

Council Meeting

Thursday May 16th, 2024

Meeting by Zoom

AGENDA

<https://us02web.zoom.us/j/88077355605?pwd=TjN6ZE5URERoSWgzMTh1S3FtUGpVQT09>

Meeting ID: 880 7735 5605

Passcode: 293507

Start time: 3:00 p.m.

Guest: Donna Monteith

Convening the meeting

Adoption of Agenda

Approval of minutes from March 26, 2024 pg 3

STARTS CM00671

REGULAR BUSINESS

1) PETITIONS, DELEGATIONS & PRESENTATIONS

2) REQUEST FOR DECISION AND LEGISLATION

a) Request for Decision

- i) Fourth Quarter Internal Financial Statements, March 31, 2024 pg 6
 (1) Recommendation from the May 7, 2024 Finance Committee meeting

May 7, 2024 Finance Committee meeting

MOVED: Gary Johnsen SECONDED: Anne Mack

THAT the finance committee reviewed the Toquaht Nation Fourth Quarter internal Financial Statements, March 31, 2024 and recommend adoption by Council.

AND

THAT the standing committee on finance recommend the annual financial statements be submitted to RHN, CPA for audit.

YES: 4

NO: 0

Motion Carried

THAT Council resolve to receive the recommendation from the Standing Committee on Finance and approve the Toquaht Nation 4th Quarter Internal Financial Statements, March 31, 2024.

b) Request for Decision

- i) Application for membership to the Association of Vancouver Island & Coastal Communities pg 91
 (1) Rationale includes increased Networking Opportunities, Access to Resources, Professional Development, and Representation of our interests and viewpoints.
 (2) Draft letter

THAT Council resolve to apply for membership to the Association of Vancouver Island & Coastal Communities, with the intent of actively participating in its activities and benefiting from its resources and networks.

c) Request for Decision

- i) Application for membership to the Union of British Columbia Municipalities
 - (1) Rationale includes increased Networking Opportunities, Access to Resources, Professional Development, and Representation of our interests and viewpoints.
 - (2) Draft letter

pg 93

THAT Council resolve to apply for membership to the Union of British Columbia Municipalities, with the intent of actively participating in its activities and benefiting from its resources and networks.

3) INFORMATION FOR RECEIPT**4) CORRESPONDANCE FOR RECEIPT****5) QUARTERLY DEPARTMENT REPORTS**

- a) Community Services Q4 pg 96
- b) Law Clerk and Administration Q4 pg 101
- c) Finance Q4 pg 106
- d) Capital Projects Q4 pg 109
- e) Economic Development Q4 pg 114
- f) Lands, Public Works and Resources Q4 pg 115

THAT Toquaht Council receive the 2023/2024 Q4 Department Reports.

6) LATE ADDITIONS**Additions/deletions**

-
-

Adjourn meeting

Council

Tuesday March 26th, 2024

Meeting by Zoom

DRAFT Meeting Minutes

Present: Kirsten Johnsen, Lisa Morgan, Kevin Mack, Noah Plonka

Absent: Anne Mack

Guest: Trudy Warner, Robyn Rea

Chair: Kirsten Johnsen

Recorder: K Johnsen

Quorum was present throughout the meeting

Convened 3:00 p.m.

Agenda adopted by consensus

Minutes from March 19, 2024 approved by consensus

STARTS CM00665

1) PETITIONS, DELEGATIONS & PRESENTATIONS

2) REQUEST FOR DECISION AND LEGISLATION

a) Request for Decision

i) 3rd Reading of Annual Budget Act 2024-2025

(1) Receive recommendations for the People's Assembly

(a) A citizen requested that Council consider increasing the Citizen Distribution

CM00665 MOVED: Noah Plonka SECONDED: Lisa Morgan

THAT Council receives the recommendation from the People's Assembly and resolve to increase the citizen distribution from \$500 twice yearly to \$750 twice yearly.

YES: 4

NO: 0

Motion Carried

(b) Robyn noted that the version presented today has all additional extra funds as deferred revenue until budgets and workplans have been created for any expenditures.

(i) It also includes the increase for the citizen distribution and an extra unanticipated distribution from the MTS.

CM00666 MOVED: Lisa Morgan SECONDED: Kevin Mack

THAT Council receive the recommendation from the Toquaht People's Assembly and resolve to enact the Annual Budget Act 2024-2025 in the form now laid before the Council as TNS 1/2024 of the Toquaht Nation.

YES: 4

NO: 0

Motion Carried

b) Request for Decision

- i) 3rd Reading of Five-Year Financial Plan Act 2024-2025 to 2027-2028
 (1) Receive recommendation from the finance committee

CM00667 MOVED: Kevin Mack SECONDED: Noah Plonka
 THAT Council receive the recommendation from the standing committee on finance and resolve to enact the of Five-Year Financial Plan Act 2024-2025 to 2027-2028 in the form now laid before the Council as TNS 2/2024 of the Toquaht Nation.
 YES: 4
 NO: 0 Motion Carried

c) Request for Decision

- i) 3rd Reading of the Official Community Plan Act
 (1) Receive the recommendation from the Council committee of the whole
 (2) Receive report from the Public Hearing

CM00668 MOVED: Kevin Mack SECONDED: Lisa Morgan
 THAT Council resolve to enact the Official Community Plan Act in the form now laid before the Council as TNS 3/2024 of the Toquaht Nation.
 YES: 4
 NO: 0 Motion Carried

d) Request for Decision

- ii) 3rd Reading of the Macoah Zoning & Structures Act Amending Act
 (1) Receive the recommendation from the Council committee of the whole

CM00669 MOVED: Noah Plonka SECONDED: Kevin Mack
 THAT Council resolve to enact the Macoah Zoning & Structures Act Amending Act in the form now laid before the Council as TNS 4/2024 of the Toquaht Nation.
 YES: 4
 NO: 0 Motion Carried

e) Request for Decision

- iii) 3rd Reading of the Public Works and Services Act Amending Act
 (1) Receive the recommendation from the Council committee of the whole

CM00669 MOVED: Noah Plonka SECONDED: Lisa Morgan
 THAT Council resolve to enact the Macoah Zoning & Structures Act Amending Act in the form now laid before the Council as TNS 4/2024 of the Toquaht Nation.
 YES: 4
 NO: 0 Motion Carried

- 3) INFORMATION FOR RECEIPT
- 4) CORRESPONDANCE FOR RECEIPT
- 5) QUARTERLY DEPARTMENT REPORTS
- 6) LATE ADDITIONS

Adjourned 3:45 p.m.

Minutes prepared by

Chairperson

Law Clerk

Date



Financial Statements of
Toquaht Nation

Budget vs. Actual
2023-2024

March 31, 2024

As @:
04/30/24 14:22 PM

2023 - 2024

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- ISC Pandemic Planning and Response		
- FNHA Help our Helpers		
- BC Climate Action Program		
- FNHA Health Action Grant		
- FNEESC		
- FNEESC Student Worker Employment Program		
- Community Projects - Garden		
- Clayquot Biosphere Trust		
- Secret Beach Cookhouse		

Toquaht Nation
Consolidated Statement of Financial Position
March 31, 2024

Current Assets

Cash in Bank	32,577,963.64
Accounts Receivable	3,242,230.41
Due to/from Toquaht Management	98,047.47
Due to/from Toquaht Marina & Campground	183,519.22
Due to/from Toquaht Holdings	409,996.42
Due to/from Toquaht Forestry LP	(90,317.32)
Prepaid Expenses	19,648.99
	36,441,088.83

Capital Assets

Land	6,253,621.93
Building	4,148,578.36
Equipment - Automotive	320,620.00
Equipment - Boats	423,549.00
Water Systems	7,293,838.56
Forestry Rd Gate	37,478.67
Computer Equipment	131,301.18
Equipment - Generator	183,422.00
Equipment - General	326,103.22
Marina	3,730,779.00
Roads	5,662,812.68
Band Housing	2,627,040.00
Lot	39,697.88
Loader	25,000.00
Secret Beach Water System	399,387.00
Macoah Sewer System	3,126,625.00
Accumulated Amortization	(2,430,784.80)
	32,299,069.68

Other Assets

Investment in BC FN Gaming Revenue	110.00
Investment in Hayu Fishing Ltd.	(274.00)
Shares - Ucluelet COOP	264.11
Investment in Toquaht Holdings LP	15,635,718.00
Investment In LW - Implementation	5,018,918.31
Adjustment to FMV	72,117.96
Investment In Toquaht Aquaculture	0.01
Investment In Toquaht Holdings Ltd.	176.28
	20,727,030.67

Total Assets

89,467,189.18

Toquaht Nation
Consolidated Statement of Financial Position
March 31, 2024

Current Liabilities

Bank Rec/AP Clearing	(912.32)
Accounts Payable	1,731,193.19
Accounts Payable - YE Accrual	31,478.17
Damage/Security Deposits	15,675.00
Deferred Revenue	1,970,121.81
Hold Backs Payable	417,542.52
Lifecycle Infrastructure Reserve	997,681.00
GST Collected	4,526.26
Wages Payable	25,802.28
Vacation Pay Payable	70,969.75
WCB Payable	1,068.24
EI Payable	9,874.99
CPP Payable	33,407.10
Income Tax Payable	22,839.22
EHT Payables	5,095.77
Rent Payable to Social Housing	2,185.00
TFSA Contributions Payable	(3,682.56)
	<u>5,334,865.42</u>

Long Term Liabilities

Loan Payable BMO	509,457.07
Loan Payable BMO-68 Hectars	276,356.76
BMO Loan 3820 699271	604,103.07
Loan Payable BMO IT Lands	5,088,662.79
Loan Proceeds - INAC - Specific Claim	16,500.00
Funds in Trust	101,430.79
	<u>6,596,510.48</u>

Equity

Equity	73,163,289.88
Surplus/(Deficit)	4,372,523.40
	<u>77,535,813.28</u>

Total Liabilities & Equity

	<u>89,467,189.18</u>
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Toquaht Nation
March 31, 2024

Consolidated Statement of Operations
TN Annual Budget Act - Variance Report

	<u>2023/2024</u> <u>Budget</u> <u>Full Year</u>	<u>2023/2024</u> <u>Actual</u> <u>31-Mar</u>	<u>Variance</u>	
<u>Revenue</u>				
4010	CIRNAC - Capital Funds Received	1,868,615.00	1,518,117.58	350,497.42
4050	AANDC - Other Funds Received	2,840,813.00	2,884,634.11	(43,821.11)
4110	BC Funds Received	65,000.00	1,089,020.00	(1,024,020.00)
4115	BC Gaming Revenue	1,401,833.00	1,453,227.84	(51,394.84)
4120	Prov of BC - BC Tax Sharing	13,000.00	14,235.02	(1,235.02)
4202	Gov Can Specific Claims	7,000.00	7,000.00	0.00
4205	Gov Can FNGST	44,900.00	21,937.37	22,962.63
4210	FFA-BC-Funds Received	16,300.00	17,176.00	(876.00)
4250	FFA Funds Received	5,594,653.00	5,403,083.02	191,569.98
4255	FFA - Other	0.00	1,868,823.75	(1,868,823.75)
4310	NTC Usma Reserve	120,000.00	60,000.00	60,000.00
4350	NTC Health Canada	16,897.00	16,897.00	0.00
4380	NTC Patient/IRS Travel Reimb	24,000.00	15,839.72	8,160.28
4390	NTC Other	3,204.00	12,663.00	(9,459.00)
4610	CFIA	11,440.00	8,898.00	2,542.00
4615	DFO	1,001,500.00	1,346,976.00	(345,476.00)
4620	Natural Resources Canada	0.00	44,999.00	(44,999.00)
4675	Cost Recoveries	350,900.00	199,329.23	151,570.77
4765	Maa-nulth Treaty Society	100,000.00	180,750.00	(80,750.00)
5850	Rental Income	68,332.00	77,757.50	(9,425.50)
5950	Interest Income	180,780.00	1,405,202.12	(1,224,422.12)
5955	License Revenues	0.00	503.00	(503.00)
5960	Other Income	179,365.00	265,607.06	(86,242.06)
		13,908,532.00	17,912,676.32	(4,004,144.32)
<u>Surpluses</u>				
9704	Tsf to/from General Surplus	6,512,478.00	6,683,612.00	(171,134.00)
		6,512,478.00	6,683,612.00	(171,134.00)
<u>Total Revenue & Surpluses</u>				
		20,421,010.00	24,596,288.32	(4,175,278.32)
<u>Expenses</u>				
7120	Administration	70,586.00	57,789.00	12,797.00
7125	Advertising	17,600.00	3,493.34	14,106.66
7140	Allowance - Comfort	3,000.00	0.00	3,000.00
7150	Allowance - Grade 1 to 12	9,000.00	1,229.19	7,770.81
7152	Allowance - Graduation	2,000.00	1,000.00	1,000.00
7154	Allowance, Living - Post Secondary	110,000.00	140,721.60	(30,721.60)
7180	Audit & Accounting	75,000.00	48,665.90	26,334.10
7212	Bank Charges & Interest	10,548.00	7,667.41	2,880.59
7230	Basic Needs & Prevention	10,000.00	4,286.86	5,713.14
7260	Books & Supplies - Grade 1 to 12	3,500.00	2,015.00	1,485.00
7262	Books & Supplies - Post Secondary	3,000.00	15,164.51	(12,164.51)
7275	Bursaries	1,950.00	1,000.00	950.00

7355	Committed Funds	89,015.00	0.00	89,015.00
7359	Consulting Contract	644,200.00	581,653.93	62,546.07
7360	Consulting	374,950.00	196,459.89	178,490.11
7362	Courier/Postage	1,000.00	1,993.73	(993.73)
7390	Cultural	30,000.00	4,560.37	25,439.63
7440	Distribution	168,000.00	112,000.00	56,000.00
7460	Donations	11,500.00	2,700.00	8,800.00
7480	Dues/Memberships	28,566.00	38,908.13	(10,342.13)
7500	Elders Engagement	10,000.00	5,500.00	4,500.00
7502	Elders Group and Supports	10,000.00	7,254.08	2,745.92
7504	Elders Minor Home Repair	15,000.00	10,438.55	4,561.45
7510	Emergency Fund	25,000.00	20,428.05	4,571.95
7558	Engineering	815,568.00	906,628.19	(91,060.19)
7568	Equipment Purchases	3,016,933.00	213,209.28	2,803,723.72
7570	Equipment Rental	88,600.00	12,208.69	76,391.31
7680	Fuel/Oil/Grease	9,500.00	7,708.47	1,791.53
7682	Funeral Expenses	10,000.00	0.00	10,000.00
7865	Remuneration - Council	290,523.00	335,506.21	(44,983.21)
7867	Remuneration - Cmte/Dir	42,150.00	7,950.00	34,200.00
7868	Honorarium - Citizens	7,500.00	440.43	7,059.57
7955	Insurances & Licences	105,197.00	87,973.46	17,223.54
8010	Janitorial	12,000.00	9,270.00	2,730.00
8228	Legal Fees	286,000.00	200,511.91	85,488.09
8251	Loan Payment - Principal	379,640.00	397,593.13	(17,953.13)
8312	Materials and Supplies	1,152,977.00	176,182.62	976,794.38
8325	Meeting Expense	67,400.00	36,807.26	30,592.74
8460	Non Insured Benefits	15,000.00	7,270.55	7,729.45
8470	NTC Service Agreement	106,513.00	119,454.00	(12,941.00)
8530	Office Supplies	11,000.00	11,107.90	(107.90)
8670	Professional Fees	2,642,477.00	1,766,357.06	876,119.94
8672	Property Tax	25,000.00	17,291.66	7,708.34
8825	Rent	108,000.00	108,000.00	0.00
8828	Repairs and Maintenance	96,105.00	98,885.61	(2,780.61)
8960	Social Assistance - Basic	47,000.00	19,237.16	27,762.84
8977	Short Term Citizen Contracts	22,500.00	13,097.73	9,402.27
8978	Sub Contract	6,956,327.00	7,078,096.72	(121,769.72)
8990	Substance Use Supports	100,000.00	41,559.99	58,440.01
9050	Team Toquaht Events	10,000.00	5,002.36	4,997.64
9070	Training	126,800.00	111,578.76	15,221.24
9072	Travel - Staff	60,400.00	32,542.23	27,857.77
9075	Travel - Exec	35,000.00	21,684.08	13,315.92
9076	Travel - Committee	4,250.00	97.71	4,152.29
9077	Travel - Citizens	26,000.00	14,365.44	11,634.56
9079	Travel - Patient/IRS	24,000.00	19,557.53	4,442.47
9082	Tuition - Post Secondary	110,000.00	94,275.95	15,724.05
9180	Utilities	101,000.00	94,152.16	6,847.84
9460	Youth Activity	10,000.00	4,437.25	5,562.75
6600:6999	Wages & Benefits	1,776,234.00	1,472,548.75	303,685.25
		<u>20,421,009.00</u>	<u>14,807,519.79</u>	<u>5,613,489.21</u>
	Surplus/(Deficit)	<u>1.00</u>	<u>9,788,768.53</u>	<u>(9,788,767.53)</u>

Toquaht Nation
March 31, 2024

Consolidated Statement of Operations
Additional Grants & Other Funded Projects - Budget Variance Report

	<u>2023/2024</u> <u>Budget</u> <u>Full Year</u>	<u>2023/2024</u> <u>Actual</u> <u>31-Mar</u>	<u>Variance</u>
<u>Revenue</u>			
4715 FNEsc	10,280.00	10,280.00	0.00
4770 New Relationship Trust	260,000.00	260,000.00	0.00
5960 Other Income	100,000.00	100,000.00	0.00
	<u>370,280.00</u>	<u>370,280.00</u>	<u>0.00</u>
<u>Surpluses</u>			
<u>Total Revenue & Surpluses</u>	<u>370,280.00</u>	<u>370,280.00</u>	<u>0.00</u>
<u>Expenses</u>			
7120 Administration	26,000.00	26,000.00	0.00
7360 Consulting	50,000.00	8,843.75	41,156.25
7390 Cultural	700.00	0.00	700.00
8228 Legal Fees	50,000.00	0.00	50,000.00
8312 Materials and Supplies	7,580.00	7,518.19	61.81
8325 Meeting Expense	2,000.00	0.00	2,000.00
8670 Professional Fees	143,039.00	0.00	143,039.00
6600:6999 Wages & Benefits	90,961.00	1,976.81	88,984.19
	<u>370,280.00</u>	<u>44,338.75</u>	<u>325,941.25</u>
Surplus/(Deficit)	<u>0.00</u>	<u>325,941.25</u>	<u>(325,941.25)</u>

Administration

Budget vs. Actual
2023-2024

March 31, 2024

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9090-Administration

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	1,042,824	1,042,824	0
4675	Cost Recoveries	0	26,208	(26,208)
5950	Interest Income	60,000	1,263,231	(1,203,231)
5960	Other Income	350	1,203	(853)
	Total Revenue	1,103,174	2,333,466	(1,230,292)
Expenses				
7125	Advertising	10,000	2,422	7,578
7180	Audit & Accounting	75,000	48,666	26,334
7212	Bank Charges & Interest	10,500	7,642	2,858
7355	Committed Funds	15,000	0	15,000
7359	Consulting Contract	80,000	23,793	56,207
7360	Consulting	65,000	49,439	15,561
7362	Courier/Postage	1,000	1,994	(994)
7480	Dues/Memberships/Licences	20,000	25,360	(5,360)
7568	Equipment Purchases	42,000	41,614	386
7570	Equipment Rental	10,000	6,224	3,776
7955	Insurances & Licences	75,000	66,909	8,091
8010	Janitorial	12,000	9,270	2,730
8228	Legal Fees	5,000	12,074	(7,074)
8312	Materials and Supplies	1,500	1,923	(423)
8325	Meeting Expense	7,500	0	7,500
8530	Office Supplies	10,000	10,746	(746)
8670	Professional Fees	46,750	27,969	18,781
8825	Rent	108,000	108,000	0
8828	Repairs and Maintenance	9,500	1,950	7,550
8977	Short Term Citizen Contracts	500	0	500
9050	Team Toquaht Events	10,000	5,002	4,998
9070	Training	20,000	4,672	15,328
9072	Travel - Staff	3,000	1,700	1,300
9180	Utilities	25,000	25,233	(233)
6600:6999	Wages & Benefits	440,924	445,681	(4,757)
	Total Expenses	1,103,174	928,282	174,892
Other Expenses				
	Total Expenses	1,103,174	928,282	174,892
	Surplus/(Deficit)	0	1,405,184	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9020-Records & Registires

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	93,694	93,694	0
	Total Revenue	93,694	93,694	0
Expenses				
7568	Equipment Purchases	25,000	975	24,025
8228	Legal Fees	30,000	8,092	21,908
6600:6999	Wages & Benefits	38,694	34,711	3,983
		93,694	43,778	49,916
Other Expenses				
	Total Expenses	93,694	43,778	49,916
	Surplus/(Deficit)	0	49,916	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9010-Governance

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	851,853	851,853	0
4675	Cost Recoveries	0	41,219	(41,219)
	Total Revenue	851,853	893,072	(41,219)
Expenses				
7125	Advertising/Appreciation/Promo	5,000	0	5,000
7359	Consulting Contract	108,000	134,198	(26,198)
7360	Consulting	25,000	4,662	20,338
7390	Cultural	10,000	43	9,957
7460	Donations	2,000	1,700	300
7480	Dues/Memberships/Licences	1,001	1	1,000
7865	Remuneration - Council	290,523	335,506	(44,983)
7867	Remuneration - Committee	23,400	2,850	20,550
8228	Legal Fees	50,000	14,482	35,518
8325	Meeting Expense	35,000	23,869	11,131
8670	Professional Fees	50,000	10,902	39,098
9070	Training	20,000	5,629	14,371
9072	Travel - Staff	25,000	7,853	17,147
9075	Travel - Exec	35,000	21,684	13,316
9076	Travel - Committee	1,550	0	1,550
9077	Travel - Citizens	2,500	317	2,183
9180	Utilities	7,200	6,900	300
6600:6999	Wages & Benefits	160,679	128,297	32,382
		851,853	698,893	152,960
Other Expenses				
	Total Expenses	851,853	698,893	152,960
	Surplus/(Deficit)	0	194,179	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9095-Capacity Action Plan

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	0	20,000	(20,000)
4250	FFA-CDA-Funds Received	355,080	163,511	191,569
4675	Expense Reimbursements	0	26,000	(26,000)
5960	Other Income	0	50,000	(50,000)
9704	Transfer in from General Surplus	0	191,569	(191,569)
	Total Revenue	<u>355,080</u>	<u>451,080</u>	<u>(96,000)</u>
Expenses				
7359	Consulting Contract	90,000	121,938	(31,938)
7360	Consulting	10,000	12,173	(2,173)
7568	Equipment Purchases	5,000	0	5,000
8670	Professional Fees	20,000	0	20,000
9070	Training	21,000	9,373	11,627
9180	Utilities	3,600	100	3,500
6600:6999	Wages & Benefits	205,480	29,862	175,618
		<u>355,080</u>	<u>173,446</u>	<u>181,634</u>
Other Expenses				
	Total Expenses	355,080	173,446	181,634
	Surplus/(Deficit)	<u>0</u>	<u>277,634</u>	

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1400-Economic Development

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4210	FFA-BC-Funds Received	16,300	17,176	(876)
4250	FFA-CDA-Funds Received	143,700	143,700	0
	Total Revenue	<u>160,000</u>	<u>160,876</u>	<u>(876)</u>
Expenses				
7359	Consulting Contract	150,000	103,324	46,676
7360	Consulting	0	750	(750)
7480	Dues/Memberships	0	8,919	(8,919)
8228	Legal Fees	10,000	31,431	(21,431)
		<u>160,000</u>	<u>144,424</u>	<u>15,576</u>
Other Expenses				
	Total Expenses	<u>160,000</u>	<u>144,424</u>	<u>15,576</u>
	Surplus/(Deficit)	<u>0</u>	<u>16,452</u>	

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1135-Implementation

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4120	Prov of BC - BC Tax Sharing	13,000	14,235	(1,235)
4205	Gov Can FNGST	44,900	21,937	22,963
4250	FFA-CDA-Funds Received	684,168	684,168	0
4675	Cost Recoveries	0	36,419	(36,419)
4765	Maa-nulth Treaty Society	0	80,750	(80,750)
5950	Interest Income	120,780	141,971	(21,191)
	Total Revenue	862,848	979,480	(116,632)
Expenses				
7212	Bank Charges & Interest	48	25	23
7867	Remuneration - Cmte/Dir	7,800	4,050	3,750
8228	Legal Fees	65,000	61,656	3,344
8670	Professional Fees	780,000	780,000	0
9072	Travel - Staff	10,000	0	10,000
9076	Travel - Committee	0	98	(98)
		862,848	845,829	17,019
Other Expenses				
	Total Expenses	862,848	845,829	17,019
	Surplus/(Deficit)	0	133,651	

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1137-Administration Review Board

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	8,000	7,999	1
Total Revenue		8,000	7,999	1
Expenses				
7867	Honorarium - Committee	1,800	0	1,800
8228	Legal Fees	5,000	0	5,000
9076	Travel - Committee	1,200	0	1,200
		8,000	0	8,000
Other Expenses				
Total Expenses		8,000	0	8,000
Surplus/(Deficit)		0	7,999	

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9015-Gaps Closing Assessments

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	167,874	438,827	(270,953)
Total Revenue		167,874	438,827	(270,953)
Expenses				
8670	Professional Fees	167,874	1,350	166,524
		167,874	1,350	166,524
Other Expenses				
Total Expenses		167,874	1,350	166,524
Surplus/(Deficit)		0	437,477	

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9005-Ma Mook Natural Resources

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	31,500	31,500	0
	Total Revenue	31,500	31,500	0
Expenses				
7359	Consulting Contract	5,000	0	5,000
8228	Legal Fees	10,000	32,869	(22,869)
8670	Professional Fees	16,500	2,998	13,502
		31,500	35,867	(4,367)
Other Expenses				
	Total Expenses	31,500	35,867	(4,367)
	Surplus/(Deficit)	0	(4,367)	

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9030-BCFN Gaming

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4115	BC Gaming Revenue	1,401,833	1,453,228	(51,395)
	Total Revenue	<u>1,401,833</u>	<u>1,453,228</u>	<u>(51,395)</u>
Expenses				
7568	Equipment Purchases	1,401,833	0	1,401,833
	Other Expenses	<u>1,401,833</u>	<u>0</u>	<u>1,401,833</u>
	Total Expenses	<u>1,401,833</u>	<u>0</u>	<u>1,401,833</u>
	Surplus/(Deficit)	<u>0</u>	<u>1,453,228</u>	

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9040-Proponent Benefits Agreements

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4050	AANDC - Other Funds	10,000	0	10,000
4765	Maa-nulth Treaty Society	100,000	100,000	0
	Total Revenue	<u>110,000</u>	<u>100,000</u>	<u>10,000</u>
Expenses				
8670	Professional Fees	110,000	0	110,000
		<u>110,000</u>	<u>0</u>	<u>110,000</u>
Other Expenses				
	Total Expenses	110,000	0	110,000
	Surplus/(Deficit)	<u>0</u>	<u>100,000</u>	

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1122-Specific Claims - Maggie Lake/River

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4202	Gov Can Specific Claims	7,000	7,000	0
	Total Revenue	7,000	7,000	0
Expenses				
8228	Legal Fees	7,000	321	6,679
	Total Expenses	7,000	321	6,679
	Other Expenses			
	Surplus/(Deficit)	0	6,679	

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1130-WIPG (TMX) Due Diligence

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
5960	Other Income	100,000	100,000	0
	Total Revenue	100,000	100,000	0
Expenses				
8670	Professional Fees	100,000	0	100,000
	Total Expenses	100,000	0	100,000
Other Expenses				
	Total Expenses	100,000	0	100,000
	Surplus/(Deficit)	0	100,000	

Community Services

Budget vs. Actual
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1620-Community Services Admin

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	151,035	151,035	0
4675	Cost Recoveries	0	10,076	(10,076)
	Total Revenue	<u>151,035</u>	<u>161,111</u>	<u>(10,076)</u>
Expenses				
7568	Equipment Purchases	0	669	(669)
8312	Materials and Supplies	1,500	1,118	382
8530	Office Supplies	1,000	362	638
9070	Training	5,000	454	4,546
9072	Travel - Staff	2,000	345	1,655
9076	Travel - Committee	600	0	600
9180	Utilities	2,400	2,000	400
6600:6999	Wages & Benefits	138,535	111,752	26,783
		<u>151,035</u>	<u>116,700</u>	<u>34,335</u>
Other Expenses				
	Total Expenses	151,035	116,700	34,335
	Surplus/(Deficit)	<u>0</u>	<u>44,411</u>	

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1600-Health

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	248,197	248,197	0
4380	NTC Patient/IRS Travel Reimb	24,000	15,840	8,160
4390	NTC Other	3,204	12,663	(9,459)
4675	Cost Recoveries	0	371	(371)
	Total Revenue	275,401	277,071	(1,670)
Expenses				
7360	Consulting	20,000	0	20,000
8312	Materials and Supplies	2,000	925	1,075
8325	Meeting Expense	8,000	6,482	1,518
8460	Non Insured Benefits	15,000	7,271	7,729
8470	NTC Service Agreement	103,493	118,454	(14,961)
8670	Professional Fees	10,000	886	9,114
8977	Short Term Citizen Contracts	10,000	10,273	(273)
8978	Sub Contract	8,000	6,744	1,256
9072	Travel - Staff	500	2,474	(1,974)
9077	Travel - Citizens	15,000	9,238	5,762
9079	Travel - Patient/IRS	24,000	19,558	4,442
9180	Utilities	1,200	1,200	0
6600:6999	Wages & Benefits	58,208	63,974	(5,766)
		275,401	247,478	27,923
Other Expenses				
	Total Expenses	275,401	247,478	27,923
	Surplus/(Deficit)	0	29,593	

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1625-Emergency Preparedness

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4110	BC Funds Received	0	117,443	(117,443)
4250	FFA-CDA-Funds Received	128,416	128,416	0
4255	FFA - Other	0	50,000	(50,000)
4620	Natural Resources Canada	0	44,999	(44,999)
5960	Other Income	0	74,706	(74,706)
	Total Revenue	<u>128,416</u>	<u>415,564</u>	<u>(287,148)</u>
Expenses				
7360	Consulting	13,950	0	13,950
7480	Dues/Memberships	1,015	1,377	(362)
7568	Equipment Purchases	50,600	19,732	30,868
7867	Honorarium - Cmte/Dir	3,600	150	3,450
8228	Legal Fees	0	640	(640)
8312	Materials and Supplies	7,000	1,835	5,165
8325	Meeting Expense	1,000	2,629	(1,629)
8670	Professional Fees	5,001	5,000	1
8978	Sub Contract	0	49,999	(49,999)
9070	Training	46,000	70,750	(24,750)
9072	Travel - Staff	250	46	204
		<u>128,416</u>	<u>152,158</u>	<u>(23,742)</u>
Other Expenses				
	Total Expenses	<u>128,416</u>	<u>152,158</u>	<u>(23,742)</u>
	Surplus/(Deficit)	<u>0</u>	<u>263,406</u>	

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8100-Child & Family Wellness

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	4,620	4,620	0
4255	FFA - Other	0	22,625	(22,625)
4310	NTC Child Welfare	120,000	60,000	60,000
	Total Revenue	<u>124,620</u>	<u>87,245</u>	<u>37,375</u>
Expenses				
7230	Basic Needs & Prevention	10,000	4,287	5,713
7359	Consulting Contract	10,000	6,311	3,689
7390	Cultural	10,000	0	10,000
8228	Legal Fees	5,000	2,452	2,548
8325	Meeting Expense	2,500	0	2,500
8470	NTC Service Agreement	1,520	0	1,520
9072	Travel - Staff	5,000	0	5,000
9077	Travel - Citizens	1,000	0	1,000
9180	Utilities	1,200	1,200	0
6600:6999	Wages & Benefits	78,400	81,174	(2,774)
	Total Expenses	<u>124,620</u>	<u>95,425</u>	<u>29,195</u>
Other Expenses				
	Total Expenses	124,620	95,425	29,195
	Surplus/(Deficit)	<u>0</u>	<u>(8,180)</u>	

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8220-Education & Training

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4050	ISC - FA Other	10,361	10,354	7
4250	FFA-CDA-Funds Received	318,202	318,202	0
4255	FFA - Other	0	5,716	(5,716)
	Total Revenue	328,563	334,272	(5,709)
Expenses				
7150	Allowance - Grade 1 to 12	9,000	1,229	7,771
7152	Allowance - Gr 12 Graduation	2,000	1,000	1,000
7154	Allowance, Living - Post Secondar	110,000	140,722	(30,722)
7260	Books & Supplies - Grade 1 to 12	3,500	2,015	1,485
7262	Books & Supplies - Post Secondar	3,000	15,165	(12,165)
8312	Materials and Supplies	5,000	0	5,000
8470	NTC Service Agreement	1,500	1,000	500
8978	Sub Contract	5,000	600	4,400
9070	Training	3,000	530	2,470
9077	Travel - Citizens	5,000	3,804	1,196
9082	Tuition - Post Secondary	110,000	94,276	15,724
9180	Utilities	0	700	(700)
9460	Youth Recreation - Gr 1-12	10,000	4,437	5,563
6600:6999	Wages & Benefits	61,562	18,113	43,449
		328,562	283,590	44,972
Other Expenses				
	Total Expenses	328,562	283,590	44,972
	Surplus/(Deficit)	1	50,682	

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8510-Language

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	39,600	39,600	0
	Total Revenue	39,600	39,600	0
Expenses				
7360	Consulting	39,000	39,000	0
7480	Dues/Memberships	600	0	600
	Total Expenses	39,600	39,000	600
Other Expenses				
	Total Expenses	39,600	39,000	600
	Surplus/(Deficit)	0	600	

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8520-Culture

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	34,900	34,900	0
	Total Revenue	34,900	34,900	0
Expenses				
7390	Cultural	10,000	4,517	5,483
7868	Honorarium - Citizens	7,500	440	7,060
8312	Materials & Supplies	2,500	0	2,500
8325	Meeting Expense	10,000	2,936	7,064
9072	Travel - Staff	2,400	0	2,400
9077	Travel - Citizens	2,500	1,007	1,493
		34,900	8,900	26,000
Other Expenses				
	Total Expenses	34,900	8,900	26,000
	Surplus/(Deficit)	0	26,000	

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8710-Citizen Services

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	392,100	392,100	0
4255	FFA - Other	0	6,632	(6,632)
	Total Revenue	392,100	398,732	(6,632)
Expenses				
7140	Allowance - Comfort	3,000	0	3,000
7275	Bursaries	1,950	1,000	950
7440	Distribution	168,000	112,000	56,000
7460	Donations	1,000	1,000	0
7500	Elders Engagement	10,000	5,500	4,500
7502	Elders Group and Supports	10,000	7,254	2,746
7504	Elders Minor Home Repair	15,000	10,439	4,561
7510	Emergency Hardship/Support	25,000	20,428	4,572
7682	Funeral Expenses	10,000	0	10,000
7867	Remuneratioin - Cmte/Dir	900	300	600
8960	Social Assistance - Basic	47,000	19,237	27,763
8990	Substance Use Supports	100,000	41,560	58,440
9072	Travel - Staff	250	0	250
		392,100	218,718	173,382
Other Expenses				
	Total Expenses	392,100	218,718	173,382
	Surplus/(Deficit)	0	180,014	

Lands, Public Works & Natural Resources

Budget vs. Actual
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8540-Lands

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	0	10,000	(10,000)
4250	FFA-CDA-Funds Received	386,439	386,439	0
4350	NTC Health Canada	16,897	16,897	0
4675	Cost Recoveries	0	54,424	(54,424)
5955	License Revenues	0	503	(503)
5960	Other Income	5,000	30,698	(25,698)
	Total Revenue	408,336	498,961	(90,625)
Expenses				
7125	Advertising	600	0	600
7360	Consulting	57,000	31,251	25,749
7480	Dues/Memberships	5,000	1,703	3,297
7568	Equipment Purchases	10,000	0	10,000
8228	Legal Fees	15,000	20,426	(5,426)
8312	Materials and Supplies	1,500	1,014	486
8325	Meeting Expense	500	891	(391)
8670	Professional Fees	5,000	0	5,000
8672	Property Tax	25,000	17,292	7,708
8978	Sub Contract	9,000	592	8,408
9070	Training	10,000	3,414	6,586
9072	Travel - Staff	3,000	8,764	(5,764)
9180	Utilities	4,800	4,400	400
6600:6999	Wages & Benefits	261,936	227,606	34,330
		408,336	317,353	90,983
Other Expenses				
	Total Expenses	408,336	317,353	90,983
	Surplus/(Deficit)	0	181,607	

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8530-Public Works - General

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	402,390	402,390	0
4675	Cost Recoveries	900	3,992	(3,092)
	Total Revenue	<u>403,290</u>	<u>406,382</u>	<u>(3,092)</u>
Expenses				
7480	Dues/Memberships	800	1,125	(325)
7568	Equipment Purchases	67,500	30,910	36,590
7570	Equipment Rental	10,000	0	10,000
7680	Fuel/Oil/Grease	8,000	5,011	2,989
7955	Insurances & Licences	4,000	1,873	2,127
8312	Materials and Supplies	7,000	6,258	742
8670	Professional Fees	13,091	13,631	(540)
8828	Repairs and Maintenance	10,000	9,793	207
8977	Short Term Citizen Contracts	5,000	1,150	3,850
8978	Sub Contract	30,000	9,180	20,820
9070	Training	0	1,205	(1,205)
9072	Travel - Staff	1,000	6,511	(5,511)
9180	Utilities	25,000	23,797	1,203
6600:6999	Wages & Benefits	221,899	233,150	(11,251)
		<u>403,290</u>	<u>343,594</u>	<u>59,696</u>
Other Expenses				
	Total Expenses	<u>403,290</u>	<u>343,594</u>	<u>59,696</u>
	Surplus/(Deficit)	<u>0</u>	<u>62,788</u>	

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8550-Public Works - Water Treatment Facility

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	11,950	11,950	0
4255	FFA - Other	0	45,697	(45,697)
	Total Revenue	<u>19,750</u>	<u>57,647</u>	<u>(37,897)</u>
Expenses				
7480	Dues/Memberships	150	0	150
7570	Equipment Rental	4,600	0	4,600
8312	Materials and Supplies	2,500	1,713	787
8670	Professional Fees	2,000	3,970	(1,970)
8828	Repairs and Maintenance	2,000	540	1,460
8978	Sub Contract	3,500	6,550	(3,050)
9072	Travel - Staff	1,000	0	1,000
9180	Utilities	4,000	5,354	(1,354)
		<u>19,750</u>	<u>18,127</u>	<u>1,623</u>
Other Expenses				
	Total Expenses	19,750	18,127	1,623
	Surplus/(Deficit)	<u>0</u>	<u>39,520</u>	

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8555-Public Works - Sewage Plant

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	68,700	68,700	0
4255	FFA - Other	0	45,697	(45,697)
4675	Cost Recoveries	0	620	(620)
	Total Revenue	<u>76,500</u>	<u>115,017</u>	<u>(38,517)</u>
Expenses				
7568	Equipment Purchases	3,000	3,583	(583)
7570	Equipment Rental	5,000	3,285	1,715
7680	Fuel/Oil/Grease	1,500	679	821
8312	Materials and Supplies	5,000	8,756	(3,756)
8670	Professional Fees	44,000	13,787	30,213
8828	Repairs and Maintenance	9,000	6,926	2,074
9072	Travel - Staff	1,000	410	590
9180	Utilities	8,000	7,850	150
	Total Expenses	<u>76,500</u>	<u>45,275</u>	<u>31,225</u>
Other Expenses				
	Total Expenses	<u>76,500</u>	<u>45,275</u>	<u>31,225</u>
	Surplus/(Deficit)	<u>0</u>	<u>69,742</u>	

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8560-Marine Stewardship

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4615	DFO - SSI	620,000	900,000	(280,000)
	Total Revenue	<u>620,000</u>	<u>900,000</u>	<u>(280,000)</u>
Expenses				
7120	Administration	10,000	20,000	(10,000)
7480	Dues/Memberships	0	424	(424)
7680	Fuel/Oil/Grease	0	812	(812)
7955	Insurances & Licences	5,297	2,338	2,959
8312	Materials and Supplies	0	1,598	(1,598)
8325	Meeting Expense	1,400	0	1,400
8670	Professional Fees	480,511	714,589	(234,078)
8828	Repairs and Maintenance	25,000	24,018	982
9070	Training	1,800	15,552	(13,752)
9072	Travel - Staff	0	347	(347)
6600:6999	Wages & Benefits	95,992	79,634	16,358
	Total Expenses	<u>620,000</u>	<u>859,311</u>	<u>(239,311)</u>
Other Expenses				
	Total Expenses	620,000	859,311	(239,311)
	Surplus/(Deficit)	<u>0</u>	<u>40,689</u>	

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8561-TN Marine Stewardship

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	17,500	17,500	0
5960	Other Income	0	57,007	(57,007)
	Total Revenue	<u>17,500</u>	<u>74,507</u>	<u>(57,007)</u>
Expenses				
7568	Equipment Purchases	5,000	0	5,000
8312	Materials and Supplies	5,000	0	5,000
8325	Meeting Expense	500	0	500
8977	Short Term Citizen Contracts	2,500	0	2,500
9070	Training	3,000	0	3,000
9072	Travel - Staff	1,500	0	1,500
		<u>17,500</u>	<u>0</u>	<u>17,500</u>
Other Expenses				
	Total Expenses	17,500	0	17,500
	Surplus/(Deficit)	<u>0</u>	<u>74,507</u>	

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7310-Natural Resources

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	Province of BC	0	156,577	(156,577)
4250	FFA-CDA-Funds Received	126,185	126,185	0
4610	CFIA	11,440	8,898	2,542
5850	Rental Income	10,000	7,000	3,000
5960	Other Income	74,015	9,000	65,015
	Total Revenue	221,640	307,660	(86,020)
Expenses				
7355	Committed Funds	74,015	0	74,015
7360	Consulting	15,000	7,965	7,035
7460	Donations	8,500	0	8,500
7568	Equipment Purchases	10,000	0	10,000
7570	Equipment Rental	7,000	2,700	4,300
7680	Fuel/Oil/Grease	0	1,206	(1,206)
7867	Honorarium - Committee	2,400	0	2,400
7955	Insurances & Licences	400	386	14
8228	Legal Fees	15,000	4,214	10,786
8312	Materials and Supplies	5,000	1,809	3,191
8325	Meeting Expense	1,500	0	1,500
8670	Professional Fees	25,000	27,362	(2,362)
8977	Short Term Citizen Contracts	7,000	550	6,450
8978	Sub Contract	30,000	37,433	(7,433)
9072	Travel - Staff	6,000	3,982	2,018
9076	Travel - Committee	900	0	900
6600:6999	Wages & Benefits	13,925	18,594	(4,669)
		221,640	106,202	115,438
Other Expenses				
	Total Expenses	221,640	106,202	115,438
	Surplus/(Deficit)	0	201,458	

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7315-Aquatic Habitat Restoration

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4615	DFO - AHRF	381,500	446,976	(65,476)
Total Revenue		381,500	446,976	(65,476)
Expenses				
7120	Administration	31,500	37,789	(6,289)
7360	Consulting	30,000	50,470	(20,470)
8670	Professional Fees	310,000	55,789	254,211
8828	Repairs and Maintenance	10,000	0	10,000
		381,500	144,048	237,452
Other Expenses				
Total Expenses		381,500	144,048	237,452
Surplus/(Deficit)		0	302,928	

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8300-BC MET Training

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	Province of BC	38,280	38,280	0
Total Revenue		<u>38,280</u>	<u>38,280</u>	<u>0</u>
Expenses				
9070	Training	38,280	38,256	24
Other Expenses		<u>38,280</u>	<u>38,256</u>	<u>24</u>
Total Expenses		<u>38,280</u>	<u>38,256</u>	<u>24</u>
Surplus/(Deficit)		<u>0</u>	<u>24</u>	

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8565-Asset Management

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	0	750,000	(750,000)
4250	FFA-CDA-Funds Received	40,000	40,000	0
4255	FFA - Other	0	1,056,319	(1,056,319)
	Total Revenue	<u>40,000</u>	<u>1,846,319</u>	<u>(1,806,319)</u>
Expenses				
7360	Consulting	25,000	0	25,000
8828	Repairs and Maintenance	15,000	0	15,000
		<u>40,000</u>	<u>0</u>	<u>40,000</u>
Other Expenses				
	Total Expenses	<u>40,000</u>	<u>0</u>	<u>40,000</u>
	Surplus/(Deficit)	<u>0</u>	<u>1,846,319</u>	

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3400-Housing

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4255	FFA - Other	0	636,138	(636,138)
5850	Rental Income	58,332	70,758	(12,426)
	Total Revenue	58,332	706,896	(648,564)
Expenses				
7360	Consulting	20,000	0	20,000
7568	Equipment Purchases	0	1,456	(1,456)
7867	Honorarium - Committee	2,250	600	1,650
8312	Materials and Supplies	20,477	2,209	18,268
8828	Repairs and Maintenance	15,605	55,659	(40,054)
8977	Short Term Citizen Contracts	0	1,125	(1,125)
9072	Travel - Staff	0	111	(111)
9180	Utilities	0	992	(992)
	Total Expenses	58,332	62,152	(3,820)
Other Expenses				
	Total Expenses	58,332	62,152	(3,820)
	Surplus/(Deficit)	0	644,744	

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8570-Macoah Internet

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	55,600	55,600	0
	Total Revenue	55,600	55,600	0
Expenses				
7568	Equipment Purchases	5,000	0	5,000
8228	Legal Fees	15,000	35,181	(20,181)
8312	Materials and Supplies	2,000	0	2,000
8670	Professional Fees	15,000	8,945	6,055
9180	Utilities	18,600	14,427	4,173
	Total Expenses	55,600	58,553	(2,953)
Other Expenses				
	Total Expenses	55,600	58,553	(2,953)
	Surplus/(Deficit)	0	(2,953)	

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1440-TSL Logging

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	0	35,000	(35,000)
4250	FFA-CDA-Funds Received	7,000	7,000	0
	Total Revenue	<u>7,000</u>	<u>42,000</u>	<u>(35,000)</u>
Expenses				
8978	Sub Contract	7,000	2,237	4,763
		<u>7,000</u>	<u>2,237</u>	<u>4,763</u>
Other Expenses				
	Total Expenses	7,000	2,237	4,763
	Surplus/(Deficit)	<u>0</u>	<u>39,763</u>	

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3010-68 Hectare Land Purchase

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	29,640	29,640	0
Total Revenue		29,640	29,640	0
Expenses				
8251	Loan Payment - Principal	29,640	34,139	(4,499)
Total Expenses		29,640	34,139	(4,499)
Other Expenses				
Surplus/(Deficit)		0	(4,499)	

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3222-Island Timberlands Section 38

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4675	Cost Recoveries	350,000	0	350,000
	Total Revenue	<u>350,000</u>	<u>0</u>	<u>350,000</u>
Expenses				
8251	Loan Payment - Principal	350,000	363,455	(13,455)
	Other Expenses	<u>350,000</u>	<u>363,455</u>	<u>(13,455)</u>
	Total Expenses	<u>350,000</u>	<u>363,455</u>	<u>(13,455)</u>
	Surplus/(Deficit)	<u>0</u>	<u>(363,455)</u>	

Capital Projects & Economic Development

Budget vs. Actual
2023-2024

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1415-Lucky Creek Hydro Project

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	26,500	26,496	4
	Total Revenue	26,500	26,496	4
Expenses				
7359	Consulting Contract	1,500	3,156	(1,656)
7558	Engineering	3,500	0	3,500
7955	Insurances & Licences	7,500	6,606	894
8670	Professional Fees	14,000	13,125	875
		26,500	22,888	3,612
Other Expenses				
	Total Expenses	26,500	22,888	3,612
	Surplus/(Deficit)	0	3,608	

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1425-Secret Beach Marina

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	61,500	61,500	0
	Total Revenue	61,500	61,500	0
Expenses				
7359	Consulting Contract	3,000	4,638	(1,638)
7558	Engineering	2,500	0	2,500
7955	Insurances & Licences	6,000	0	6,000
8312	Materials and Supplies	25,000	4,932	20,068
8978	Sub Contract	25,000	50,799	(25,799)
		61,500	60,369	1,131
Other Expenses				
	Total Expenses	61,500	60,369	1,131
	Surplus/(Deficit)	0	1,131	

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3210-Capital Projects Development

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	25,000	24,996	4
Total Revenue		25,000	24,996	4
Expenses				
7359	Consulting Contract	25,000	45,190	(20,190)
7558	Engineering	0	259	(259)
Total Expenses		25,000	45,450	(20,450)
Other Expenses				
Total Expenses		25,000	45,450	(20,450)
Surplus/(Deficit)		0	(20,454)	

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3223-Sec 38 Sub - Expansion of Homelands

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	13,300	13,300	0
9704	Transfer in from General Surplus	339,700	339,696	4
	Total Revenue	<u>353,000</u>	<u>352,996</u>	<u>4</u>
Expenses				
7359	Consulting Contract	8,000	1,781	6,219
7558	Engineering & Sub Consultants	320,000	214,080	105,920
8670	Professional Fees	25,000	6,348	18,652
8978	Sub Contract - Construction	0	29,395	(29,395)
		<u>353,000</u>	<u>251,604</u>	<u>101,396</u>
Other Expenses				
	Total Expenses	<u>353,000</u>	<u>251,604</u>	<u>101,396</u>
	Surplus/(Deficit)	<u>0</u>	<u>101,392</u>	

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3225-Macoah Water Reservoir

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4010	CIRNAC - Capital Funds Received	1,210,000	859,503	350,497
	Total Revenue	1,210,000	859,503	350,497
Expenses				
7120	Administration	27,086	0	27,086
7359	Consulting Contract	40,000	11,957	28,043
7558	Engineering & Sub Consultants	60,000	67,195	(7,195)
7568	Equipment Purchases	25,000	68,497	(43,497)
8312	Materials and Supplies	10,000	0	10,000
8670	Professional Fees	5,000	8,763	(3,763)
8978	Sub Contract - Construction	1,042,914	939,113	103,801
	Total Expenses	1,210,000	1,095,525	114,475
Other Expenses				
	Total Expenses	1,210,000	1,095,525	114,475
	Surplus/(Deficit)	0	(236,022)	

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3226-Toquaht Government Building

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	245,000	224,587	20,413
	Total Revenue	245,000	224,587	20,413
Expenses				
7359	Consulting Contract	18,000	10,544	7,456
7558	Engineering	118,000	174,184	(56,184)
8228	Legal Fees	4,000	0	4,000
8670	Professional Fees	85,000	0	85,000
8978	Sub Contract	20,000	0	20,000
		245,000	184,728	60,272
Other Expenses				
	Total Expenses	245,000	184,728	60,272
	Surplus/(Deficit)	0	39,859	

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3275-Macoah Lodge

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4050	CIRNAC - Other	2,636,978	2,435,453	201,525
	Total Revenue	2,636,978	2,435,453	201,525
Expenses				
7125	Advertising/Appreciation/Promo	2,000	0	2,000
7359	Consulting Contract	26,200	14,354	11,846
7360	Consulting	25,000	0	25,000
7558	Engineering & Sub Consultants	100,000	48,330	51,670
7570	Equipment Rental	10,000	0	10,000
7955	Insurance & Licences	5,000	5,500	(500)
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	300,000	110,203	189,797
8670	Professional Fees	120,000	4,844	115,156
8978	Sub Contract - Construction	2,043,778	1,680,298	363,480
	Total Expenses	2,636,978	1,863,529	773,449
Other Expenses				
	Total Expenses	2,636,978	1,863,529	773,449
	Surplus/(Deficit)	0	571,924	

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3510-Public Works Yard/Firehall

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	937,000	936,996	4
	Total Revenue	937,000	936,996	4
Expenses				
7359	Consulting Contract	3,500	11,145	(7,645)
7558	Engineering	13,500	72,598	(59,098)
7568	Equipment Purchases	782,000	0	782,000
8670	Professional Fees	1,750	1,440	310
8978	Sub Contract	136,250	357,337	(221,087)
		937,000	442,520	494,480
Other Expenses				
9805	Transfer between programs	0	(689,801)	(689,801)
		0	(689,801)	(689,801)
	Total Expenses	937,000	(247,281)	(195,321)
	Surplus/(Deficit)	0	1,184,277	

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3520-Macoah Public Washroom

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	165,000	165,000	0
	Total Revenue	165,000	165,000	0
Expenses				
7359	Consulting Contract	4,000	469	3,531
7558	Engineering	7,500	2,500	5,000
8312	Materials & Supplies	35,000	0	35,000
8670	Professional Fees	7,500	0	7,500
8978	Sub Contract	111,000	0	111,000
		165,000	2,969	162,031
Other Expenses				
	Total Expenses	165,000	2,969	162,031
	Surplus/(Deficit)	0	162,031	

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3530-Macoah Playground

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	345,000	345,000	0
	Total Revenue	345,000	345,000	0
Expenses				
7359	Consulting Contract	2,500	125	2,375
7568	Equipment Purchases	265,000	45,773	219,227
8312	Materials & Supplies	60,000	0	60,000
8978	Sub Contract	17,500	18,172	(672)
		345,000	64,070	280,930
Other Expenses				
	Total Expenses	345,000	64,070	280,930
	Surplus/(Deficit)	0	280,930	

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4027-CB Regalia Retrofit

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4725	First Peoples' Heritage, Language	204,000	166,844	37,156
	Total Revenue	204,000	166,844	37,156
Expenses				
7359	Consulting Contract	0	10,396	(10,396)
7558	Engineering	17,000	7,214	9,786
8312	Materials and Supplies	20,000	0	20,000
8670	Professional Fees	12,000	5,040	6,960
8978	Sub Contract	155,000	145,253	9,747
		204,000	167,902	36,098
Other Expenses				
	Total Expenses	204,000	167,902	36,098
	Surplus/(Deficit)	0	(1,058)	

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4541-Contaminated Site (Old Marina)

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	65,000	0	65,000
9704	Transfer in from General Surplus	205,000	204,996	4
	Total Revenue	<u>270,000</u>	<u>204,996</u>	<u>65,004</u>
Expenses				
7359	Consulting Contract	25,000	10,688	14,312
7360	Consulting	20,000	750	19,250
7558	Engineering	10,000	0	10,000
8228	Legal Fees	25,000	9,542	15,458
8670	Professional Fees	40,000	15,543	24,457
8978	Sub Contract	150,000	189,574	(39,574)
		<u>270,000</u>	<u>226,097</u>	<u>43,903</u>
Other Expenses				
	Total Expenses	<u>270,000</u>	<u>226,097</u>	<u>43,903</u>
	Surplus/(Deficit)	<u>0</u>	<u>(21,101)</u>	

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8535-ISC Housing

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4010	ISC - Capital Funds	658,615	658,615	0
9704	Transfer in from General Surplus	281,885	281,880	5
	Total Revenue	940,500	940,495	5
Expenses				
7120	Administration	2,000	0	2,000
7359	Consulting Contract	17,500	1,906	15,594
7360	Consulting	10,000	0	10,000
7558	Engineering	37,000	0	37,000
7568	Equipment Purchases	75,000	0	75,000
7570	Equipment Rental	17,000	0	17,000
7955	Insurances & Licences	2,000	2,959	(959)
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	560,000	2,384	557,616
8670	Professional Fees	15,000	0	15,000
8978	Sub Contract	200,000	312,140	(112,140)
		940,500	319,389	621,111
Other Expenses				
	Total Expenses	940,500	319,389	621,111
	Surplus/(Deficit)	0	621,106	

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8537-NRCAN Sawmill Project

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4620	Natural Resources Canada	183,135	152,321	30,814
9704	Transfer in from General Surplus	200,000	200,004	(4)
	Total Revenue	383,135	352,325	30,810
Expenses				
7359	Consulting Contract	25,000	18,592	6,408
7558	Engineering	61,506	59,807	1,699
7570	Equipment Rental	0	2,931	(2,931)
7955	Insurances & Licences	1,500	0	1,500
8312	Materials and Supplies	250,000	0	250,000
8670	Professional Fees	2,685	0	2,685
8978	Sub Contract	42,444	314,261	(271,817)
		383,135	395,590	(12,455)
Other Expenses				
	Total Expenses	383,135	395,590	(12,455)
	Surplus/(Deficit)	0	(43,265)	

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8541-Secret Beach Development

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	3,610,953	3,610,956	(3)
	Total Revenue	<u>3,610,953</u>	<u>3,610,956</u>	<u>(3)</u>
Expenses				
7125	Advertising	0	1,071	(1,071)
7359	Consulting Contract	20,000	64,696	(44,696)
7558	Engineering	463,568	440,455	23,113
7568	Equipment Purchases	250,000	0	250,000
7570	Equipment Rental	25,000	0	25,000
7955	Insurances & Licences	0	1,402	(1,402)
8228	Legal Fees	25,000	0	25,000
8312	Materials and Supplies	100,000	29,506	70,494
8670	Professional Fees	170,000	50,764	119,236
8978	Sub Contract	2,557,385	2,942,554	(385,169)
		<u>3,610,953</u>	<u>3,530,449</u>	<u>80,504</u>
Other Expenses				
	Total Expenses	3,610,953	3,530,449	80,504
	Surplus/(Deficit)	<u>0</u>	<u>80,507</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8544-Secret Beach Offsite Utilities

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	580,000	579,996	4
	Total Revenue	580,000	579,996	4
Expenses				
7359	Consulting Contract	20,000	13,221	6,779
7558	Engineering	0	101,107	(101,107)
8670	Professional Fees	0	7,699	(7,699)
8978	Sub Contract	560,000	474,774	85,226
		580,000	596,801	(16,801)
Other Expenses				
	Total Expenses	580,000	596,801	(16,801)
	Surplus/(Deficit)	0	(16,805)	

Additional Grants & Other Funded Projects

Budget vs. Actual
2023-2024

March 31, 2024

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9175-BC Climate Action Program

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	Province of BC	40,082	40,082	0
Total Revenue		<u>40,082</u>	<u>40,082</u>	<u>0</u>
Expenses				
8670	Professional Fees	40,082	0	40,082
Other Expenses		<u>40,082</u>	<u>0</u>	<u>40,082</u>
Total Expenses		<u>40,082</u>	<u>0</u>	<u>40,082</u>
Surplus/(Deficit)		<u>0</u>	<u>40,082</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

1605-FNHA Harm Reduction

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4720	FNHA	75,000	75,000	0
	Total Revenue	75,000	75,000	0
Expenses				
7120	Administration (UAFH)	154	0	154
7360	Consulting	12,530	0	12,530
7390	Cultural	5,000	11,638	(6,638)
7440	Distribution (UAFH)	1,500	0	1,500
7868	Honorarium - Citizens (UAFH)	9,250	1,500	7,750
8312	Materials and Supplies (UAFH)	4,500	3,853	647
8325	Meeting Expense (UAFH)	4,446	0	4,446
8670	Professional Fees	5,000	9,742	(4,742)
8977	Short Term Citizen Contracts	0	2,500	(2,500)
8978	Sub Contract	18,680	238	18,442
9072	Travel - Staff	8,790	4,863	3,927
9077	Travel - Citizens (UAFH)	5,150	3,743	1,407
		75,000	38,076	36,924
Other Expenses				
	Total Expenses	75,000	38,076	36,924
	Surplus/(Deficit)	0	36,924	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

1610-FNHA Community Wellness Liaison

	2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue			
Expenses			
Other Expenses			
Surplus/(Deficit)	<u>0</u>	<u>0</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

1625-Emergency Preparedness

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4110	BC Funds Received	0	117,443	(117,443)
4250	FFA-CDA-Funds Received	128,416	128,416	0
4255	FFA - Other	0	50,000	(50,000)
4620	Natural Resources Canada	0	44,999	(44,999)
5960	Other Income	0	74,706	(74,706)
	Total Revenue	<u>128,416</u>	<u>415,564</u>	<u>(287,148)</u>
Expenses				
7360	Consulting	13,950	0	13,950
7480	Dues/Memberships	1,015	1,377	(362)
7568	Equipment Purchases	50,600	19,732	30,868
7867	Honorarium - Cmte/Dir	3,600	150	3,450
8228	Legal Fees	0	640	(640)
8312	Materials and Supplies	7,000	1,835	5,165
8325	Meeting Expense	1,000	2,629	(1,629)
8670	Professional Fees	5,001	5,000	1
8978	Sub Contract	0	49,999	(49,999)
9070	Training	46,000	70,750	(24,750)
9072	Travel - Staff	250	46	204
		<u>128,416</u>	<u>152,158</u>	<u>(23,742)</u>
Other Expenses				
	Total Expenses	<u>128,416</u>	<u>152,158</u>	<u>(23,742)</u>
	Surplus/(Deficit)	<u>0</u>	<u>263,406</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8100-Child & Family Wellness

		2023/2024	2023/2024	
		Budget	Quarter 4	
		Full Year	31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	4,620	4,620	0
4255	FFA - Other	0	22,625	(22,625)
4310	NTC Child Welfare	120,000	60,000	60,000
	Total Revenue	<u>124,620</u>	<u>87,245</u>	<u>37,375</u>
Expenses				
7230	Basic Needs & Prevention	10,000	4,287	5,713
7359	Consulting Contract	10,000	6,311	3,689
7390	Cultural	10,000	0	10,000
8228	Legal Fees	5,000	2,452	2,548
8325	Meeting Expense	2,500	0	2,500
8470	NTC Service Agreement	1,520	0	1,520
9072	Travel - Staff	5,000	0	5,000
9077	Travel - Citizens	1,000	0	1,000
9180	Utilities	1,200	1,200	0
6600:6999	Wages & Benefits	78,400	81,174	(2,774)
	Total Expenses	<u>124,620</u>	<u>95,425</u>	<u>29,195</u>
Other Expenses				
	Total Expenses	124,620	95,425	29,195
	Surplus/(Deficit)	<u>0</u>	<u>(8,180)</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8150-NRT Declaration Act

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4770	New Relationship Trust	260,000	260,000	0
	Total Revenue	260,000	260,000	0
Expenses				
7120	Administration	26,000	26,000	0
7360	Consulting	50,000	8,844	41,156
8228	Legal Fees	50,000	0	50,000
8670	Professional Fees	43,039	0	43,039
6600:6999	Wages & Benefits	90,961	0	90,961
		260,000	34,844	225,156
Other Expenses				
	Total Expenses	260,000	34,844	225,156
	Surplus/(Deficit)	0	225,156	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8200-Early Learning & Child Care

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	85,800	85,800	0
	Total Revenue	85,800	85,800	0
Expenses				
7120	Administration	8,580	8,580	0
7260	Books & Supplies - Grade 1 to 12	5,000	0	5,000
7335	Child Care	30,000	0	30,000
7360	Consulting	5,000	0	5,000
7568	Equipment Purchases	10,220	0	10,220
8312	Materials and Supplies	15,000	919	14,081
8325	Meeting Expense	1,500	0	1,500
8670	Professional Fees	0	28,169	(28,169)
9072	Travel - Staff	500	116	384
6600:6999	Wages & Benefits	10,000	0	10,000
		85,800	37,785	48,015
Other Expenses				
	Total Expenses	85,800	37,785	48,015
	Surplus/(Deficit)	0	48,015	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8350-FNESC

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4715	FNESC	10,280	10,280	0
Total Revenue		10,280	10,280	0
Expenses				
7390	Cultural	700	0	700
8312	Materials and Supplies	7,580	7,518	62
8325	Meeting Expense	2,000	0	2,000
6600:6999	Wages & Benefits	0	1,977	(1,977)
		10,280	9,495	785
Other Expenses				
Total Expenses		10,280	9,495	785
Surplus/(Deficit)		0	785	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8351-FNESC SWEP

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4715	FNESC	3,423	3,270	153
Total Revenue		<u>3,423</u>	<u>3,270</u>	<u>153</u>
Expenses				
7120	Administration	163	163	0
8312	Materials and Supplies	300	280	20
6600:6999	Wages & Benefits	2,960	3,028	(68)
		<u>3,423</u>	<u>3,471</u>	<u>(48)</u>
Other Expenses				
Total Expenses		<u>3,423</u>	<u>3,471</u>	<u>(48)</u>
Surplus/(Deficit)		<u>0</u>	<u>(201)</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8352-FNESC IOSL

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4715	FNESC	61,333	61,333	0
Total Revenue		61,333	61,333	0
Expenses				
7120	Administration	1,333	1,333	0
7262	Books & Supplies - Post Secondar	10,000	9,419	581
8312	Materials and Supplies	10,000	0	10,000
6600:6999	Wages & Benefits	40,000	40,666	(666)
		61,333	51,419	9,914
Other Expenses				
Total Expenses		61,333	51,419	9,914
Surplus/(Deficit)		0	9,914	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9100-NET-P Special Projects

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4790	NET-P Special Project Funding	19,687	19,687	0
5960	Other Income	4,858	4,858	0
	Total Revenue	24,545	24,545	0
Expenses				
7360	Consulting	16,051	15,848	203
8325	Meeting Expense	6,843	1,200	5,643
9070	Training	0	9,362	(9,362)
9072	Travel - Staff	1,651	2,283	(632)
		24,545	28,694	(4,149)
Other Expenses				
	Total Expenses	24,545	28,694	(4,149)
	Surplus/(Deficit)	0	(4,149)	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

9300-Clayoquot Bioshpere Trust

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4630	Clayoquot Biosphere Trust	4,000	4,000	0
4675	Cost Recoveries	0	4,075	(4,075)
	Total Revenue	<u>4,000</u>	<u>8,075</u>	<u>(4,075)</u>
Expenses				
7568	Equipment Purchases	4,000	4,231	(231)
7869	Honorarium - Instructors	0	429	(429)
8312	Materials and Supplies	0	921	(921)
8325	Meeting Expense	0	3,154	(3,154)
		<u>4,000</u>	<u>8,736</u>	<u>(4,736)</u>
Other Expenses				
	Total Expenses	<u>4,000</u>	<u>8,736</u>	<u>(4,736)</u>
	Surplus/(Deficit)	<u>0</u>	<u>(661)</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8563-MSET

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4205	Government of Canada	32,299	32,299	0
Total Revenue		32,299	32,299	0
Expenses				
7120	Administration	2,936	2,936	0
7568	Equipment Purchases	29,363	18,606	10,757
		32,299	21,542	10,757
Other Expenses				
Total Expenses		32,299	21,542	10,757
Surplus/(Deficit)		0	10,757	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8547-SB Playground

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	500,000	500,000	0
5960	Other Income	90,859	0	90,859
	Total Revenue	590,859	500,000	90,859
Expenses				
7125	Advertising	700	0	700
7359	Consulting Contract	6,000	11,198	(5,198)
7558	Engineering	8,000	0	8,000
7568	Equipment Purchases	45,000	91,259	(46,259)
7955	Insurances & Licences	1,000	0	1,000
8312	Materials and Supplies	190,000	0	190,000
8978	Sub Contract	340,159	18,172	321,987
		590,859	120,628	470,231
Other Expenses				
	Total Expenses	590,859	120,628	470,231
	Surplus/(Deficit)	0	379,372	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8548-Macoah Trails (Active Transport)

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4205	Government of Canada	50,000	50,000	0
5960	Other Income	10,000	10,000	0
	Total Revenue	<u>60,000</u>	<u>60,000</u>	<u>0</u>
Expenses				
7359	Consulting Contract	2,700	3,701	(1,001)
7558	Engineering	50,000	41,892	8,108
8325	Meeting Expense	800	0	800
8670	Professional Fees	6,500	2,467	4,033
		<u>60,000</u>	<u>48,059</u>	<u>11,941</u>
Other Expenses				
	Total Expenses	<u>60,000</u>	<u>48,059</u>	<u>11,941</u>
	Surplus/(Deficit)	<u>0</u>	<u>11,941</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2024

8566-Infrastructure

		2023/2024 Budget Full Year	2023/2024 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	0	20,850	(20,850)
Total Revenue		<u>0</u>	<u>20,850</u>	<u>(20,850)</u>
Expenses				
Other Expenses				
Surplus/(Deficit)		<u>0</u>	<u>20,850</u>	



Toquaht Nation

Ph: 250-726-4230
Toll free: 1-877-726-4230
www.toquaht.ca

May 17th, 2024

Association of Vancouver Island and Coastal Communities
P.O. Box 28058,
Victoria, BC V9B 6K8

Sent via email: Theresa Dennison

Dear Theresa Dennison,

I hope this letter finds you well. My name is taayii ḥawil Anne Mack, and I am writing to express my interest in having Toquaht Nation become a member of the Association of Vancouver Island and Coastal Communities. We are a Treaty Nation on the west coast of this beautiful region, we are committed to contributing to its sustainable development and ensuring its prosperity for generations to come.

Over the years, we have witnessed the remarkable efforts of the association in addressing crucial issues affecting our communities. From environmental conservation and resource management to fostering economic growth and social inclusivity, your organization has consistently displayed a dedication to enhancing the overall quality of life in the region.

By joining the Association of Vancouver Island and Coastal Communities, we aspire to actively participate in the collective decision-making process and collaborate with like-minded individuals who share a common goal of fostering a resilient and thriving communities. As members, our members of Council are eager to contribute our skills, knowledge, and experiences to various projects and initiatives undertaken by the association.

Toquaht Nation has sustained and stewarded our lands for countless years. Additionally, since signing our Treaty on April 1, 2011, Toquaht has taken on law making authority over our lands, partnered with the District of Ucluelet on the Barkley Community Forest, and built new Water and Waste Water systems among other projects to support the sustainable development of our region.

I strongly believe that together, we can make a significant positive impact on our environment, economy, and society. By becoming a member, I hope to work collaboratively with you all to identify solutions to the challenges our communities face and to seize opportunities for growth and progress.

Thank you for considering Toquaht Nation's application to join the Association of Vancouver Island and Coastal Communities. I eagerly await your response and the possibility of working together to make our region an even better place to live, work, and thrive.

Sincerely,

Anne Mack
taayii ḥawif
Toquaht Nation





Toquaht Nation

Ph: 250-726-4230
Toll free: 1-877-726-4230
www.toquaht.ca

May 17th, 2024

President Jen Ford
Union of British Columbia Municipalities
Suite 60-10551 Shellbridge Way
Richmond, BC V6X 2W9
ubcm@ubcm.ca

Subject: Request for Membership with the Union of British Columbia Municipalities

Dear President Jen Ford,

I hope this letter finds you in good health and high spirits. I am writing on behalf of the Toquaht Nation government, an enthusiastic self-governing indigenous nation dedicated to fostering growth, development, and sustainable progress within our territory. As taayii ḥawit of the Toquaht Nation, it is my privilege to submit this formal request for membership with the Union of British Columbia Municipalities (UBCM).

Our Nation, nestled in the heart of Barkley Sound, has a rich history and a vibrant citizenry committed to improving the quality of life for all residents. We firmly believe that our involvement with UBCM will significantly enhance our ability to address the challenges and opportunities we face, while also contributing to the advancement of the broader British Columbia community.

There are several reasons why we seek to join the UBCM:

1. **Collaborative Opportunities:** As a member of UBCM, we will have the opportunity to collaborate with other municipalities, share best practices, and learn from their experiences. We aim to contribute actively to the collective knowledge pool while leveraging the expertise of others to address local issues.
2. **Advocacy and Representation:** We believe that being part of a united front through UBCM will amplify our voice on critical matters concerning our region, including infrastructure development, environmental protection, and community well-being. We look forward to participating in UBCM's advocacy efforts to influence policy decisions that impact our citizens positively.
3. **Networking and Professional Development:** UBCM's various conferences, workshops, and networking events will enable our Nation to access valuable resources, training, and information to strengthen our local governance capabilities.

4. Information Sharing and Research: UBCM's research initiatives and publications provide invaluable insights into the latest trends and solutions for the challenges faced by all communities in British Columbia. We are eager to benefit from these resources to enhance our planning and decision-making processes.
5. Support and Collaboration in Emergency Situations: In times of crisis or natural disasters, being part of UBCM will enable us to work closely with neighboring municipalities and the provincial government to ensure a coordinated and effective response.

Our dedication to responsible governance, community engagement, and sustainable development aligns with the values promoted by UBCM. We are eager to actively participate in the organization's activities and contribute to the overall progress of British Columbia municipalities.

In conclusion, I kindly request that our application for membership be considered by the Union of British Columbia Municipalities. We believe that our inclusion will be mutually beneficial and contribute to the collective growth and prosperity of all members.

Thank you for considering our application. We eagerly anticipate your positive response and the opportunity to be a part of this esteemed organization. Please find attached any necessary documents and contact information for further communication.

Should you require any additional information or have any questions, please feel free to contact Donna Monteith, director of operations, at cao@toquaht.ca or (250) 726-4230.

Yours sincerely,

Anne Mack
taayii ḥawit
Toquaht Nation Government





Toquaht Nation

Q4 Reports by department.

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Community Services

The department of Community Services has several priorities and objectives for improving the health of Toquaht citizens. Community Services provides a variety of citizens supports in the areas of health, social development, community programs, mental health, children and families, Elders, education, and culture and language. The Community Services department also supports Toquaht to prepare for and respond to emergencies. The team is led by the Director of Community Services and is comprised of four support staff.

Goal:	Foster Masčim and Community Well-Being		
Priority Area	Goals - Strategies	Objectives	Q3 Progress
General Administration	Administer community services programs and services in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	→ Noreen completed in training for sexual assault response for the NCN Nations. The information she gained can also help to respond to other types of traumas and abuse.
	Renew and create partnerships to support various activities.	Improve communication with NTC health dept. with monthly meetings.	→ Renewed NTC Health Services Agreement
	Community Kitchen Audit	Improve the functionality	→
Health & Social Development	Improve overall health of citizens through programs and services.	Maintain equipment and supplies so that department can respond to emergencies.	→
	Set up Telehealth Room	Increase access to health care professionals.	→
	Bring a variety of health professionals to Macoah.	Increase access to health services.	→
	Facilitate Non-Insured Health Benefits Program		→
	Create food security programming.	Improve access to healthy foods.	→ Food is being delivered to Macoah residents once a month through a partnership with Kuu-us Crisis Line

	Support and facilitate community garden.	Increase community programs and improve food security.	→
	Work with lands and corps to create a firewood program for Elders and SA Clients.	Improve services to Elders and people on disability.	→
	Facilitate TNG Excellence Awards.	Improve citizen engagement and acknowledge citizens who strive to achieve.	→
	Support citizens experiencing crisis and funerals.	Improve citizen well-being by helping with unforeseen costs.	→
Elders	Enhance support to and engagement of Elders.		→
	Monthly Elders group	Improve Elder peer relationships and Elders' social activities.	→
	Implement Minor Home Repairs Policy	Improve Elder health and safety.	→
	Attend Elders Gathering	Improve Elder peer relationships.	→
	Elders' Appreciation Draws	Increase awareness of value of Elders.	→ Elder's appreciation was awarded in Q4
	Promote Elders Support Grant	Increase awareness of availability to Elders to support well-being.	→ Culture every second Sundays are scheduled in Port Alberni (@ Gyro Youth Center). Christy is organizing it supported by Gloria Webber.
Child and Family Wellness	Enhance programs and services for children, youth, and families	Improve Toquaht families' well-being with prevention-based programs and services.	→ Toquaht continues to support families with basic needs and food to ensure that children are not at risk
	Facilitate "Bringing children home" event	Improve connection to traditional lands, family, and community.	→
	Attend the Tluu-piich Games	Increase activities for youth.	→
	Create strategy for children in care	Increase CIC connection to culture and community.	→

	Advocate and support families involved with child welfare agencies	Decrease number of Toquaht children entering care.	→ CB is working with several families and has successfully advocated to keep children at risk with extended family.
	Section 92.1 Community Agreement	Improve relationships with child welfare agencies.	→ Draft agreement is complete. This will be going to Executive early 2024. On hold while we work with MCFD on potential funding for this agreement.
	Implement programs and services for children, youth, and families (including CIC strategy)	Improve and enhance programs and services for children and families.	→
		Increase children and family's connections to culture, family, and community.	→ Culture afternoon in Port Alberni allows children to engage in cultural activities and learn from their families.
Mental Health	Support access to mental health services.	Decrease stigma of mental illness and improve access to services.	→ Posts on Facebook
	Support citizens to access treatment and healing.	Decrease number of people with addictions & improve mental health of citizens.	→
	Harm Reduction Grant: Implement a variety of activities to support mental wellness.	Improve citizen mental health with awareness and information on how to cope with a variety of life challenges.	→
Education, Training and Skills	Support and encourage citizens in learning and the pursuit of educational goals.	Improve supports to Toquaht learners.	→
	Implement new policies.	Increase support to citizens accessing post-secondary opportunities.	→
	Participate in NTC Grad/Scholarships	Increase opportunities for youth to connect with NCN family and culture.	→

	Support PSSP students	Increase support to citizens accessing post-secondary opportunities.	→
	Support K-12 students	Increase student success	→
	Start ECE programming at Macoah	Increase services to children under 5.	
Culture	Support and promote cultural practice groups	Increase cultural awareness	→ On-going. → Culture changed to Thursdays at Macoah → Port Alberni culture on every other Sunday
	Encourage culture as healing (land-based activities, workshops, traditional medicines).	Increase cultural awareness and cultural practice by providing opportunities to gather and learn.	→ Co-hosted a Tluukwaana ceremony in March
Ciiqciqasa (Language)	Support language coordinator.		→
	Ensure language resources are accessible.		→ Language classes occurring regularly in Macoah
	Involve Gale in CS activities.		→ On-going
	Online Language Classes		
	Invite UFN Elders to our gatherings.		→
	Hold quarterly language group.		→
	Promote language resources and make accessible to citizens.		
Emergency Preparedness	Prepare for, respond to, and recover from emergencies.		→ MET check end of each month, check all radios and batteries monthly. → MET training session scheduled for April → Preparing for Hike to High Ground event
	FNESS Subscription		→

	MSAT satellite subscription		→ Complete
	Safety Gear, communications, seacan, fire hydrants, equipment		→
	Fire Stations		→
	Participate in UEN / ACRD emergency prep activities		→
	Training for MET		→ Complete
CITIZEN Services		To create fun activities for Macoah.	→

Law Clerk and Administration

The Administration ensures the day-to-day operations of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. The admin department covers general operating costs and supports the financial administration of the government. The department aims to enhance citizen engagement, improve access to information, and support ongoing communication efforts. Strong data and records management is an essential component of effective and efficient governance. This department supports the function of the law clerk, including the management of the citizen registry, databases, and all official records.

Goal	Build Government Capacity		
Priority Area	Goal - Strategies	Objectives	Q3 Progress
General & Office Administration	Manage Administrative Staff	<ul style="list-style-type: none"> → Increase staff capacity through training and professional development. → Develop/expand administration team. 	<ul style="list-style-type: none"> ◆ plan and administer NM performance review ◆ bi-weekly admin staff check-ins ◆ weekly comms check-ins ◆ helped TW with the hiring process for the new DoO
	Ensure that government office is safe, maintained, and equipped as required.	<ul style="list-style-type: none"> → Increase employee health and safety. → Liaise with landlord. 	<ul style="list-style-type: none"> ◆ ordered quality paper shredder ◆ reviewed Communicable disease plan ◆ follow up w/landlord re: parking lot issues
	Enhance communications and engagement with citizens.	<ul style="list-style-type: none"> → Increase Toquaht administrative capacity by hiring external support. → New website with current and accessible information. 	<ul style="list-style-type: none"> ◆ work with Cait on communications ◆ Facebook updated regularly with notices, important info and other citizen engagement ◆ Spring newsletter prepped and sent out early April ◆ Reviewed Cait's comms workplan early January (updated monthly)
	Ensure that the TNG website is up to date.	<ul style="list-style-type: none"> → Improve external communications. → Maintain legislation registry. 	<ul style="list-style-type: none"> ◆ website is updated regularly ◆ calendar updated with events etc

	Coordinate People's Assemblies	Improve citizen engagement and participation in governance.	<ul style="list-style-type: none"> ◆ worked with comms coordinator to plan and execute March People's Assembly ◆ included other staff in planning
	Improve data collection and records management.	Ensure the shared drive is organized and all registries are up to date.	<ul style="list-style-type: none"> ◆ continued sifting thru z-drive to fix duplications and delete and archive as needed ◆ updated registries as required ◆ tasked records & data clerk with updating all registries ◆ discussed creating other registries with interim DoO
	Oversee citizen distributions.	Improve citizen well-being.	<ul style="list-style-type: none"> ◆ confirm distribution amounts for next fiscal ◆ conduct debrief of the December distribution with finance
	Develop Operations Manuals: - Law Clerk - Reception - Administrative Functions	Improve access to knowledge about standardized processes.	<ul style="list-style-type: none"> ◆ continue to work on reception ops manual ◆ start outline for law clerk/records ops manual
	Improve information dissemination and collection for E, C, committees & citizens.	Improve forms & templates.	<ul style="list-style-type: none"> ◆ contacted committee chairs in advance of mtgs to ensure agenda packages were prepared ◆ sent pre-scheduled mtg invites to committee members ◆ sent draft minutes in timely manner
	Improve how Committee and other groups membership is appointed.		
	Streamline Toquaht General Elections & Orientation training.	Ensure the election runs smoothly and enhance effectiveness of newly elected Council/Executive.	<ul style="list-style-type: none"> ◆ worked with Trudy on last orientation training session

Legislative Amendments	Analyze Mack Law reports on legislative amendments Maintain and summarize in spreadsheet	Improve Toquaht laws so that they do what they are intended to do and work within our systems.	◆discussed work planning amendment process with Kristy P
	Lands Act - to allow Secret Beach to be sold in fee simple.	Improve act so that it supports Toquaht's goals.	◆Complete
	Budget Act & 5year financial plan	Enact annual Budget Act	◆Presented the budget at the People's Assembly ◆Conducted all three readings and enacted the Annual Budget Act and Five-Year Financial Plan Act
	Public Works and Services Act - act needs updating to reflect newly developed regulation.	Improve act so that it supports Toquaht's goals.	◆Conducted all three readings and enacted the Public Works and Services Act Amendment Act ◆awaiting official consolidation
	Freedom of Information and Protection of Privacy Act - to allow TNG unrestricted use of its own information that has been collected.	Improve act so that it supports Toquaht's goals for better data collection, use and management.	
	Goods and Services Tax Act Repeal Act	Required to reinstate tax exemptions.	◆Complete
	Financial Administration Act - better alignment with actual practices.	Improve act so that it supports Toquaht's goals and process dates are achievable.	

	Enforcement Act - add ticket violations.	Amend act to allow for new ticket violation process.	
	Emergency Preparedness Act: Fix inconsistencies and irregularities.	Align act with new BC law; adjust reporting requirements.	
	Housing Regulation	Revise decision matrix for social housing to reflect Toquaht goals and values and develop decision matrix for market housing.	
Records & Registries	Wills Project	Support citizens to ensure they have a will by decreasing cost barriers.	<ul style="list-style-type: none"> ◆ continued to advertise and coordinate citizen and Ratcliff ◆ connected 2 citizens with Ratcliff to start their wills
	Citizenship and Database	Increase accuracy of information and efficiency of database.	<ul style="list-style-type: none"> ◆ work with NM on user tutorials
	Ensure that all Executive, Council, and committee meetings minutes and decisions are recorded and filed.	Strong, accountable, transparent governance.	<ul style="list-style-type: none"> ◆ trained records & data clerk (TG) ◆ got caught up on all draft minutes ◆ got caught up on certifying all approved draft minutes ◆ Got TG to get the Motions registry up to date ◆ TG updated motions registry after each E/C meeting ◆ take over meeting minutes while TG is on maternity leave
	Maintain Human Resources files for each employee.	Ensure current and confidential files for all employees are filed in locked fireproof cabinet.	<ul style="list-style-type: none"> ◆ update HR files as needed (training certificates, performance files, and other HR related letters, etc.)

Specific Claims	Support Ratcliff with specific claims where required.	Ensure all process requirements are met.	◆no work this quarter
	Drinking water class action	Ensure effective citizens and Nation receive compensation.	◆continued to keep an eye on process
Treaty Committees	Tripartite Implementation Committee	Work with treaty partners to address barriers to implementation.	◆no meeting this quarter
	Enforcement Advisory Committee	Work to address enforcement deficiencies.	◆monthly meetings
	Federal Collaborative Fiscal Process (2WG2A) (Indicators and data and social well-being data toolkit project)	<ul style="list-style-type: none"> → Improve grasp of data management. → Help develop data toolkit. 	<ul style="list-style-type: none"> ◆Attend CWB Tools Working Group meetings ◆The consultants completed the development of the tools and presented them on March 14th and 15th
	Develop a Toquaht Nation Governance framework	Work through the framework with leadership and administration	<ul style="list-style-type: none"> ◆met with the Shore Consulting team over three weeks ◆framework to be complete by early April
	Emergency Management Planning	Ensure Toquaht is prepared to respond and manage emergencies.	◆oversee updating EOC kits and computers

Finance

The Finance department ensures the finances of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. This report provides an update on the activities of the Finance Department for the period 2023-2024 fiscal year. Detailed quarterly financial statements are prepared and presented to the Finance Committee for review four times annually.

Goal:	Manage Toquaht Finances		
Priority Area	Goal - Strategies	Objectives	Q3 Progress
General Administration	Administer and manage finance staff in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	<ul style="list-style-type: none"> → Team review of finance related legislation → Update reporting schedule on Outlook calendar → Develop cheque signing schedule for signatories → Research Toquaht Municipal and other pension plan options
	Ensure financial controls and policies are in place and adhered to.	Maintain integrity of financial reporting.	<ul style="list-style-type: none"> → Maintained financial statement specs. Maintain financial statement specs → Ongoing communication with Directors re following policy and proper procedures
	Develop Operations Manuals: - Accounts Payable - Accounts Receivable - Payroll - Other Standardized Functions	Improve access to knowledge about standardized processes.	<ul style="list-style-type: none"> → Review documents developed and accumulated to date and begin designing overall structure of the manual
Budget Act	Ensure that the Budget Act is implemented in accordance with the Financial Administration Act and that external funds are managed according to the FAA. Maintain and summarize in spreadsheet.	Increase efficiency by beginning budgeting process earlier (October) to allow ample time for complete process.	<ul style="list-style-type: none"> → Set up budget meeting schedule (Directors, Council, FC, PA) → Balance draft budget → Final budget worksheets to Directors

	Prepare Budget Act for Finance Committee		→ Worked closely with RHN (auditors) to build out the 5-year Financial Plan Act schedule
	Prepare Budget Act for PA presentation.	Increase citizen awareness and understanding of Toquaht budgets.	→ Prepared slides for PowerPoint budget presentation to PA and presented with Directors
Audit	Ensure that TNG audits are unqualified with minimal audit adjustments.	Decrease year-end adjustments.	→ G/L review and reconciliations
	Ensure that TNG adheres to best practices in accounting procedures and controls.	Ongoing communications with Directors.	→ On-going communications with Directors.
External Funding	Monitor and track external funding received.	Maintain quarterly report to Finance Committee.	→ Updated quarterly report as new funding comes in.
	Ensure that reports are submitted with appropriate financial reports.		→ Reviewed c/y fund reporting requirements to ensure deadlines are met.
Department Outreach and support	Support all departments to adhere to professional accounting standards.	Increase directors and managers capacity with training about finance processes.	→ Proper process review/reminders with staff as needed → Reintroduce infomercials to Directors & Managers meetings (ie Payment Funding Agreements/Reporting, Timesheet Review, Audit Prep etc)"
	Support all departments to understand their budgets.		→ Ongoing discussions with Directors & Managers to budget finalization Weekly queries to Directors on A/P claim submissions

	Report and track spending across the organization.		→ On-going weekly monitoring of active programs.
Legislative Amendments	Analyze Mack Law reports on legislative amendments to the FAA.	Make recommendations for changes to the FAA and GFA.	→ Request meeting with TW and KW to discuss recommended changes
Policy Development		Identify current policy gaps and develop new policies needed.	→ Continue working on/developing various finance related policies; Mastercard, Expense Reimbursements (Unauthorized), Authorization Procedures, → Initial discussions on developing Procurement Policy (Contract)

Capital Projects

This quarterly report describes activities and initiatives that the Capital Projects department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Build Infrastructure” and as described in the Budget Act.

Goal:	Build Infrastructure	
Priority Area	Objectives	Q3 Progress
<p>Lucky Creek Hydro</p>	<p>Complete the data collection and archival storage. We also want to update all Investigative Permits currently issued by BC and ensure that those permits are in good standing. Additionally, we intend to complete preliminary research into the potential to use a site like Lucky Creek to generate hydrogen for the use in fuel cell technology.</p>	<ul style="list-style-type: none"> → In February 2024, a funding agreement was signed with BC Indigenous Clean Energy Initiative to contribute \$266,100 towards site investigation, engineering, survey, and technical support. Toquaht will contribute \$26,500 towards this phase. → Work will begin in Q1 of Fiscal 2024/25.
<p>Secret Beach Marina</p>	<p>Complete all required annual maintenance, as well as install additional lighting including one more navigation light. It is also necessary to meet with BC to negotiate the annual rental payment that will be made to BC for the marina’s foreshore lease.</p>	<ul style="list-style-type: none"> → In February, Seavey’s Environmental and Marine Services Ltd. conducted an underwater survey of the breakwater. The 41 anchors which hold the breakwater in place were inspected with the use of a Remotely Operated Vehicle (ROV) to identify any possible anchoring issues. Seavey’s provided a Breakwater Anchor Survey Report with recommendations for maintenance and repair work. This work is scheduled to be completed in early April 2024. → A supplier has been identified to provide the same rubber deck matting you see at Harbour Air seaplane bases. This material will be installed over the galvanized steel float decks to keep dogs’ and kids’ feet happy. This work will be completed in April 2024. <p>NEW MARINA PARKING LOT</p> <ul style="list-style-type: none"> → A Marina parking lot will be constructed directly across the logging road from the marina entrance. This work will include an access road and constructing a looped one-way system with gravel parking for 30-35 trucks and trailers. → The Urban Systems final design for the parking lot is near completion and is expected to be finalized early in April. → Clearing and grubbing is now underway at the new parking lot area to clear recently felled trees and shrubs. → The parking lot should be ready for use in June 2024.

<p>Section 38 Subdivision Design</p>	<p>This project supports the long-term strategy to move some Toquaht’s major infrastructure out of the Tsunami Inundation Zone at Macoah as recommended by the 2021 KWL Climate Adaptation report. Some infrastructure will be relocated to higher ground on the property next to Macoah. This Scope of Work will complete the preliminary and detailed design for the roads and infrastructure that facilitate that move.</p>	<ul style="list-style-type: none"> → In December, Urban provided the preliminary design for review. A site visit with the design team was conducted in January to “ground truth” the design. Additional land uses, such as daycare and schools etc., can be explored, and incorporated into the design if desired. → Subdivision designs and cost estimates are 50% complete. → A design meeting will be held in May 2024 to review all potential land uses and incorporate some progressive design features so that this area does not look like a typical subdivision.
<p>Macoah Water Reservoir</p>	<p>Complete construction and have the new reservoir fully operational by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> → A funding application was submitted to ISC for the replacement of the Supervisory Control and Data Acquisition (SCADA) system in the new water treatment plant and for the removal of the old reservoir. → A stream water flow monitor will be installed at Macoah Creek to measure the flow of water. Water flowing over the dam will be monitored to predict long term supply availability. A biologist will also provide information on how much water is required to support fish navigating the creek. → Signage will be installed in April/May.
<p>New Government Building</p>	<p>Complete any final revisions that Toquaht may request and then proceed to 100% final design. The second objective will be to pursue all funding opportunities that may be identified with the objective of starting construction early in the 24/25 fiscal year.</p>	<ul style="list-style-type: none"> → Meetings were held in February and March with relevant stakeholders to review the current design and create a potential value-engineering list prior to finalizing the 100 % construction documents. → Toquaht is currently reviewing the best path forward and the architect is reviewing phasing options and associated budgets. This review will include a projection for the short-, medium- and long-term staffing needs. → A revised design was completed at the end of March and is now under review. This new design provides the same number of work stations with a reduction in total floor area of approximately 1,200 sq ft.

Gathering House/Lodge Toquaht Community Guest House & Gathering Space; aka 12-Plex	<p>The detailed design is now complete and Issued for Tender drawings have been sent to qualified contractors. The objective for the 23/24 fiscal year is to complete the procurement process and proceed with construction.</p>	<ul style="list-style-type: none"> → Siding is 90% complete. Drywall began in early March and will be completed in early Q1 24/25. → The septic system went through a redesign at the start of Q4 and will be completed in Q1 24/25. → One of the studio units has been converted to a housekeeper and maintenance room. This room will include a commercial laundry unit and accommodation if housekeeping staff need to overnight. → The Gathering House is expected to be ready for occupancy in late Q1 24/25 or early Q2. → A landscape design will be completed in April 2024. → In January, the Gathering House was given the name qiyuus which means staying as a guest.
Public Works Yard	<p>Install the site services and confirm funding for the building construction. Assuming that the construction budget is available, this building could be completed by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> → In February, Ketz Pacific was awarded the work to complete the Marine Stewardship Building. → As of the end of March, the exterior walls are framed and sheathed. Cladding will be cut from Toquaht lumber and a siding cut list is being prepared. → This building is scheduled for completion early in the fall of 2024.
Macoah Public Washroom (Shower House)	<p>The design for the public washroom is currently under review. Construction will be completed before the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> → The final design for the Public Washroom has been completed. Construction is anticipated to begin early Q1 24/25. → This building will be completed before the end of the 2024 calendar year.
Macoah Playground and Outdoor Fitness Facility	<p>Design options are under review.</p>	<ul style="list-style-type: none"> → The design selection for the playground and fitness equipment was completed in Q4 and the order was placed to manufacture the equipment. The colour schemes for the Macoah playground and fitness equipment include red and black to reflect the Toquaht Nation colour. Installation is scheduled for July/August 2024. → The fitness equipment will be covered by a timber frame shelter with rubber pour in place floor. Island Timeframe, the company that constructed the Cookhouse at Secret Beach, will construct the shelter. The shelter will have a similar style to the Cookhouse and will also utilize Toquaht cedar. → On February 5, a grant application was submitted to BC Active Communities - BC Healthy Living for \$50,000 in support of the fitness equipment purchase and installation. We should have a response from the funders in early Q1.

<p>Secret Beach Playground and Outdoor Gym Equipment</p>	<p>The objective for the 23/24 fiscal year is to finalize the design for a playground and outdoor gym equipment area at Secret Beach.</p>	<ul style="list-style-type: none"> → The funding deadline for completion is March 31, 2025. → The design selection for the playground was completed in Q4 and the order was placed to manufacture the equipment. The Secret Beach playground and fitness equipment will feature the Toquaht Nation red and black along with blue to represent the ocean. Installation is scheduled for July/August 2024. → As with the Macoah equipment facility, the fitness equipment will be covered by a timber frame shelter with rubber pour in place floor. Island TimberFrame will construct the shelter and Toquaht cedar will be utilized throughout. → The fitness equipment will be installed during a later phase once additional funding has been secured. → On March 13, a grant application was submitted to PacifiCan - Tourism Growth Program for \$250,000 in support of the purchase and installation of fitness equipment, and construction of the fitness shelter. We should have a response from the funders in early Q1. → Both the Macoah and Secret Beach playgrounds will be completed in the fall of 2024.
<p>Regalia Room</p>	<p>Complete the entire Scope of Work identified in the Heritage Infrastructure Program (HIP) contribution agreement. This will include the design and installation of climate control equipment in the regalia room at the new Community Building as well as the design and construction of several custom-built display cases for various Toquaht artifacts.</p>	<ul style="list-style-type: none"> → Additional cabinets will be installed in early April. → The Heritage Infrastructure Program (HIP) provided a grant of \$204,000 in support of this project. → We are in discussions with the Archives Association of British Columbia (AABC) to possibly hold a workshop onsite at the new regalia room. Archival training is a requirement of the HIP grant.
<p>“Old” Toquaht Bay Campsite Remediation</p>	<p>Complete negotiations with BC regarding the "Forest Tenure Opportunities Agreement" (FTOA) and a "Remediation Agreement." Complete construction of the storm water management system that was designed for the new sawmill area in the 22/23 fiscal year.</p>	<ul style="list-style-type: none"> → BC has raised two concerning questions: (1) Who owns the “Infill Lands” at the old campground and (2) was the Stopper Island timber values properly assessed when the islands were appraised prior to signing the Remediation Agreement in March 2023. BC must clarify their mandate and position on the campground remediation and the Stopper Island purchase before any discussions continue. → While we wait for BC’s formal position on the two questions above, some background work is continuing.

3 New Houses at Macoah	Complete the construction of the two 3-bedroom and one 4-bedroom homes currently under construction at Macoah.	→ Complete
IFI Sawmill (Indigenous Forestry Initiative)	Complete the Scope of Work identified in the Indigenous Forestry Initiative (IFI) funding agreement. This will include the site preparation for the new sawmill next to the Toquaht Bay log sort, construction of the storm water settlement ponds, and the purchase of a sawmill building. This funding agreement with IFI expires on March 31, 2024.	<ul style="list-style-type: none"> → Ketz Pacific Contracting (Ketz) completed the foundation for the Sawmill building in January 2024. → The Sawmill prefabricated steel building was erected in February and the concrete slab was poured in March. Ketz issued the Certificate of Substantial Completion for the Sawmill Building at the end of March. → Ketz constructed the foundation for the Green Chain building in February. The concrete slab was poured shortly afterwards. The Green Chain Building is expected to be completed in Q2 24/25.
Secret Beach Development	Complete the construction of "Phase 1" on-site works. This will include complete servicing of Areas 4, 5, and 6, as well as the first section of Area 3 roads to the location of the sanitary pump station. This will also provide all services required for the construction of the new Toquaht Government Building.	<ul style="list-style-type: none"> → The installation of the Phase 1 underground services is substantially complete. → Phase 2 civil and electrical drawings were completed in Q4 and issued for pricing. → An application was submitted to ICET to fund the development of pedestrian bridges for the trail from Macoah to Secret Beach. StoneCroft Engineering have completed 50% design drawings for the 3 bridges.
Secret Beach Offsite Services	Bowerman Construction has substantially completed the installation of the sewer and water lines from Macoah to Secret Beach. The objective for the 23/24 fiscal year will be to complete the extension of the BC Hydro line to Secret Beach and to	<ul style="list-style-type: none"> → A design is now complete to extend the sewer and water service lines, down the Maggie Road, from the sani dump to the Marina. A design is also underway to extend the BC Hydro powerlines from the Marina to the Log Sort in future years. → BC Hydro began the installation of poles and wires for Phase 1 in Q4. This new Hydro line between Macoah and Secret Beach should be completed in Q1 24/25. → The rock from the BC Hydro Right-of-Way blasting will be utilized to construct the new marina parking area.

	complete the construction of the sanitary pump chamber.	
Active Transportation Trail	Complete an Active Transportation Network Plan and Implementation Strategy, which will focus on the village of Macoah and the Secret Beach subdivision.	→ On March 27, 2024, Urban Systems submitted an updated Draft Secret Beach Active Transportation Network Plan. The update includes environmental considerations. The Draft Plan is currently under review by Toquaht, and I anticipate that the Final Plan will be completed in early Q1 of fiscal 24/25.

Economic Development

This quarterly report describes activities and initiatives that the Economic Development department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Grow the Economy” and as described in the Budget Act.

- No developments for Q4

Lands, Public Works, and Resources

The mandate of the Department of Lands, Public Works and Resources is to manage, administer and plan for Toquaht Nation Lands and Resources and our Public Works departments. We support sustainable development by balancing use and conservation of resources in the ɥaaɥuuli. The public works department operates and maintains the water and wastewater treatment facilities, manages solid waste and recycling, and maintains roads, culverts, rental housing, and our new community building, ɥuk^waaʔaɥiic hišimiyiɥak.

Goal:	Plan and Manage Toquaht Assets	
Priority Area	Objectives	Q3 Progress
Operational	<ul style="list-style-type: none"> → Enhance human resources capacity. → Ensure employees are safe while on the job. 	<ul style="list-style-type: none"> → Staff participate in bi-weekly safety meetings. → Monthly MET meetings occurred to check gear, charge devices, talk about training and scenarios. → Tsunami siren installed and working. 1st of the month tests.
Lands Management & Administration	<ul style="list-style-type: none"> → Ensure Toquaht land designations are adequate for future economic development by updating the Official Community Plan. → Administer licenses, leases, and dispositions (include businesses). → Lands & Ec Dev land acquisition (NP). → Protect Toquaht cultural heritage sites (burial sites, etc.) by working with leadership and government to identify important areas. 	<ul style="list-style-type: none"> → OCP Public Meeting was held. → Salish Sea Initiative (marine stewardship program) and Aquatic Habitat Restoration Funds received for 24-25. → Cultural Sites Protection meetings have been attended, working to determine levels of protection available for cultural sites of significance. → Working with YFN on options for protecting caves in Itattsoo Bay area. → Matt Murphy Balance COLab meetings occurred virtually in Q4. → Additional projects identified, and funding applications submitted.

<p>Natural Resources Management</p>	<ul style="list-style-type: none"> → Manage and promote harvesting and traditional use activities within the Haahuufi → Ensure Toquaht’s rights are represented and advocated for regarding the Me-Too clause. → Manage and monitor wildlife (fisheries, wildlife, and migratory birds) within the Haahuufi. → Implement Elk Memorandum of Understanding with Ucluelet Nation. → Expand fish species harvesting and provide citizens with better access to traditional foods. → Trade and Barter. → Protect and monitor Toquaht lands and natural resources through sustainable environmental management and restoration activities within the Toquaht watershed. 	<ul style="list-style-type: none"> → Q4 Planning for FSC needs. → Talks with other nations regarding trade and barter opportunities such as trading salmon for elk, deer, are ongoing. → We are planning a celebration with Ts’uubaa-asatx FN, YFN and Toquaht to celebrate elk translocation success and our continued partnership. We will be speaking with Chief Anne for her input on the cultural aspects of our celebration. → Patrols on TN Lands were conducted by Marine Steward Technician (MST). Water monitoring equipment is checked during regular patrols. → Elk camera traps placed in Lucky lake and Toquaht lake areas continue to be monitors during scheduled lands patrols. → Marine Stewardship technician has been developing a list of monitoring projects that we can use to determine which projects take priority. Also working with Director of Lands on funding opportunities and needs for monitoring Toquaht Lands and Waters. → Marine First Aid training attended by 2 Lands staff to be fully certified to operate the new vessels. → Herring contract from DFO completed. → Herring roe on boughs placed and harvested. Distributed to citizens. → Conversations with harvesters has occurred to get FSC for 24/25 → Citizen contracts in place for prawns, and clams for FSC
<p>Public Works & Community Infrastructure</p>	<ul style="list-style-type: none"> → Develop and implement an Asset Management plan. → Create an adequate public works yard with adjoining fire hall. → Provide a variety of services to people living on Toquaht lands including but not limited to hydro, roads, clean water, wastewater treatment, and connectivity and communications services. → Ensure community infrastructure is maintained in good working condition. 	<ul style="list-style-type: none"> → Ongoing sampling of WWTF, ensuring samples are taken and submitted on a regular set schedule. → Regular maintenance is performed on all TNG facilities. → IHM worked with FNHA, and other organizations to ensure new community building kitchen is up to standards, and protocols in place to keep code compliance are in place.

<p>Housing</p>	<ul style="list-style-type: none"> → Manage and maintain Toquaht’s rental housing units. → Provide additional housing opportunities for citizens and workforce beginning with a multi-year housing strategy. 	<ul style="list-style-type: none"> → Regular maintenance performed. → IHM has developed a checklist to use to understand the current needs for repairs and maintenance of our housing stock. The public works crew will be trained on how to conduct initial inspections and we will bring in qualified contractors to conduct repairs and maintenance where appropriate.
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