

Toquaht Nation People's Assembly

Saturday December 7th, 2024

Virtual

APPROVED Meeting Minutes

Chair: Anne Mack

People's Assembly convened 10:00 a.m.

Welcome by Chief Anne Mack

- o Kevin provided an opening prayer and čiiq'yaq (prayer, chant)
- o Special Guest Aaron Humen, ASCT NTC Capital Program

1st Door Prize

Agenda adopted (moved by Naomi Mack, seconded by Sheryl Tate)

Approved September 7, 2024 meetings minutes approved (moved by Kelly Johnsen, seconded by Naomi Mack)

Presenters: Donna Monteith, Jackie Arsenault, Aaron Humen, Rick Shafer

Council Members: Kirsten Johnsen, Kevin Mack, Noah Plonka, Anne Mack, Lisa Morgan

2nd Door Prize winner

1) Department of Assets – Jackie Arsenault, Aaron Humen (NTC)

- a) Jackie provided an overview of some activities in the assets department over the past year
 - i) With the assistance of the district of Ucluelet fire department, Toquaht was able to acquire a Globalmedic firefighting skid to enhance our firefighting capabilities
 - ii) The Qiyuus lodge is primarily complete. There are a few minor matters to finalize.
 - (1) A draft policy is being presented for Executive consideration at the December 19th meeting. The policy covers how reservations will be prioritized, room rates, basic rules and so forth. Once these items are complete the lodge will officially be open for bookings.
 - iii) Aaron Humen, ASCT provided an overview on the Geographic Information Systems (GIS) Asset Management project underway.
 - (1) GIS is a collection of information from engineered drawings and field data collection.
 - (2) Data is collected using a pole-mounted GPS unit.
 - (3) We can then use that recorded information to both repair the parts that need to be, and plan for future repairs.
 - (4) This will establish our asset inventory and provide valuable information to determine when to repair or replace assets, and the anticipated cost to do so.



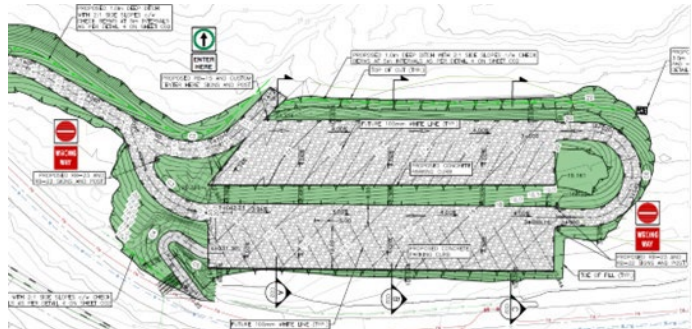
2) Capital Projects – Rick Shafer

- a) 2024 – 2025 Capital Project Summary

Project-Name	Project-Description	Construction-Stage	2024/25-Budget
Lucky-Creek-Hydro	Project-to-design-and-construct-a-hydro-dam-at-Lucky-Creek.-Excess-power-to-be-sold-to-BC-Hydro-under-returned-buyback-program. <i>Original-Budget-of-\$40,000-increased-with-additional-funding-:\$266,100-from-BC-&-\$26,500-from-Toquaht.</i>	Planning/Feasibility	\$292,600
Secret-Beach-Marina	New-Marina-at-Secret-Beach.-Mostly-in-maintenance-phase.-May-expand-in-the-future.	Complete—Ongoing/Maintenance	\$272,500
Capital-Projects-Development	Development-of-new-capital-projects,-researching-and-obtaining-external-funding.-	Ongoing	\$65,000
Macoah-Water-Reservoir	Construction-of-a-new-water-reservoir-at-Macoah.-Water-to-be-used-for-drinking-water-supply-and-fire-suppression-needs.	Construction	\$34,000
New-Government-Building	Planning-and-construction-of-a-new-Toquaht-Government-Building-at-Secret-Beach.-To-be-completed-in-multiple-phases.	Design	\$2,000,000
12-Plex-Gathering-House	12-plex-constructed-at-Macoah-to-house-short-and/or-long-term-guests.	Complete—Finishing-Touches	\$856,500
Macoah-Playground-&Exercise-Facility	Construction-of-a-playground-and-exercise-facility-near-the-Macoah-Gathering-House.	Construction	\$542,500
Secret-Beach-Playground-&Exercise-Facility	Construct-a-playground-and-outdoor-fitness-facility-at-Secret-Beach-Campground.	Construction	\$690,000
Old-Campground-Contaminated-Site	Remediation-of-the-old-Toquaht-campground-and-marina-due-to-contamination-from-a-previous-non-Indigenous-mining-operation.-Includes-the-negotiation-with-BC-for-Toquaht-to-purchase-Stopper-Island.	Planning/Feasibility	\$120,000
Public-Works-/Marine-Stewardship-Building	Construction-of-a-public-works-building-and-site-to-store-equipment-and-provide-employee-workspaces.-Includes-a-Marine-Stewardship-building.	Construction	\$1,641,500
Macoah-Public-Washroom	Construction-of-a-public-washroom-and-shower-house-next-to-the-12-plex-for-visitor-and-event-use.	Design	\$369,000
New-Houses-at-Macoah	Construct-the-last-of-4-new-houses-at-Macoah.-3/4-houses-completed.	Construction	\$646,000
Section-38-Subdivision	New-subdivision-at-Macoah-to-move-residential-houses-out-of-the-Tsunami-Zone.	Planning/Feasibility	\$30,000
Secret-Beach-Offsite-Services	Development-of-offsite-utilities-(Sani-dump,-sewer/water,-hydro,-etc.)	Construction	\$1,050,000
Secret-Beach-Developments	Development-of-Secret-Beach-residential-lots.	Construction	\$4,900,000
Total-2024/25-Capital-Projects-Budget			\$13,259,000

- b) Rick provided an overview of the activities on each capital project over the past year
- i) Run-of-River Hydro - Early in 2024, Toquaht received funding from the BC Indigenous Clean Energy Fund to advance the Run-of-the-River hydro development project to “construction ready.” This will position Toquaht to respond promptly to commercial renewable energy opportunities as they arise.

- ii) Parking Lot - In August, construction of the new marina parking lot was completed, and surrounding areas were seeded with grass. The parking lot, located on the high side of the road above the marina, was used by many marina visitors throughout the end of the busy summer season.



- iii) Water Reservoir - The new water reservoir supplies Macoah and surrounding TSL. This includes providing Macoah with the water pressure and volume required for proper firefighting capacity.
- iv) Government Building at Secret Beach - The conceptual design features 15,000 sq ft split between two levels. Including offices, shared work areas, meeting rooms, reception desk and lobby, boardrooms, kitchens, washrooms, and file and equipment storage rooms. The lower floor features space for several offices which can be finished in the future as the government expands.
 - (1) Toquaht’s comments were incorporated into a revised design. Toquaht is currently reviewing the revised design. Anticipate construction in the 2026-2027 fiscal year.

v) qiyuus – 12-plex gathering place – A landscape architect was engaged to complete a landscape design for this building and other surrounding buildings to be installed next fiscal year.

vi) Playground and Outdoor Fitness Facility - The facilities at both Macoah and Secret Beach Campground were completed in late August and were greatly enjoyed by kids and adults at both the campground and during the Moveable Feast festival at Macoah. An accessible trail was also completed which leads from the playground to the beach.



vii) Old Campground Contaminated Site – Toquaht will continue the comprehensive review of the Draft Remediation Action Plan (RAP) being developed by BC. This document will form the basis for the remediation Detailed Design. We are still a few years away from total remediation.

viii) Public Works / Marine Stewardship Building - The building is nearing lockup with the sanitary and water servicing connections also completed. The building is expected to be ready for occupancy this winter/early spring.

ix) Macoah Public Washroom - The facility will offer four (4) bathroom stalls including two (2) with showers.

(1) The building will be constructed using Insulated Concrete Forms (ICF) which have been used successfully for other Toquaht projects including the 12-plex.

(2) Construction is expected to be completed before the end of the current fiscal year.

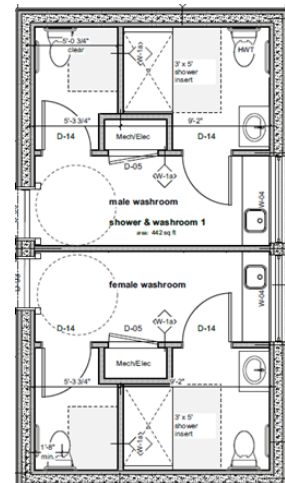
x) Section 38 subdivision - Design concept options for this new housing development above Macoah will be presented to the Executive for consideration. Progressive design features will be incorporated so that the area does not look like a typical subdivision.

(1) The objectives of the 24/25 fiscal year are to complete detailed design reviews, take the design to 100%, and then pursue various funding opportunities in support of the construction phase of this project. There is no construction planned for the 24/25 fiscal year.

xi) Secret Beach Offsite Services - The work to install the offsite sewer and water lines from Macoah to Secret Beach is now completed. The sanitary pump chamber construction is also completed.

(1) The work to install the new BC Hydro line from Macoah to Secret Beach continues. This section of the line should be completed this fall.

(2) A design is now complete to extend the sewer and water service lines, down the Maggie Road, from the sani dump to the Marina. A design is also underway to extend the BC Hydro powerlines from the Marina to the Log Sort.

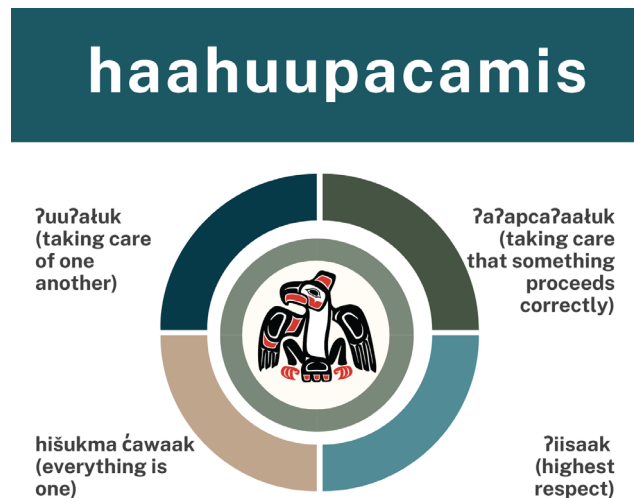


- xii) Secret Beach Developments - Phase 1 sanitary sewer, water and storm water underground piping is now complete. The underground services for Phase 1 are now complete.
 - (1) The objectives of the 24/25 fiscal year are to complete Phase 1 hydro service (35 lots), construct Phase 2 (41 lots), and pave both Phases at the same time in spring 2025.
 - (2) The kayak launch has anew parking lot, a washroom and shower house will be constructed at the Kayak Launch using the same design as the Macoah washroom and shower house, work is continuing on the trail system connecting the campground to Macoah.
- c) Questions
 - i) Will Toquaht have a helicopter pad?
 - (1) There is ongoing discussion on best location. Will report back at a later date.
 - ii) First Aid Station is requested.
 - (1) We are not at a point where we can support a manned station but there are opportunities to purchase an ETV (emergency transport vehicle) that we can rent out at the various construction sites for our major projects we are undergoing. That would help mitigate the cost to us over time. It would be available to us in emergencies.

3rd Door Prize winner

3) Strategic Plan Update Project – 2025-2030 - Donna Monteith

- a) As the 2021 – 2024 Toquaht Nation Strategic Plan has wrapped up, plans are underway to develop the new Strategic Plan, which will carry the Nation from 2025 to 2030.
- b) Over the fall, Executive and Administration met and consulted on the high-level priorities of Toquaht Nation. Content for a new strategic plan was drafted and underwent several revisions. The proposed plan has several new goals and activities designed to benefit all Toquaht citizens.
- c) Updating the Vision and Mission statements
 - i) **VISION**
 - (1) A healthy future for łuk^waa?ath through opportunities that meet their social, spiritual, and economic needs.
 - ii) **MISSION**
 - (1) The Toquaht Nation supports all masčim to thrive by being innovative and providing high quality programs and services within accessible, accountable, fair, and sustainable systems.
 - iii) We are replacing the previous Guiding Principles with **haahuupacamis (the Teachings)**
 - (1) See diagram to the right



iv) Four Updated Strategic Priorities

- (1)** In addition to the new Vision and Mission statement, and the updated haahuupacamis, there are Four Strategic Priorities that are proposed for the new Strategic Plan.
- (2) Strengthen Governance**
 - (a)** Prioritize Treaty Implementation activities, build up and enhance Fiscal Responsibility, Respect for Traditional Governance (provide more opportunities to include it in our governance), Strengthen ability of Administration to ensure Toquaht is equipped to meet obligations (capacity action plan and Create and update departmental internal policies and procedures), Increase communication and citizen engagement.
- (3) Grow a Sustainable Economy**
 - (a)** Improve Connectivity and Accessibility (consistent and reliable internet, hydro, and phone services, Conduct safety and risk assessments on facilities and infrastructure), Economic Development (Complete Economic Development structure review, Hire Economic Development Officer, Toquaht land designations are aligned with future economic development), Employment and Workforce Training (Create an Employment Strategy, granting program for entrepreneurs).
- (4) Foster masčim and Community Well-being**
 - (a)** Ensure that Toquaht language, culture, and heritage is prioritized in the work of Administration, Ensure that Toquaht language, culture, and heritage is prioritized in the work of Administration, Enhance support for Elder health and programming, Increase programs and services for children, youth and families, Provide additional housing opportunities for citizens and workforce, Improve Emergency Management.
- (5) Steward and Protect the ɥaɥuuli**
 - (a)** Create a Community Master Plan, Infrastructure and Asset Management(Create 10-year capital plan, Develop and implement asset management plan, Complete construction of government building and taayii ɥawit house), Preserve cultural and ecologically sensitive areas, Protect Land and Marine Natural Resources.

d) What's Next

- i)** Over coming months there will be more opportunities to provide input on the draft 2025 – 2030 Strategic Plan. Additionally, please email general@toquaht.ca to provide feedback on the draft 2025- 2030 Draft Strategic Plan at any time.

4th Door Prize

4) Announcements and Question Period

- a)** Would like an update on the citizen request for a larger dsitribution

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- i) Toquaht Council discussed it at a previous meeting and directed staff to create a report on various options for Council to consider for the 2025-2026 budget. The budget planning is under way.
 - b) Previously we had a Toquaht Day's celebration. Is it possible to reinstate it? It is important to be able to come together as a family and community.
 - i) We will explore the options. Possibly connect it to the June People's Assembly so it is a two day event.

Draw for Grand Prize

Chief Anne thanked all who attended and is proud to see citizens participating in our governance. The People's Assembly is a place where citizens can ask their questions or provide comments etc. four times a year.

She is planning on making herself available for more one-on-one visits with as many citizens as possible.

The next People's Assembly will be held virtually on Saturday March 29th, 2025 (moved by Kirsten Johnsen and seconded by David Johnsen)

HAVE A WONDERFUL CHRISITMAS AND A HAPPY NEW YEAR TO COME!!

Meeting adjourned at 12:05 p.m.

Minutes prepared by K. Johnsen
Law Clerk <i>Kirsten Johnsen</i>
Date 2025-10-06