13, a grant application was submitted to PacifiCan - Tourism Growth Program for \$250,000 in support of the purchase and installation of the equipment, and construction of the fitness shelter. Applications are still under review as of the end of June 2024.</li> <li>→ Construction began with the site prep in May and the timber frame foundation was poured in June. Construction of the timber frame shelter is now underway. Equipment installation is scheduled for the beginning of July and will take approximately 3 weeks.</li> <li>→ Both the Macoah and Secret Beach playgrounds will be completed by the end of August of 2024.</li> </ul>

<b>Regalia Room</b>	Complete the entire Scope of Work identified in the Heritage Infrastructure Program (HIP) contribution agreement. This will include the design and installation of climate control equipment in the regalia room at the new Community Building as well as the design and construction of several custom-built display cases for various Toquaht artifacts.	<ul style="list-style-type: none"> <li>→ Additional cabinets will be installed in early April.</li> <li>→ The Heritage Infrastructure Program (HIP) provided a grant of \$204,000 in support of this project.</li> <li>→ We are in discussions with the Archives Association of British Columbia (AABC) to possibly hold a workshop onsite at the new regalia room. Archival training is a requirement of the HIP grant.</li> </ul>
<b>Secret Beach Development</b>	Complete the construction of "Phase 1" on-site works. This will include complete servicing of Areas 4, 5, and 6, as well as the first section of Area 3 roads to the location of the sanitary pump station. This will also provide all services required for the construction of the new Toquaht Government Building.	<ul style="list-style-type: none"> <li>→ Phase 1 sanitary sewer, water and storm water underground piping is now complete.</li> <li>→ The underground services for Phase 1 are now substantially complete.</li> <li>→ Phase 2 civil and electrical drawings were completed in Q4 and issued for pricing.</li> <li>→ The Kayak Launch parking lot construction began earlier in the quarter and is ready for use as of the end of Q1 while finishing touches are being applied.</li> <li>→ A washroom and shower house will be constructed at the Kayak Launch. Groundwork is underway and the same design as the Macoah washroom and shower house will be used.</li> <li>→ Work continues for the final design and implementation of the trail extension from the Kayak Launch to the Marina and preparation for construction of the 3 footbridges. Detailed review of the 3 footbridge designs is ongoing.</li> </ul>
<b>Secret Beach Offsite Services</b>	Bowerman Construction has substantially completed the installation of the sewer and water lines from Macoah to Secret Beach. The objective for the 23/24 fiscal year will be to complete the extension of the BC Hydro line to Secret Beach and to complete the construction of the sanitary pump chamber.	<ul style="list-style-type: none"> <li>→ The work to install the new BC Hydro line from Macoah to Secret Beach continues. This section of the line should be completed early this fall.</li> <li>→ A design is now complete to extend the sewer and water service lines, down the Maggie Road, from the sani dump to the Marina. A design is also underway to extend the BC Hydro powerlines from the Marina to the Log Sort.</li> <li>→ Clearing of the hydro Right-of-Way to extend BC Hydro power from the Secret Beach Marina to the Log Sort will began this fall. Tree felling has been put on hold until after the bird nesting season. Toquaht is currently working to ensure the License to Cut the Right of Way timber is received before the fall.</li> <li>→ The rock from the BC Hydro Right-of-Way blasting will be utilized to construct the new marina parking area.</li> </ul>

**Economic Development**

This quarterly report describes activities and initiatives that the Economic Development department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Grow the Economy” and as described in the Budget Act.

- On hold

**Lands and Resources**

The mandate of the Department of Lands, Public Works and Resources is to manage, administer and plan for Toquaht Nation Lands and Resources and our Public Works departments. We support sustainable development by balancing use and conservation of resources in the ɥaaɥuuli. The public works department operates and maintains the water and wastewater treatment facilities, manages solid waste and recycling, and maintains roads, culverts, rental housing, and our new community building, ɥuk<sup>w</sup>aaʔaɥiic hišimiyɥak.

Goal:	Plan and Manage Toquaht Assets	
Priority Area	Objectives	Q3 Progress
Operational	<ul style="list-style-type: none"> <li>→ Enhance human resources capacity.</li> <li>→ Ensure employees are safe while on the job.</li> </ul>	<ul style="list-style-type: none"> <li>→ Staff participate in bi-weekly safety meetings.</li> <li>→ Monthly MET meetings occurred to check gear, charge devices, talk about training and scenarios.</li> <li>→ Tsunami siren installed and working. 1<sup>st</sup> of the month tests.</li> <li>→ Participate in EOC training in April/June 2024.</li> </ul>
Lands Management & Administration	<ul style="list-style-type: none"> <li>→ Ensure Toquaht land designations are adequate for future economic development by updating the Official Community Plan.</li> <li>→ Administer licenses, leases, and dispositions (include businesses).</li> <li>→ Lands &amp; Ec Dev land acquisition (NP).</li> <li>→ Protect Toquaht cultural heritage sites (burial sites, etc.) by working with leadership and government to identify important areas.</li> </ul>	<ul style="list-style-type: none"> <li>→ Patrols on TN Lands were conducted by Marine Steward Technician (MST). Water monitoring equipment is checked during regular patrols.</li> <li>→ Elk camera traps placed in Lucky lake and Toquaht lake areas continue to be monitors during scheduled lands patrols.</li> <li>→ Marine Stewardship technician has been developing a list of monitoring projects that we can use to determine which projects take priority. Also working with Director of Lands on funding opportunities and needs for monitoring Toquaht Lands and Waters.</li> </ul>

<p><b>Natural Resources Management</b></p>	<ul style="list-style-type: none"> <li>→ Manage and promote harvesting and traditional use activities within the Haahuuli</li> <li>→ Ensure Toquaht’s rights are represented and advocated for regarding the Me-Too clause.</li> <li>→ Manage and monitor wildlife (fisheries, wildlife, and migratory birds) within the Haahuuli.</li> <li>→ Implement Elk Memorandum of Understanding with Ucluelet Nation.</li> <li>→ Expand fish species harvesting and provide citizens with better access to traditional foods.</li> <li>→ Trade and Barter.</li> <li>→ Protect and monitor Toquaht lands and natural resources through sustainable environmental management and restoration activities within the Toquaht watershed.</li> </ul>	<ul style="list-style-type: none"> <li>→ Sockeye caught and will be processed in July.</li> <li>→ Prawn contract executed.</li> <li>→ Clam contract with citizen completed.</li> <li>→ Halibut caught, processed and frozen.</li> <li>→ Sea Urchin was caught for the PA in June.</li> </ul>
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## Asset Department

A new department which started on April 1, 2024. The goal of asset management is to support sustainable service delivery. Meaning services are provided in a way that is fiscally, environmentally, and socially responsible; adaptive to change; and does not compromise the ability of future generations to meet their own needs.

Asset Management is the continuous process of making informed capital and operational decisions about assets to deliver services in a way that considers current and future levels of service, manages risks and opportunities, and lifecycle costs to make the best use of the Nation’s resources.

Goal:	Plan and Manage Toquaht Assets	
Priority Area	Objectives	Q1 Progress
Operational	<ul style="list-style-type: none"> <li>→ Staffing the new department.</li> <li>→ Maintain occupational health &amp; safety for staff.</li> <li>→ Support staff with training opportunities</li> <li>→ Ensure employees are safe while on the job.</li> <li>→ Improve services to Macoah citizens</li> <li>→ Update Asset Management Plan</li> <li>→ Review/renew annual service contracts</li> </ul>	<ul style="list-style-type: none"> <li>→ Draft job descriptions created but require “beefing up”</li> <li>→ Meeting with H&amp;S consultant to update TNG Health &amp; Safety Plan</li> <li>→ ToR for new OHS committee approved, recruit committee members, create inspection forms and processes</li> <li>→ Staff participate in weekly safety meetings.</li> <li>→ Spring Clean-up 2024 successful with 8+ trips to the landfill/recycling</li> <li>→ With finance department, seek firm/software to integrate assets with finance</li> <li>→ Road grading, HVAC/furnace servicing, citizen mowing, and electrical contracts renewed</li> </ul>



<b>Public Works</b>	<ul style="list-style-type: none"> <li>→ Provide a variety of services to people living on Toquaht lands including but not limited to hydro, roads, clean water, wastewater treatment, and connectivity and communications services.</li> <li>→ Ensure community infrastructure is maintained in good working condition</li> </ul>	<ul style="list-style-type: none"> <li>→ Ongoing sampling of WWTP, ensuring samples are taken and submitted on a regular set schedule.</li> <li>→ Regular maintenance is performed on all TNG facilities.</li> <li>→ Regularly check mileage, condition, issues reported, book maintenance as required on trucks</li> <li>→ Dump truck equipped with small suspension lift to ensure snow plow attachment n't hit road. Also fitted with new running boards</li> <li>→ water intake maintenance at weir dam completed late March</li> <li>→ Macoah tree removal/trimming/chipping along Tiicken Rd completed late March</li> <li>→ Macoah roads graded (service contract) and additional material deposited</li> <li>→ Connectivity for rental unit/private drops/lodge internet repairs &amp; installation</li> <li>→ Equipment (small generators, weed eaters) serviced</li> <li>→ Grass seed and fertilizer purchased to replace wild flower mix at 3 new rental houses</li> <li>→ Purchased replacement air filters for blower at WWTP</li> <li>→ Garbage is picked up weekly, recycling every two weeks</li> </ul>
<b>Buildings/Housing</b>	<ul style="list-style-type: none"> <li>→ Ensure Toquaht buildings are maintained &amp; in good working condition</li> <li>→ Manage &amp; maintain Toquaht's rental housing units</li> </ul>	<ul style="list-style-type: none"> <li>→ Contract in place to conduct quarterly inspections on HVAC/furnace units at Gathering Place, duplex units and new houses</li> <li>→ Older houses received some insulation upgrades and better drainage</li> <li>→ Some duplex units required appliance replacements and repairs</li> <li>→ All rental units are full, housing committee has not met this fiscal</li> </ul>
<b>Emergency Management</b>	<ul style="list-style-type: none"> <li>→ Provide Macoah citizens and residents with certainty of trained</li> </ul>	<ul style="list-style-type: none"> <li>→ Continued contract with HEPR for training with MET and EOC teams.</li> <li>→ MET completed hover exit training at Tofino Airport</li> <li>→ New MET &amp; EOC gear arrived and currently stored at the Ucluelet Office</li> </ul>

	personnel for a variety of emergency situations (tsunami, earthquake, fire)	<ul style="list-style-type: none"><li>→ EOC conducted pack-up and hike to ball fields simulation</li><li>→ Hike to High Ground conducted with outside agencies (RCMP, Dist of Ucluelet Fire Dept, MET team)</li><li>→ Work with FNESS for inventory on fire boxes, fire box training next quarter</li><li>→ Tsunami sirens continue to conduct monthly test</li></ul>
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