

# Council Meeting

Thursday February 15<sup>th</sup>, 2024  
Virtual by Zoom  
**AGENDA**

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<https://us02web.zoom.us/j/87186345413?pwd=TVVJMUK2enc0TmkrUW5jUk90VDdLdz09>

**Meeting ID: 871 8634 5413**

**Passcode: 498630**

**Start time: 3:00 p.m.**

**Guest: Trudy Warner**

Convening the meeting

Adoption of Agenda

Approval of minutes from December 20, 2023

**STARTS CM00652**

**REGULAR BUSINESS**

**1) PETITIONS, DELEGATIONS & PRESENTATIONS**

**2) REQUEST FOR DECISION AND LEGISLATION**

**a) Request for Decision**

- i) Q3 Financial Statements and Report dated December 31, 2023
- ii) Receive recommendation from Finance committee

**From Standing Committee on Finance mtg Tuesday February 6<sup>th</sup>, 2024**

**MOVED: Gary Johnsen                      SECONDED: Anne Mack**

THAT the Toquaht Standing Committee on Finance approve the Toquaht Nation 3<sup>rd</sup> Quarter financial report for 2023/24 and recommend them to Council as presented by the Director of Finance.

YES: 5

NO: 0

Motion Carried

*THAT Council resolve to accept the finance committee's recommendation for approval of the Toquaht Nation 3<sup>rd</sup> Quarter financial report for 2023/24.*

**a) Request for Decision**

- i) Call a Public Hearing regarding the Official Community Plan Act enactment

*WHEREAS the Toquaht Nation will be introducing a new Official Community Plan Act at the Monday February 26<sup>th</sup>, 2024 Council meeting.                      **set for 6pm - zoom or in person?***

*THEREFORE*

*In order to meet notice requirements, Council resolve to call a Public Hearing for Tuesday March 19<sup>th</sup>, 2024 and delegate Brett Freake to facilitate.*

**3) INFORMATION FOR RECEIPT****4) Quarterly Department Reports**

- a) Community Services
- b) Law Clerk & Administration
- c) Finance
- d) Capital Projects
- e) Economic Development
- f) Lands, Public Works & Resources

*THAT Toquaht Council receive the 2023/2024 Q3 Department Reports.*

**5) LATE ADDITIONS****Additions/deletions**

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Adjourn meeting

**WHEREAS:**

- Section 3.1 of the Planning and Land Use Management Act, TNS 13/2011 (“PLUMA”) requires Council to hold a public hearing prior to amending an official community plan or zoning law; and
- Council is considering proposed amendments to the Official Community Plan Act, TNS 1/2016 and the Macoah Zoning and Structures Act, 3/2018 (the “Proposed Amendments”).

**NOW THEREFORE BE IT RESOLVED THAT:**

- A public hearing be held on March 19, 2024 to gather feedback on the Proposed Amendments (the “Public Hearing”); and
- In accordance with section 3.2 of PLUMA, holding of the Public Hearing be delegated to Brett Freake, Manager of Lands and Resources.

# Council

Wednesday December 20th, 2023

Virtual by Zoom

## DRAFT Meeting Minutes

Present: Kirsten Johnsen, Lisa Morgan, Kevin Mack, Noah Plonka, Anne Mack

Absent:

Guest: Cam Challenger, Trudy Warner, Jackie Arsenault

Chair: Kirsten Johnsen

Recorder: K Johnsen

Quorum was present throughout the meeting

**Convened 3:00 p.m.**

Agenda adopted by consensus

Minutes from November 16, 2023 approved by consensus

### STARTS CM00650

#### 1) PETITIONS, DELEGATIONS & PRESENTATIONS

- a) Cam Challenger of Holistic Emergency Preparedness & Response
  - i) Policy Group – Administration Emergency Program Roles and Responsibilities

(1) See PowerPoint presentation

#### 2) REQUEST FOR DECISION AND LEGISLATION

- a) **Request for Decision**
  - i) Qacca Settlement Draft Budget 2024

**CM00650 MOVED: Anne Mack      SECONDED: Noah Plonka**

THAT Council resolve to approve the Qacca Settlement Trust Budget Year Ending December 31, 2024.

YES: 5

NO: 0

Motion Carried

#### 3) INFORMATION FOR RECEIPT

- a) Qacca Settlement Trust (QST)
  - i) Minutes from May 24, 2023
  - ii) Financial Statements from September 30, 2023

**CM00651 MOVED: Anne Mack      SECONDED: Noah Plonka**

THAT Council resolve to receive the Qacca Settlement Trust Minutes and Financial Statement period ending September 30, 2023.

YES: 5

NO: 0

Motion Carried

4) LATE ADDITIONS

Adjourned 4:30 p.m.

Minutes prepared by

**Chairperson**

**Law Clerk**

**Date**



Financial Statements of  
**Toquaht Nation**

Budget vs. Actual  
**2023-2024**

December 31, 2023

As @:  
02/02/24 11:50 AM



2023 - 2024

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- ISC Pandemic Planning and Response		
- FNHA Help our Helpers		
- BC Climate Action Program		
- FNHA Health Action Grant		
- FNEESC		
- FNEESC Student Worker Employment Program		
- Community Projects - Garden		
- Clayquot Biosphere Trust		
- Secret Beach Cookhouse		

**Toquaht Nation**  
**Consolidated Statement of Financial Position**  
**December 31, 2023**

**Current Assets**

Cash in Bank	33,896,713.82
Accounts Receivable	3,272,818.55
Due to/from Toquaht Management	98,047.47
Due to/from Toquaht Marina & Campground	183,519.22
Due to/from Toquaht Holdings	409,996.42
Due to/from Toquaht Forestry LP	(90,317.32)
Prepaid Expenses	25,079.24
	<u>37,795,857.40</u>

**Capital Assets**

Land	6,253,621.93
Building	4,148,578.36
Equipment - Automotive	320,620.00
Equipment - Boats	423,549.00
Water Systems	7,293,838.56
Forestry Rd Gate	37,478.67
Computer Equipment	131,301.18
Equipment - Generator	183,422.00
Equipment - General	326,103.22
Marina	3,730,779.00
Roads	5,662,812.68
Band Housing	2,627,040.00
Lot	39,697.88
Loader	25,000.00
Secret Beach Water System	399,387.00
Macoah Sewer System	3,126,625.00
Accumulated Amortization	(2,430,784.80)
	<u>32,299,069.68</u>

**Other Assets**

Investment in BC FN Gaming Revenue	110.00
Investment in Hayu Fishing Ltd.	(274.00)
Shares - Ucluelet COOP	264.11
Investment in Toquaht Holdings LP	15,635,718.00
Investment In LW - Implementation	5,018,918.31
Adjustment to FMV	72,117.96
Investment In Toquaht Aquaculture	0.01
Investment In Toquaht Holdings Ltd.	176.28
	<u>20,727,030.67</u>

**Total Assets**

90,821,957.75



**Toquaht Nation**  
**Consolidated Statement of Financial Position**  
**December 31, 2023**

**Current Liabilities**

Bank Rec/AP Clearing	(912.32)
Accounts Payable	1,504,153.80
Accounts Payable - YE Accrual	31,478.17
Damage/Security Deposits	15,675.00
Deferred Revenue	3,081,101.79
Hold Backs Payable	361,412.50
Lifecycle Infrastructure Reserve	997,681.00
GST Collected	3,725.91
Wages Payable	80,497.88
Vacation Pay Payable	74,034.99
WCB Payable	(1,749.55)
EI Payable	3,699.54
CPP Payable	11,909.08
Income Tax Payable	29,647.56
EHT Payables	5,095.77
Rent Payable to Social Housing	6,721.25
TFSA Contributions Payable	(2,409.76)
	<u>6,201,762.61</u>

**Long Term Liabilities**

Loan Payable BMO	509,457.07
Loan Payable BMO-68 Hectars	276,356.76
BMO Loan 3820 699271	604,103.07
Loan Payable BMO IT Lands	5,088,662.79
Loan Proceeds - INAC - Specific Claim	16,500.00
Funds in Trust	101,430.79
	<u>6,596,510.48</u>

**Equity**

Equity	73,173,569.88
Surplus/(Deficit)	4,850,114.78
	<u>78,023,684.66</u>

**Total Liabilities & Equity**

	<u>90,821,957.75</u>
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**Toquaht Nation**  
**December 31, 2023**

**Consolidated Statement of Operations**  
**TN Annual Budget Act - Variance Report**

	<u>2023/2024</u> <u>Budget</u> <u>Full Year</u>	<u>2023/2024</u> <u>Actual</u> <u>31-Dec</u>	<u>Variance</u>	
<b><u>Revenue</u></b>				
4010	CIRNAC - Capital Funds Received	1,868,615.00	1,518,117.58	350,497.42
4050	AANDC - Other Funds Received	2,840,813.00	2,884,634.11	(43,821.11)
4110	BC Funds Received	65,000.00	123,038.50	(58,038.50)
4115	BC Gaming Revenue	1,401,833.00	1,453,227.84	(51,394.84)
4120	Prov of BC - BC Tax Sharing	13,000.00	10,965.51	2,034.49
4202	Gov Can Specific Claims	7,000.00	7,000.00	0.00
4205	Gov Can FNGST	44,900.00	21,937.37	22,962.63
4210	FFA-BC-Funds Received	16,300.00	0.00	16,300.00
4250	FFA Funds Received	5,594,653.00	4,043,293.18	1,551,359.82
4255	FFA - Other	0.00	1,593,362.43	(1,593,362.43)
4310	NTC Usma Reserve	120,000.00	45,000.00	75,000.00
4350	NTC Health Canada	16,897.00	15,489.00	1,408.00
4380	NTC Patient/IRS Travel Reimb	24,000.00	10,729.64	13,270.36
4390	NTC Other	3,204.00	1,414.00	1,790.00
4610	CFIA	11,440.00	0.00	11,440.00
4615	DFO	1,001,500.00	1,001,500.00	0.00
4620	Natural Resources Canada	0.00	44,999.00	(44,999.00)
4675	Cost Recoveries	350,900.00	94,474.07	256,425.93
4765	Maa-nulth Treaty Society	100,000.00	100,750.00	(750.00)
5850	Rental Income	68,332.00	57,246.25	11,085.75
5950	Interest Income	180,780.00	1,206,120.04	(1,025,340.04)
5955	License Revenues	0.00	502.00	(502.00)
5960	Other Income	179,365.00	106,901.13	72,463.87
		13,908,532.00	14,340,701.65	(432,169.65)
<b><u>Surpluses</u></b>				
9704	Tsf to/from General Surplus	6,512,478.00	5,093,090.00	1,419,388.00
		6,512,478.00	5,093,090.00	1,419,388.00
<b><u>Total Revenue &amp; Surpluses</u></b>		20,421,010.00	19,433,791.65	987,218.35
<b><u>Expenses</u></b>				
7120	Administration	70,586.00	32,400.00	38,186.00
7125	Advertising	17,600.00	1,391.24	16,208.76
7140	Allowance - Comfort	3,000.00	0.00	3,000.00
7150	Allowance - Grade 1 to 12	9,000.00	1,159.19	7,840.81
7152	Allowance - Graduation	2,000.00	1,000.00	1,000.00
7154	Allowance, Living - Post Secondary	110,000.00	99,123.64	10,876.36
7180	Audit & Accounting	75,000.00	48,665.90	26,334.10
7212	Bank Charges & Interest	10,548.00	6,384.60	4,163.40
7230	Basic Needs & Prevention	10,000.00	1,918.59	8,081.41
7260	Books & Supplies - Grade 1 to 12	3,500.00	1,935.00	1,565.00
7262	Books & Supplies - Post Secondary	3,000.00	5,536.71	(2,536.71)
7275	Bursaries	1,950.00	1,000.00	950.00

7355	Committed Funds	89,015.00	0.00	89,015.00
7359	Consulting Contract	644,200.00	375,728.43	268,471.57
7360	Consulting	374,950.00	148,838.88	226,111.12
7362	Courier/Postage	1,000.00	1,508.40	(508.40)
7390	Cultural	30,000.00	2,942.70	27,057.30
7440	Distribution	168,000.00	112,000.00	56,000.00
7460	Donations	11,500.00	1,700.00	9,800.00
7480	Dues/Memberships	28,566.00	35,533.04	(6,967.04)
7500	Elders Engagement	10,000.00	5,000.00	5,000.00
7502	Elders Group and Supports	10,000.00	6,915.58	3,084.42
7504	Elders Minor Home Repair	15,000.00	6,438.55	8,561.45
7510	Emergency Fund	25,000.00	16,291.20	8,708.80
7558	Engineering	815,568.00	592,544.20	223,023.80
7568	Equipment Purchases	3,016,933.00	49,650.92	2,967,282.08
7570	Equipment Rental	88,600.00	11,623.14	76,976.86
7680	Fuel/Oil/Grease	9,500.00	6,228.58	3,271.42
7682	Funeral Expenses	10,000.00	0.00	10,000.00
7865	Remuneration - Council	290,523.00	251,351.17	39,171.83
7867	Remuneration - Cmte/Dir	42,150.00	7,050.00	35,100.00
7868	Honorarium - Citizens	7,500.00	0.00	7,500.00
7955	Insurances & Licences	105,197.00	87,231.30	17,965.70
8010	Janitorial	12,000.00	6,930.00	5,070.00
8228	Legal Fees	286,000.00	150,472.77	135,527.23
8251	Loan Payment - Principal	379,640.00	325,303.47	54,336.53
8312	Materials and Supplies	1,152,977.00	320,263.57	832,713.43
8325	Meeting Expense	67,400.00	32,434.01	34,965.99
8460	Non Insured Benefits	15,000.00	6,457.38	8,542.62
8470	NTC Service Agreement	106,513.00	91,971.00	14,542.00
8530	Office Supplies	11,000.00	7,489.85	3,510.15
8670	Professional Fees	2,642,477.00	1,236,923.60	1,405,553.40
8672	Property Tax	25,000.00	17,291.66	7,708.34
8825	Rent	108,000.00	81,000.00	27,000.00
8828	Repairs and Maintenance	96,105.00	34,526.35	61,578.65
8960	Social Assistance - Basic	47,000.00	14,470.12	32,529.88
8977	Short Term Citizen Contracts	22,500.00	12,061.41	10,438.59
8978	Sub Contract	6,956,327.00	5,307,537.18	1,648,789.82
8990	Substance Use Supports	100,000.00	26,104.78	73,895.22
9050	Team Toquaht Events	10,000.00	5,002.36	4,997.64
9070	Training	126,800.00	107,622.18	19,177.82
9072	Travel - Staff	60,400.00	25,260.26	35,139.74
9075	Travel - Exec	35,000.00	12,505.83	22,494.17
9076	Travel - Committee	4,250.00	0.00	4,250.00
9077	Travel - Citizens	26,000.00	10,575.98	15,424.02
9079	Travel - Patient/IRS	24,000.00	15,013.34	8,986.66
9082	Tuition - Post Secondary	110,000.00	85,714.97	24,285.03
9180	Utilities	101,000.00	66,399.68	34,600.32
9460	Youth Activity	10,000.00	2,571.35	7,428.65
6600:6999	Wages & Benefits	1,776,234.00	1,176,013.63	600,220.37
		<u>20,421,009.00</u>	<u>11,097,007.69</u>	<u>9,324,001.31</u>
	Surplus/(Deficit)	<u>1.00</u>	<u>8,336,783.96</u>	<u>(8,336,782.96)</u>

**Toquaht Nation**  
**December 31, 2023**

**Consolidated Statement of Operations**  
**Additional Grants & Other Funded Projects - Budget Variance Report**

	<u>2023/2024</u> <u>Budget</u> <u>Full Year</u>	<u>2023/2024</u> <u>Actual</u> <u>31-Dec</u>	<u>Variance</u>
<b><u>Revenue</u></b>			
4715 FNEsc	10,280.00	0.00	10,280.00
4770 New Relationship Trust	260,000.00	260,000.00	0.00
5960 Other Income	100,000.00	100,000.00	0.00
	<u>370,280.00</u>	<u>360,000.00</u>	<u>10,280.00</u>
<b><u>Surpluses</u></b>			
<b>Total Revenue &amp; Surpluses</b>	<u>370,280.00</u>	<u>360,000.00</u>	<u>10,280.00</u>
<b><u>Expenses</u></b>			
7120 Administration	26,000.00	0.00	26,000.00
7360 Consulting	50,000.00	0.00	50,000.00
7390 Cultural	700.00	0.00	700.00
7558 Engineering	0.00	2,675.00	(2,675.00)
8228 Legal Fees	50,000.00	0.00	50,000.00
8312 Materials and Supplies	7,580.00	6,767.33	812.67
8325 Meeting Expense	2,000.00	0.00	2,000.00
8670 Professional Fees	143,039.00	0.00	143,039.00
6600:6999 Wages & Benefits	90,961.00	490.65	90,470.35
	<u>370,280.00</u>	<u>9,932.98</u>	<u>360,347.02</u>
Surplus/(Deficit)	<u>0.00</u>	<u>350,067.02</u>	<u>(350,067.02)</u>

**Administration**

Budget vs. Actual  
2023-2024

December 31, 2023

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**December 31, 2023**

**9090-Administration**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	1,042,824	780,380	262,444
4675	Cost Recoveries	0	7,408	(7,408)
5950	Interest Income	60,000	1,094,624	(1,034,624)
5960	Other Income	350	1,203	(853)
	<b>Total Revenue</b>	<b>1,103,174</b>	<b>1,883,615</b>	<b>(780,441)</b>
<b>Expenses</b>				
7125	Advertising	10,000	320	9,680
7180	Audit & Accounting	75,000	48,666	26,334
7212	Bank Charges & Interest	10,500	6,359	4,141
7355	Committed Funds	15,000	0	15,000
7359	Consulting Contract	80,000	21,059	58,941
7360	Consulting	65,000	31,940	33,060
7362	Courier/Postage	1,000	1,508	(508)
7480	Dues/Memberships/Licences	20,000	22,346	(2,346)
7568	Equipment Purchases	42,000	11,005	30,995
7570	Equipment Rental	10,000	5,638	4,362
7955	Insurances & Licences	75,000	66,909	8,091
8010	Janitorial	12,000	6,930	5,070
8228	Legal Fees	5,000	7,675	(2,675)
8312	Materials and Supplies	1,500	314	1,186
8325	Meeting Expense	7,500	0	7,500
8530	Office Supplies	10,000	7,381	2,619
8670	Professional Fees	46,750	16,827	29,923
8825	Rent	108,000	81,000	27,000
8828	Repairs and Maintenance	9,500	1,791	7,709
8977	Short Term Citizen Contracts	500	0	500
9050	Team Toquaht Events	10,000	5,002	4,998
9070	Training	20,000	4,473	15,527
9072	Travel - Staff	3,000	1,038	1,962
9180	Utilities	25,000	18,099	6,901
6600:6999	Wages & Benefits	440,924	343,916	97,008
	<b>Total Expenses</b>	<b>1,103,174</b>	<b>710,198</b>	<b>392,976</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>1,103,174</b>	<b>710,198</b>	<b>392,976</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>1,173,417</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**December 31, 2023**

**9020-Records & Registires**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	93,694	70,114	23,580
	<b>Total Revenue</b>	<b>93,694</b>	<b>70,114</b>	<b>23,580</b>
<b>Expenses</b>				
7568	Equipment Purchases	25,000	975	24,025
8228	Legal Fees	30,000	7,596	22,404
6600:6999	Wages & Benefits	38,694	25,989	12,705
		<b>93,694</b>	<b>34,559</b>	<b>59,135</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>93,694</b>	<b>34,559</b>	<b>59,135</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>35,555</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**December 31, 2023**

**9010-Governance**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	851,853	637,470	214,383
4675	Cost Recoveries	0	40,788	(40,788)
	<b>Total Revenue</b>	<b>851,853</b>	<b>678,258</b>	<b>173,595</b>
<b>Expenses</b>				
7125	Advertising/Appreciation/Promo	5,000	0	5,000
7359	Consulting Contract	108,000	86,688	21,312
7360	Consulting	25,000	4,662	20,338
7390	Cultural	10,000	43	9,957
7460	Donations	2,000	1,700	300
7480	Dues/Memberships/Licences	1,001	1	1,000
7865	Remuneration - Council	290,523	251,351	39,172
7867	Remuneration - Committee	23,400	2,850	20,550
8228	Legal Fees	50,000	14,482	35,518
8325	Meeting Expense	35,000	23,474	11,526
8670	Professional Fees	50,000	10,902	39,098
9070	Training	20,000	5,629	14,371
9072	Travel - Staff	25,000	8,229	16,771
9075	Travel - Exec	35,000	12,366	22,634
9076	Travel - Committee	1,550	0	1,550
9077	Travel - Citizens	2,500	317	2,183
9180	Utilities	7,200	5,300	1,900
6600:6999	Wages & Benefits	160,679	124,884	35,795
		<b>851,853</b>	<b>552,877</b>	<b>298,976</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>851,853</b>	<b>552,877</b>	<b>298,976</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>125,381</b>	



**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**December 31, 2023**

**9095-Capacity Action Plan**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	355,080	122,361	232,719
9704	Transfer in from General Surplus	0	191,569	(191,569)
	Total Revenue	<u>355,080</u>	<u>313,930</u>	<u>41,150</u>
<b>Expenses</b>				
7359	Consulting Contract	90,000	75,038	14,962
7360	Consulting	10,000	9,923	77
7568	Equipment Purchases	5,000	0	5,000
8670	Professional Fees	20,000	0	20,000
9070	Training	21,000	9,373	11,627
9180	Utilities	3,600	0	3,600
6600:6999	Wages & Benefits	205,480	8,092	197,388
		<u>355,080</u>	<u>102,426</u>	<u>252,654</u>
<b>Other Expenses</b>				
	Total Expenses	<u>355,080</u>	<u>102,426</u>	<u>252,654</u>
	Surplus/(Deficit)	<u>0</u>	<u>211,504</u>	

**Toquaht Nation**  
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**December 31, 2023**

**1400-Economic Development**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4210	FFA-BC-Funds Received	16,300	0	16,300
4250	FFA-CDA-Funds Received	143,700	107,536	36,164
9704	Transfer in from General Surplus	0	17,176	(17,176)
	<b>Total Revenue</b>	<u>160,000</u>	<u>124,712</u>	<u>35,288</u>
<b>Expenses</b>				
7359	Consulting Contract	150,000	97,071	52,929
7360	Consulting	0	750	(750)
7480	Dues/Memberships	0	8,919	(8,919)
8228	Legal Fees	10,000	25,081	(15,081)
		<u>160,000</u>	<u>131,821</u>	<u>28,179</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>160,000</u>	<u>131,821</u>	<u>28,179</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>(7,109)</u>	

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**1135-Implementation**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4120	Prov of BC - BC Tax Sharing	13,000	10,966	2,034
4205	Gov Can FNGST	44,900	21,937	22,963
4250	FFA-CDA-Funds Received	684,168	511,986	172,182
4675	Cost Recoveries	0	3,400	(3,400)
4765	Maa-nulth Treaty Society	0	750	(750)
5950	Interest Income	120,780	111,496	9,284
	<b>Total Revenue</b>	<b>862,848</b>	<b>660,535</b>	<b>202,313</b>
<b>Expenses</b>				
7212	Bank Charges & Interest	48	25	23
7867	Remuneration - Cmte/Dir	7,800	3,150	4,650
8228	Legal Fees	65,000	39,324	25,676
8670	Professional Fees	780,000	585,000	195,000
9072	Travel - Staff	10,000	0	10,000
		<b>862,848</b>	<b>627,499</b>	<b>235,349</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>862,848</b>	<b>627,499</b>	<b>235,349</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>33,035</b>	

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**1137-Administration Review Board**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	8,000	5,972	2,028
	<b>Total Revenue</b>	<b>8,000</b>	<b>5,972</b>	<b>2,028</b>
<b>Expenses</b>				
7867	Honorarium - Committee	1,800	0	1,800
8228	Legal Fees	5,000	0	5,000
9076	Travel - Committee	1,200	0	1,200
		<b>8,000</b>	<b>0</b>	<b>8,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>5,972</b>	

**Toquaht Nation**  
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**9015-Gaps Closing Assessments**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds Received	167,874	438,827	(270,953)
<b>Total Revenue</b>		<b>167,874</b>	<b>438,827</b>	<b>(270,953)</b>
<b>Expenses</b>				
8670	Professional Fees	167,874	1,350	166,524
<b>Other Expenses</b>		<b>167,874</b>	<b>1,350</b>	<b>166,524</b>
<b>Total Expenses</b>		<b>167,874</b>	<b>1,350</b>	<b>166,524</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>437,477</b>	

**Toquaht Nation**  
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**9005-Ma Mook Natural Resources**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	31,500	23,572	7,928
<b>Total Revenue</b>		<b>31,500</b>	<b>23,572</b>	<b>7,928</b>
<b>Expenses</b>				
7359	Consulting Contract	5,000	1,650	3,350
8228	Legal Fees	10,000	19,468	(9,468)
8670	Professional Fees	16,500	2,998	13,502
<b>Total Expenses</b>		<b>31,500</b>	<b>24,115</b>	<b>7,385</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>31,500</b>	<b>24,115</b>	<b>7,385</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>(543)</b>	

**Toquaht Nation**  
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**9030-BCFN Gaming**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4115	BC Gaming Revenue	1,401,833	1,453,228	(51,395)
	<b>Total Revenue</b>	<b>1,401,833</b>	<b>1,453,228</b>	<b>(51,395)</b>
<b>Expenses</b>				
7568	Equipment Purchases	1,401,833	0	1,401,833
	<b>Other Expenses</b>	<b>1,401,833</b>	<b>0</b>	<b>1,401,833</b>
	<b>Total Expenses</b>	<b>1,401,833</b>	<b>0</b>	<b>1,401,833</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>1,453,228</b>	

**Toquaht Nation**  
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**9040-Proponent Benefits Agreements**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds	10,000	0	10,000
4765	Maa-nulth Treaty Society	100,000	100,000	0
	Total Revenue	<u>110,000</u>	<u>100,000</u>	<u>10,000</u>
<b>Expenses</b>				
8670	Professional Fees	110,000	0	110,000
		<u>110,000</u>	<u>0</u>	<u>110,000</u>
<b>Other Expenses</b>				
	Total Expenses	110,000	0	110,000
	Surplus/(Deficit)	<u>0</u>	<u>100,000</u>	



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**1122-Specific Claims - Maggie Lake/River**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4202	Gov Can Specific Claims	7,000	7,000	0
	<b>Total Revenue</b>	<b>7,000</b>	<b>7,000</b>	<b>0</b>
<b>Expenses</b>				
8228	Legal Fees	7,000	241	6,759
	<b>Total Expenses</b>	<b>7,000</b>	<b>241</b>	<b>6,759</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>7,000</b>	<b>241</b>	<b>6,759</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>6,759</b>	

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**1130-WIPG (TMX) Due Diligence**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
5960	Other Income	100,000	100,000	0
	<b>Total Revenue</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Expenses</b>				
8670	Professional Fees	100,000	0	100,000
	<b>Total Expenses</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>100,000</b>	



**Community Services**

Budget vs. Actual  
2023-2024

December 31, 2023

**Toquaht Nation**  
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**1620-Community Services Admin**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	151,035	113,025	38,010
4675	Cost Recoveries	0	163	(163)
	<b>Total Revenue</b>	<u>151,035</u>	<u>113,188</u>	<u>37,847</u>
<b>Expenses</b>				
8312	Materials and Supplies	1,500	1,008	492
8325	Meeting Expense	0	32	(32)
8530	Office Supplies	1,000	109	891
9070	Training	5,000	269	4,731
9072	Travel - Staff	2,000	345	1,655
9076	Travel - Committee	600	0	600
9180	Utilities	2,400	1,700	700
6600:6999	Wages & Benefits	138,535	101,911	36,624
		<u>151,035</u>	<u>105,374</u>	<u>45,661</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	151,035	105,374	45,661
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>7,813</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
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**1600-Health**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	248,197	185,734	62,463
4380	NTC Patient/IRS Travel Reimb	24,000	10,730	13,270
4390	NTC Other	3,204	1,414	1,790
4675	Cost Recoveries	0	371	(371)
	<b>Total Revenue</b>	<b>275,401</b>	<b>198,249</b>	<b>77,152</b>
<b>Expenses</b>				
7360	Consulting	20,000	0	20,000
8312	Materials and Supplies	2,000	839	1,161
8325	Meeting Expense	8,000	4,051	3,949
8460	Non Insured Benefits	15,000	6,457	8,543
8470	NTC Service Agreement	103,493	90,971	12,522
8670	Professional Fees	10,000	0	10,000
8977	Short Term Citizen Contracts	10,000	10,461	(461)
8978	Sub Contract	8,000	4,637	3,363
9072	Travel - Staff	500	2,284	(1,784)
9075	Travel - Exec	0	140	(140)
9077	Travel - Citizens	15,000	7,163	7,837
9079	Travel - Patient/IRS	24,000	15,013	8,987
9180	Utilities	1,200	900	300
6600:6999	Wages & Benefits	58,208	50,123	8,085
		<b>275,401</b>	<b>193,040</b>	<b>82,361</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>275,401</b>	<b>193,040</b>	<b>82,361</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>5,209</b>	

**Toquaht Nation**  
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**1625-Emergency Preparedness**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	128,416	96,098	32,318
4255	FFA - Other	0	50,000	(50,000)
4620	Natural Resources Canada	0	44,999	(44,999)
	<b>Total Revenue</b>	<b>128,416</b>	<b>191,097</b>	<b>(62,681)</b>
<b>Expenses</b>				
7360	Consulting	13,950	0	13,950
7480	Dues/Memberships	1,015	1,202	(187)
7568	Equipment Purchases	50,600	17,293	33,307
7867	Honorarium - Cmte/Dir	3,600	150	3,450
8228	Legal Fees	0	640	(640)
8312	Materials and Supplies	7,000	1,731	5,269
8325	Meeting Expense	1,000	2,629	(1,629)
8670	Professional Fees	5,001	5,000	1
8978	Sub Contract	0	38,420	(38,420)
9070	Training	46,000	70,750	(24,750)
9072	Travel - Staff	250	46	204
		<b>128,416</b>	<b>137,861</b>	<b>(9,445)</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>128,416</b>	<b>137,861</b>	<b>(9,445)</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>53,236</b>	

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**8100-Child & Family Wellness**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	4,620	3,457	1,163
4255	FFA - Other	0	15,647	(15,647)
4310	NTC Child Welfare	120,000	45,000	75,000
	<b>Total Revenue</b>	<u>124,620</u>	<u>64,104</u>	<u>60,516</u>
<b>Expenses</b>				
7230	Basic Needs & Prevention	10,000	1,919	8,081
7359	Consulting Contract	10,000	6,311	3,689
7390	Cultural	10,000	0	10,000
8228	Legal Fees	5,000	2,452	2,548
8325	Meeting Expense	2,500	0	2,500
8470	NTC Service Agreement	1,520	0	1,520
9072	Travel - Staff	5,000	104	4,896
9077	Travel - Citizens	1,000	237	763
9180	Utilities	1,200	900	300
6600:6999	Wages & Benefits	78,400	60,176	18,224
	<b>Total Expenses</b>	<u>124,620</u>	<u>72,099</u>	<u>52,521</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	124,620	72,099	52,521
<b>Surplus/(Deficit)</b>		<u>0</u>	<u>(7,995)</u>	



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**8220-Education & Training**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	ISC - FA Other	10,361	10,354	7
4250	FFA-CDA-Funds Received	318,202	238,121	80,081
4255	FFA - Other	0	4,275	(4,275)
	<b>Total Revenue</b>	<u>328,563</u>	<u>252,751</u>	<u>75,812</u>
<b>Expenses</b>				
7150	Allowance - Grade 1 to 12	9,000	1,159	7,841
7152	Allowance - Gr 12 Graduation	2,000	1,000	1,000
7154	Allowance, Living - Post Secondar	110,000	99,124	10,876
7260	Books & Supplies - Grade 1 to 12	3,500	1,935	1,565
7262	Books & Supplies - Post Secondar	3,000	5,537	(2,537)
8312	Materials and Supplies	5,000	0	5,000
8470	NTC Service Agreement	1,500	1,000	500
8978	Sub Contract	5,000	0	5,000
9070	Training	3,000	530	2,470
9077	Travel - Citizens	5,000	2,571	2,429
9082	Tuition - Post Secondary	110,000	85,715	24,285
9180	Utilities	0	500	(500)
9460	Youth Recreation - Gr 1-12	10,000	2,571	7,429
6600:6999	Wages & Benefits	61,562	33,863	27,699
		<u>328,562</u>	<u>235,505</u>	<u>93,057</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>328,562</u>	<u>235,505</u>	<u>93,057</u>
	<b>Surplus/(Deficit)</b>	<u>1</u>	<u>17,246</u>	

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**8510-Language**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	39,600	29,634	9,966
	<b>Total Revenue</b>	<b>39,600</b>	<b>29,634</b>	<b>9,966</b>
<b>Expenses</b>				
7360	Consulting	39,000	26,000	13,000
7480	Dues/Memberships	600	0	600
	<b>Total Expenses</b>	<b>39,600</b>	<b>26,000</b>	<b>13,600</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>39,600</b>	<b>26,000</b>	<b>13,600</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>3,634</b>	

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**8520-Culture**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	34,900	26,117	8,783
	<b>Total Revenue</b>	<b>34,900</b>	<b>26,117</b>	<b>8,783</b>
<b>Expenses</b>				
7390	Cultural	10,000	2,900	7,100
7868	Honorarium - Citizens	7,500	0	7,500
8312	Materials & Supplies	2,500	0	2,500
8325	Meeting Expense	10,000	2,156	7,844
9072	Travel - Staff	2,400	0	2,400
9077	Travel - Citizens	2,500	289	2,211
		<b>34,900</b>	<b>5,345</b>	<b>29,555</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>34,900</b>	<b>5,345</b>	<b>29,555</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>20,772</b>	

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**8710-Citizen Services**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	392,100	293,422	98,678
4255	FFA - Other	0	5,432	(5,432)
	<b>Total Revenue</b>	<b>392,100</b>	<b>298,854</b>	<b>93,246</b>
<b>Expenses</b>				
7140	Allowance - Comfort	3,000	0	3,000
7275	Bursaries	1,950	1,000	950
7440	Distribution	168,000	112,000	56,000
7460	Donations	1,000	0	1,000
7500	Elders Engagement	10,000	5,000	5,000
7502	Elders Group and Supports	10,000	6,916	3,084
7504	Elders Minor Home Repair	15,000	6,439	8,561
7510	Emergency Hardship/Support	25,000	16,291	8,709
7682	Funeral Expenses	10,000	0	10,000
7867	Remuneratioin - Cmte/Dir	900	300	600
8960	Social Assistance - Basic	47,000	14,470	32,530
8990	Substance Use Supports	100,000	26,105	73,895
9072	Travel - Staff	250	0	250
		<b>392,100</b>	<b>188,520</b>	<b>203,580</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>392,100</b>	<b>188,520</b>	<b>203,580</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>110,333</b>	



**Lands, Public Works & Natural Resources**

Budget vs. Actual  
2023-2024

December 31, 2023

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
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**8540-Lands**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	BC Funds Received	0	10,000	(10,000)
4250	FFA-CDA-Funds Received	386,439	289,185	97,254
4350	NTC Health Canada	16,897	15,489	1,408
4675	Cost Recoveries	0	41,260	(41,260)
5955	License Revenues	0	502	(502)
5960	Other Income	5,000	5,698	(698)
	<b>Total Revenue</b>	<b>408,336</b>	<b>362,134</b>	<b>46,202</b>
<b>Expenses</b>				
7125	Advertising	600	0	600
7360	Consulting	57,000	29,297	27,703
7480	Dues/Memberships	5,000	919	4,081
7568	Equipment Purchases	10,000	0	10,000
8228	Legal Fees	15,000	22,265	(7,265)
8312	Materials and Supplies	1,500	1,117	383
8325	Meeting Expense	500	93	407
8670	Professional Fees	5,000	0	5,000
8672	Property Tax	25,000	17,292	7,708
8978	Sub Contract	9,000	592	8,408
9070	Training	10,000	3,414	6,586
9072	Travel - Staff	3,000	5,925	(2,925)
9180	Utilities	4,800	3,500	1,300
6600:6999	Wages & Benefits	261,936	172,533	89,403
		<b>408,336</b>	<b>256,949</b>	<b>151,387</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>408,336</b>	<b>256,949</b>	<b>151,387</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>105,186</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
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**8530-Public Works - General**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	402,390	301,122	101,268
4675	Cost Recoveries	900	697	203
	<b>Total Revenue</b>	<b>403,290</b>	<b>301,819</b>	<b>101,471</b>
<b>Expenses</b>				
7480	Dues/Memberships	800	1,811	(1,011)
7568	Equipment Purchases	67,500	18,922	48,578
7570	Equipment Rental	10,000	0	10,000
7680	Fuel/Oil/Grease	8,000	4,109	3,891
7955	Insurances & Licences	4,000	1,873	2,127
8312	Materials and Supplies	7,000	5,611	1,389
8670	Professional Fees	13,091	12,550	541
8828	Repairs and Maintenance	10,000	2,169	7,831
8977	Short Term Citizen Contracts	5,000	1,150	3,850
8978	Sub Contract	30,000	3,700	26,300
9072	Travel - Staff	1,000	3,658	(2,658)
9180	Utilities	25,000	16,811	8,189
6600:6999	Wages & Benefits	221,899	180,782	41,117
		<b>403,290</b>	<b>253,148</b>	<b>150,142</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>403,290</b>	<b>253,148</b>	<b>150,142</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>48,671</b>	



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**8550-Public Works - Water Treatment Facility**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	11,950	8,943	3,007
4255	FFA - Other	0	45,697	(45,697)
	<b>Total Revenue</b>	<u>19,750</u>	<u>54,640</u>	<u>(34,890)</u>
<b>Expenses</b>				
7480	Dues/Memberships	150	0	150
7570	Equipment Rental	4,600	0	4,600
8312	Materials and Supplies	2,500	1,540	960
8670	Professional Fees	2,000	3,970	(1,970)
8828	Repairs and Maintenance	2,000	0	2,000
8978	Sub Contract	3,500	0	3,500
9072	Travel - Staff	1,000	0	1,000
9180	Utilities	4,000	2,634	1,366
		<u>19,750</u>	<u>8,144</u>	<u>11,606</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	19,750	8,144	11,606
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>46,495</u>	

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**8555-Public Works - Sewage Plant**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	AANDC - Other Funds Received	7,800	0	7,800
4250	FFA-CDA-Funds Received	68,700	51,410	17,290
4255	FFA - Other	0	45,697	(45,697)
4675	Cost Recoveries	0	388	(388)
	<b>Total Revenue</b>	<u>76,500</u>	<u>97,495</u>	<u>(20,995)</u>
<b>Expenses</b>				
7568	Equipment Purchases	3,000	0	3,000
7570	Equipment Rental	5,000	3,285	1,715
7680	Fuel/Oil/Grease	1,500	519	981
8312	Materials and Supplies	5,000	8,672	(3,672)
8670	Professional Fees	44,000	13,787	30,213
8828	Repairs and Maintenance	9,000	6,926	2,074
9072	Travel - Staff	1,000	293	707
9180	Utilities	8,000	5,255	2,745
	<b>Total Expenses</b>	<u>76,500</u>	<u>38,736</u>	<u>37,764</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	76,500	38,736	37,764
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>58,759</u>	

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**8560-Marine Stewardship**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4615	DFO - SSI	620,000	620,000	0
	<b>Total Revenue</b>	<b>620,000</b>	<b>620,000</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	10,000	900	9,100
7480	Dues/Memberships	0	334	(334)
7680	Fuel/Oil/Grease	0	632	(632)
7955	Insurances & Licences	5,297	2,338	2,959
8325	Meeting Expense	1,400	0	1,400
8670	Professional Fees	480,511	442,788	37,723
8828	Repairs and Maintenance	25,000	13,361	11,639
9070	Training	1,800	13,185	(11,385)
6600:6999	Wages & Benefits	95,992	64,458	31,534
		<b>620,000</b>	<b>537,996</b>	<b>82,004</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>620,000</b>	<b>537,996</b>	<b>82,004</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>82,004</b>	

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**8561-TN Marine Stewardship**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	17,500	13,096	4,404
	<b>Total Revenue</b>	<b>17,500</b>	<b>13,096</b>	<b>4,404</b>
<b>Expenses</b>				
7568	Equipment Purchases	5,000	0	5,000
8312	Materials and Supplies	5,000	21	4,979
8325	Meeting Expense	500	0	500
8977	Short Term Citizen Contracts	2,500	0	2,500
9070	Training	3,000	0	3,000
9072	Travel - Staff	1,500	0	1,500
		<b>17,500</b>	<b>21</b>	<b>17,479</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>17,500</b>	<b>21</b>	<b>17,479</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>13,075</b>	

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**7310-Natural Resources**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	Province of BC	0	78,038	(78,038)
4250	FFA-CDA-Funds Received	126,185	94,428	31,757
4610	CFIA	11,440	0	11,440
5850	Rental Income	10,000	7,000	3,000
5960	Other Income	74,015	0	74,015
	<b>Total Revenue</b>	<u>221,640</u>	<u>179,467</u>	<u>42,173</u>
<b>Expenses</b>				
7355	Committed Funds	74,015	0	74,015
7360	Consulting	15,000	7,702	7,298
7460	Donations	8,500	0	8,500
7568	Equipment Purchases	10,000	0	10,000
7570	Equipment Rental	7,000	2,700	4,300
7680	Fuel/Oil/Grease	0	968	(968)
7867	Honorarium - Committee	2,400	0	2,400
7955	Insurances & Licences	400	0	400
8228	Legal Fees	15,000	0	15,000
8312	Materials and Supplies	5,000	1,779	3,221
8325	Meeting Expense	1,500	0	1,500
8670	Professional Fees	25,000	27,362	(2,362)
8977	Short Term Citizen Contracts	7,000	450	6,550
8978	Sub Contract	30,000	35,349	(5,349)
9072	Travel - Staff	6,000	2,952	3,048
9076	Travel - Committee	900	0	900
6600:6999	Wages & Benefits	13,925	9,286	4,639
		<u>221,640</u>	<u>88,548</u>	<u>133,092</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>221,640</u>	<u>88,548</u>	<u>133,092</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>90,919</u>	

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**7315-Aquatic Habitat Restoration**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4615	DFO - AHRF	381,500	381,500	0
	<b>Total Revenue</b>	<b>381,500</b>	<b>381,500</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	31,500	31,500	0
7360	Consulting	30,000	37,814	(7,814)
8670	Professional Fees	310,000	55,789	254,211
8828	Repairs and Maintenance	10,000	0	10,000
9072	Travel	0	386	(386)
		<b>381,500</b>	<b>125,489</b>	<b>256,011</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>381,500</b>	<b>125,489</b>	<b>256,011</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>256,011</b>	

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**8300-BC MET Training**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	Province of BC	38,280	38,280	0
Total Revenue		<u>38,280</u>	<u>38,280</u>	<u>0</u>
<b>Expenses</b>				
9070	Training	38,280	38,173	107
		<u>38,280</u>	<u>38,173</u>	<u>107</u>
<b>Other Expenses</b>				
Total Expenses		38,280	38,173	107
Surplus/(Deficit)		<u>0</u>	<u>107</u>	

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**8565-Asset Management**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	40,000	29,933	10,067
4255	FFA - Other	0	790,476	(790,476)
	Total Revenue	<u>40,000</u>	<u>820,410</u>	<u>(780,410)</u>
<b>Expenses</b>				
7360	Consulting	25,000	0	25,000
8828	Repairs and Maintenance	15,000	0	15,000
		<u>40,000</u>	<u>0</u>	<u>40,000</u>
<b>Other Expenses</b>				
	Total Expenses	40,000	0	40,000
	Surplus/(Deficit)	<u>0</u>	<u>820,410</u>	



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**3400-Housing**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4255	FFA - Other	0	636,138	(636,138)
5850	Rental Income	58,332	50,246	8,086
	<b>Total Revenue</b>	<b>58,332</b>	<b>686,384</b>	<b>(628,052)</b>
<b>Expenses</b>				
7360	Consulting	20,000	0	20,000
7568	Equipment Purchases	0	1,456	(1,456)
7867	Honorarium - Committee	2,250	600	1,650
8312	Materials and Supplies	20,477	2,101	18,376
8828	Repairs and Maintenance	15,605	10,279	5,326
		<b>58,332</b>	<b>14,436</b>	<b>43,896</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>58,332</b>	<b>14,436</b>	<b>43,896</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>671,948</b>	

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**8570-Macoah Internet**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	55,600	41,607	13,993
	<b>Total Revenue</b>	<b>55,600</b>	<b>41,607</b>	<b>13,993</b>
<b>Expenses</b>				
7568	Equipment Purchases	5,000	0	5,000
8228	Legal Fees	15,000	26,616	(11,616)
8312	Materials and Supplies	2,000	0	2,000
8670	Professional Fees	15,000	8,945	6,055
9180	Utilities	18,600	10,800	7,800
		<b>55,600</b>	<b>46,361</b>	<b>9,239</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>55,600</b>	<b>46,361</b>	<b>9,239</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(4,754)</b>	

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**1440-TSL Logging**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	BC Funds Received	0	35,000	(35,000)
4250	FFA-CDA-Funds Received	7,000	5,238	1,762
	Total Revenue	<u>7,000</u>	<u>40,238</u>	<u>(33,238)</u>
<b>Expenses</b>				
8978	Sub Contract	7,000	2,237	4,763
		<u>7,000</u>	<u>2,237</u>	<u>4,763</u>
<b>Other Expenses</b>				
	Total Expenses	7,000	2,237	4,763
	Surplus/(Deficit)	<u>0</u>	<u>38,001</u>	

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**3010-68 Hectare Land Purchase**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	29,640	22,230	7,410
<b>Total Revenue</b>		<b>29,640</b>	<b>22,230</b>	<b>7,410</b>
<b>Expenses</b>				
8251	Loan Payment - Principal	29,640	27,932	1,708
		<b>29,640</b>	<b>27,932</b>	<b>1,708</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>29,640</b>	<b>27,932</b>	<b>1,708</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>(5,702)</b>	

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**3222-Island Timberlands Section 38**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4675	Cost Recoveries	350,000	0	350,000
	<b>Total Revenue</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>
<b>Expenses</b>				
8251	Loan Payment - Principal	350,000	297,372	52,628
	<b>Total Expenses</b>	<b>350,000</b>	<b>297,372</b>	<b>52,628</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>350,000</b>	<b>297,372</b>	<b>52,628</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(297,372)</b>	



**Capital Projects & Economic Development**

Budget vs. Actual  
2023-2024

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**1415-Lucky Creek Hydro Project**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	26,500	19,872	6,628
	<b>Total Revenue</b>	<b>26,500</b>	<b>19,872</b>	<b>6,628</b>
<b>Expenses</b>				
7359	Consulting Contract	1,500	969	531
7558	Engineering	3,500	0	3,500
7955	Insurances & Licences	7,500	6,250	1,250
8670	Professional Fees	14,000	0	14,000
		<b>26,500</b>	<b>7,219</b>	<b>19,281</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>26,500</b>	<b>7,219</b>	<b>19,281</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>12,653</b>	



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**1425-Secret Beach Marina**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	61,500	46,125	15,375
<b>Total Revenue</b>		<b>61,500</b>	<b>46,125</b>	<b>15,375</b>
<b>Expenses</b>				
7359	Consulting Contract	3,000	3,263	(263)
7558	Engineering	2,500	0	2,500
7955	Insurances & Licences	6,000	0	6,000
8312	Materials and Supplies	25,000	4,932	20,068
8978	Sub Contract	25,000	0	25,000
		<b>61,500</b>	<b>8,195</b>	<b>53,305</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>61,500</b>	<b>8,195</b>	<b>53,305</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>37,930</b>	

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**3210-Capital Projects Development**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	25,000	18,747	6,253
<b>Total Revenue</b>		<b>25,000</b>	<b>18,747</b>	<b>6,253</b>
<b>Expenses</b>				
7359	Consulting Contract	25,000	20,159	4,841
7558	Engineering	0	259	(259)
		<b>25,000</b>	<b>20,418</b>	<b>4,582</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>25,000</b>	<b>20,418</b>	<b>4,582</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>(1,671)</b>	

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**3223-Sec 38 Sub - Expansion of Homelands**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4250	FFA-CDA-Funds Received	13,300	9,953	3,347
9704	Transfer in from General Surplus	339,700	254,772	84,928
	<b>Total Revenue</b>	<b>353,000</b>	<b>264,725</b>	<b>88,275</b>
<b>Expenses</b>				
7359	Consulting Contract	8,000	688	7,312
7558	Engineering & Sub Consultants	320,000	17,170	302,830
8670	Professional Fees	25,000	5,115	19,885
8978	Sub Contract - Construction	0	29,395	(29,395)
		<b>353,000</b>	<b>52,367</b>	<b>300,633</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>353,000</b>	<b>52,367</b>	<b>300,633</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>212,358</b>	

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**3225-Macoah Water Reservoir**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4010	CIRNAC - Capital Funds Received	1,210,000	859,503	350,497
	<b>Total Revenue</b>	<b>1,210,000</b>	<b>859,503</b>	<b>350,497</b>
<b>Expenses</b>				
7120	Administration	27,086	0	27,086
7359	Consulting Contract	40,000	6,426	33,574
7558	Engineering & Sub Consultants	60,000	46,841	13,159
7568	Equipment Purchases	25,000	0	25,000
8312	Materials and Supplies	10,000	152,326	(142,326)
8670	Professional Fees	5,000	8,763	(3,763)
8978	Sub Contract - Construction	1,042,914	691,086	351,828
	<b>Total Expenses</b>	<b>1,210,000</b>	<b>905,441</b>	<b>304,559</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>1,210,000</b>	<b>905,441</b>	<b>304,559</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(45,939)</b>	

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**3226-Toquaht Government Building**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	245,000	183,753	61,247
	<b>Total Revenue</b>	<b>245,000</b>	<b>183,753</b>	<b>61,247</b>
<b>Expenses</b>				
7359	Consulting Contract	18,000	2,969	15,031
7558	Engineering	118,000	91,884	26,116
8228	Legal Fees	4,000	0	4,000
8670	Professional Fees	85,000	0	85,000
8978	Sub Contract	20,000	0	20,000
		<b>245,000</b>	<b>94,852</b>	<b>150,148</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>245,000</b>	<b>94,852</b>	<b>150,148</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>88,901</b>	

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**3275-Macoah Lodge**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4050	CIRNAC - Other	2,636,978	2,435,453	201,525
	<b>Total Revenue</b>	<b>2,636,978</b>	<b>2,435,453</b>	<b>201,525</b>
<b>Expenses</b>				
7125	Advertising/Appreciation/Promo	2,000	0	2,000
7359	Consulting Contract	26,200	4,507	21,693
7360	Consulting	25,000	0	25,000
7558	Engineering & Sub Consultants	100,000	36,810	63,190
7570	Equipment Rental	10,000	0	10,000
7955	Insurance & Licences	5,000	5,500	(500)
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	300,000	107,526	192,474
8670	Professional Fees	120,000	2,600	117,400
8978	Sub Contract - Construction	2,043,778	1,182,290	861,488
	<b>Total Expenses</b>	<b>2,636,978</b>	<b>1,339,233</b>	<b>1,297,745</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>2,636,978</b>	<b>1,339,233</b>	<b>1,297,745</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>1,096,220</b>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
**YTD Variance Report**  
**December 31, 2023**

**3510-Public Works Yard/Firehall**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	937,000	702,747	234,253
	<b>Total Revenue</b>	<b>937,000</b>	<b>702,747</b>	<b>234,253</b>
<b>Expenses</b>				
7359	Consulting Contract	3,500	6,676	(3,176)
7558	Engineering	13,500	67,139	(53,639)
7568	Equipment Purchases	782,000	0	782,000
8670	Professional Fees	1,750	1,440	310
8978	Sub Contract	136,250	3,154	133,096
		<b>937,000</b>	<b>78,410</b>	<b>858,590</b>
<b>Other Expenses</b>				
9805	Transfer between programs	0	(418,000)	(418,000)
		<b>0</b>	<b>(418,000)</b>	<b>(418,000)</b>
	<b>Total Expenses</b>	<b>937,000</b>	<b>(339,590)</b>	<b>440,590</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>1,042,337</b>	

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**3520-Macoah Public Washroom**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	165,000	123,750	41,250
<b>Total Revenue</b>		<b>165,000</b>	<b>123,750</b>	<b>41,250</b>
<b>Expenses</b>				
7359	Consulting Contract	4,000	375	3,625
7558	Engineering	7,500	0	7,500
8312	Materials & Supplies	35,000	0	35,000
8670	Professional Fees	7,500	0	7,500
8978	Sub Contract	111,000	0	111,000
		<b>165,000</b>	<b>375</b>	<b>164,625</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>165,000</b>	<b>375</b>	<b>164,625</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>123,375</b>	



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**3530-Macoah Playground**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	345,000	258,750	86,250
<b>Total Revenue</b>		<b>345,000</b>	<b>258,750</b>	<b>86,250</b>
<b>Expenses</b>				
7359	Consulting Contract	2,500	0	2,500
7568	Equipment Purchases	265,000	0	265,000
8312	Materials & Supplies	60,000	0	60,000
8978	Sub Contract	17,500	0	17,500
		<b>345,000</b>	<b>0</b>	<b>345,000</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>345,000</b>	<b>0</b>	<b>345,000</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>258,750</b>	

**Toquaht Nation**  
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**4027-CB Regalia Retrofit**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4725	First Peoples' Heritage, Language	204,000	166,844	37,156
	<b>Total Revenue</b>	<b>204,000</b>	<b>166,844</b>	<b>37,156</b>
<b>Expenses</b>				
7359	Consulting Contract	0	3,219	(3,219)
7558	Engineering	17,000	7,214	9,786
8312	Materials and Supplies	20,000	0	20,000
8670	Professional Fees	12,000	5,040	6,960
8978	Sub Contract	155,000	145,253	9,747
	<b>Total Expenses</b>	<b>204,000</b>	<b>160,725</b>	<b>43,275</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>204,000</b>	<b>160,725</b>	<b>43,275</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>6,119</b>	

**Toquaht Nation**  
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**4541-Contaminated Site (Old Marina)**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	BC Funds Received	65,000	0	65,000
9704	Transfer in from General Surplus	205,000	153,747	51,253
	<b>Total Revenue</b>	<u>270,000</u>	<u>153,747</u>	<u>116,253</u>
<b>Expenses</b>				
7359	Consulting Contract	25,000	7,938	17,062
7360	Consulting	20,000	750	19,250
7558	Engineering	10,000	0	10,000
8228	Legal Fees	25,000	4,100	20,900
8670	Professional Fees	40,000	2,323	37,677
8978	Sub Contract	150,000	154,385	(4,385)
	<b>Total Expenses</b>	<u>270,000</u>	<u>169,496</u>	<u>100,504</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	270,000	169,496	100,504
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>(15,749)</u>	

**Toquaht Nation**  
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**8535-ISC Housing**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4010	ISC - Capital Funds	658,615	658,615	0
9704	Transfer in from General Surplus	281,885	211,410	70,475
	<b>Total Revenue</b>	<b>940,500</b>	<b>870,025</b>	<b>70,475</b>
<b>Expenses</b>				
7120	Administration	2,000	0	2,000
7359	Consulting Contract	17,500	1,000	16,500
7360	Consulting	10,000	0	10,000
7558	Engineering	37,000	0	37,000
7568	Equipment Purchases	75,000	0	75,000
7570	Equipment Rental	17,000	0	17,000
7955	Insurances & Licences	2,000	2,959	(959)
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	560,000	1,315	558,685
8670	Professional Fees	15,000	0	15,000
8978	Sub Contract	200,000	311,783	(111,783)
		<b>940,500</b>	<b>317,057</b>	<b>623,443</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>940,500</b>	<b>317,057</b>	<b>623,443</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>552,968</b>	

**Toquaht Nation**  
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**8537-NRCAN Sawmill Project**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4620	Natural Resources Canada	183,135	152,321	30,814
9704	Transfer in from General Surplus	200,000	150,003	49,997
	<b>Total Revenue</b>	<u>383,135</u>	<u>302,324</u>	<u>80,811</u>
<b>Expenses</b>				
7359	Consulting Contract	25,000	7,344	17,656
7558	Engineering	61,506	38,400	23,106
7955	Insurances & Licences	1,500	0	1,500
8312	Materials and Supplies	250,000	0	250,000
8670	Professional Fees	2,685	0	2,685
8978	Sub Contract	42,444	291,770	(249,326)
	<b>Total Expenses</b>	<u>383,135</u>	<u>337,514</u>	<u>45,621</u>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<u>383,135</u>	<u>337,514</u>	<u>45,621</u>
	<b>Surplus/(Deficit)</b>	<u>0</u>	<u>(35,190)</u>	

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**8541-Secret Beach Development**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	3,610,953	2,708,217	902,736
	<b>Total Revenue</b>	<b>3,610,953</b>	<b>2,708,217</b>	<b>902,736</b>
<b>Expenses</b>				
7125	Advertising	0	1,071	(1,071)
7359	Consulting Contract	20,000	29,880	(9,880)
7558	Engineering	463,568	266,921	196,647
7568	Equipment Purchases	250,000	0	250,000
7570	Equipment Rental	25,000	0	25,000
7955	Insurances & Licences	0	1,402	(1,402)
8228	Legal Fees	25,000	0	25,000
8312	Materials and Supplies	100,000	29,453	70,547
8670	Professional Fees	170,000	37,528	132,472
8978	Sub Contract	2,557,385	2,405,129	152,256
	<b>Total Expenses</b>	<b>3,610,953</b>	<b>2,771,384</b>	<b>839,569</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>3,610,953</b>	<b>2,771,384</b>	<b>839,569</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(63,167)</b>	

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**8544-Secret Beach Offsite Utilities**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
9704	Transfer in from General Surplus	580,000	434,997	145,003
<b>Total Revenue</b>		<b>580,000</b>	<b>434,997</b>	<b>145,003</b>
<b>Expenses</b>				
7359	Consulting Contract	20,000	5,401	14,599
7558	Engineering	0	80,016	(80,016)
8978	Sub Contract	560,000	474,774	85,226
		<b>580,000</b>	<b>560,190</b>	<b>19,810</b>
<b>Other Expenses</b>				
<b>Total Expenses</b>		<b>580,000</b>	<b>560,190</b>	<b>19,810</b>
<b>Surplus/(Deficit)</b>		<b>0</b>	<b>(125,193)</b>	





**Additional Grants & Other Funded Projects**

Budget vs. Actual  
2023-2024

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**1605-FNHA Harm Reduction**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4720	FNHA	50,000	50,000	0
	<b>Total Revenue</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>Expenses</b>				
7360	Consulting	12,530	0	12,530
7390	Cultural	5,000	6,300	(1,300)
8312	Materials and Supplies	0	2,361	(2,361)
8670	Professional Fees	5,000	9,742	(4,742)
8978	Sub Contract	18,680	0	18,680
9072	Travel - Staff	8,790	3,031	5,759
		<b>50,000</b>	<b>21,435</b>	<b>28,565</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>50,000</b>	<b>21,435</b>	<b>28,565</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>28,565</b>	

**Toquaht Nation**  
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**8150-NRT Declaration Act**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4770	New Relationship Trust	260,000	260,000	0
	<b>Total Revenue</b>	<b>260,000</b>	<b>260,000</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	26,000	0	26,000
7360	Consulting	50,000	0	50,000
8228	Legal Fees	50,000	0	50,000
8670	Professional Fees	43,039	0	43,039
6600:6999	Wages & Benefits	90,961	0	90,961
		<b>260,000</b>	<b>0</b>	<b>260,000</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>260,000</b>	

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**8200-Early Learning & Child Care**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	BC Funds Received	85,800	85,800	0
	<b>Total Revenue</b>	<b>85,800</b>	<b>85,800</b>	<b>0</b>
<b>Expenses</b>				
7120	Administration	8,580	0	8,580
7154	Allowance, Living - Post Secondar	0	1,500	(1,500)
7260	Books & Supplies - Grade 1 to 12	5,000	0	5,000
7335	Child Care	30,000	0	30,000
7360	Consulting	5,000	0	5,000
7568	Equipment Purchases	10,220	0	10,220
8312	Materials and Supplies	15,000	919	14,081
8325	Meeting Expense	1,500	0	1,500
8670	Professional Fees	0	731	(731)
9072	Travel - Staff	500	116	384
6600:6999	Wages & Benefits	10,000	0	10,000
	<b>Total Expenses</b>	<b>85,800</b>	<b>3,267</b>	<b>82,533</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>85,800</b>	<b>3,267</b>	<b>82,533</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>82,533</b>	

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**8350-FNESC**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4715	FNESC	10,280	0	10,280
Total Revenue		<u>10,280</u>	<u>0</u>	<u>10,280</u>
<b>Expenses</b>				
7390	Cultural	700	0	700
8312	Materials and Supplies	7,580	6,767	813
8325	Meeting Expense	2,000	0	2,000
6600:6999	Wages & Benefits	0	491	(491)
		<u>10,280</u>	<u>7,258</u>	<u>3,022</u>
<b>Other Expenses</b>				
Total Expenses		<u>10,280</u>	<u>7,258</u>	<u>3,022</u>
Surplus/(Deficit)		<u>0</u>	<u>(7,258)</u>	

**Toquaht Nation**  
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**8351-FNESC SWEP**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4715	FNESC	3,423	3,270	153
Total Revenue		<u>3,423</u>	<u>3,270</u>	<u>153</u>
<b>Expenses</b>				
7120	Administration	163	163	0
8312	Materials and Supplies	300	280	20
6600:6999	Wages & Benefits	2,960	3,028	(68)
		<u>3,423</u>	<u>3,471</u>	<u>(48)</u>
<b>Other Expenses</b>				
Total Expenses		<u>3,423</u>	<u>3,471</u>	<u>(48)</u>
Surplus/(Deficit)		<u>0</u>	<u>(201)</u>	

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**9100-NET-P Special Projects**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4790	NET-P Special Project Funding	19,687	19,687	0
5960	Other Income	4,858	4,858	0
	Total Revenue	<u>24,545</u>	<u>24,545</u>	<u>0</u>
<b>Expenses</b>				
7360	Consulting	16,051	15,848	203
8325	Meeting Expense	6,843	1,200	5,643
9070	Training	0	9,362	(9,362)
9072	Travel - Staff	1,651	2,283	(632)
		<u>24,545</u>	<u>28,694</u>	<u>(4,149)</u>
<b>Other Expenses</b>				
	Total Expenses	<u>24,545</u>	<u>28,694</u>	<u>(4,149)</u>
	Surplus/(Deficit)	<u>0</u>	<u>(4,149)</u>	

**Toquaht Nation**  
**Schedule of Individual Program Revenue, Expenditure**  
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**8547-SB Playground**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4110	BC Funds Received	500,000	950,000	(450,000)
5960	Other Income	90,859	0	90,859
	Total Revenue	<u>590,859</u>	<u>950,000</u>	<u>(359,141)</u>
<b>Expenses</b>				
7125	Advertising	700	0	700
7359	Consulting Contract	6,000	1,125	4,875
7558	Engineering	8,000	0	8,000
7568	Equipment Purchases	45,000	0	45,000
7955	Insurances & Licences	1,000	0	1,000
8312	Materials and Supplies	190,000	0	190,000
8978	Sub Contract	340,159	0	340,159
		<u>590,859</u>	<u>1,125</u>	<u>589,734</u>
<b>Other Expenses</b>				
	Total Expenses	590,859	1,125	589,734
	Surplus/(Deficit)	<u>0</u>	<u>948,875</u>	



**Toquaht Nation**  
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**8548-Macoah Trails (Active Transport)**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4205	Government of Canada	50,000	50,000	0
5960	Other Income	10,000	10,000	0
	Total Revenue	<u>60,000</u>	<u>60,000</u>	<u>0</u>
<b>Expenses</b>				
7359	Consulting Contract	2,700	2,420	280
7558	Engineering	50,000	8,021	41,979
8325	Meeting Expense	800	0	800
8670	Professional Fees	6,500	0	6,500
		<u>60,000</u>	<u>10,440</u>	<u>49,560</u>
<b>Other Expenses</b>				
	Total Expenses	60,000	10,440	49,560
	Surplus/(Deficit)	<u>0</u>	<u>49,560</u>	

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**9300-Clayoquot Biosphere Trust**

		2023/2024 Budget Full Year	2023/2024 Quarter 3 31-Dec	Variance
<b>Revenue</b>				
4630	Clayoquot Biosphere Trust	0	4,000	(4,000)
	<b>Total Revenue</b>	<b>0</b>	<b>4,000</b>	<b>(4,000)</b>
<b>Expenses</b>				
7568	Equipment Purchases	0	4,231	(4,231)
7869	Honorarium - Instructors	0	429	(429)
8312	Materials and Supplies	0	921	(921)
8325	Meeting Expense	0	3,154	(3,154)
		<b>0</b>	<b>8,736</b>	<b>(8,736)</b>
<b>Other Expenses</b>				
	<b>Total Expenses</b>	<b>0</b>	<b>8,736</b>	<b>(8,736)</b>
	<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(4,736)</b>	



## Toquaht Nation

Q3 Reports by department.

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## Community Services

The department of Community Services has several priorities and objectives for improving the health of Toquaht citizens. Community Services provides a variety of citizens supports in the areas of health, social development, community programs, mental health, children and families, Elders, education, and culture and language. The Community Services department also supports Toquaht to prepare for and respond to emergencies. The team is led by the Director of Community Services and is comprised of four support staff.

Goal:	Foster Masčim and Community Well-Being		
Priority Area	Goals - Strategies	Objectives	Q3 Progress
General Administration	Administer community services programs and services in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	<ul style="list-style-type: none"> <li>→ Noreen has been participating in training for sexual assault response for the NCN Nations. The information she gained can also help to respond to other types of traumas and abuse.</li> <li>→ Work w/ staff on self-care (e.g. back – proper lifting).</li> </ul>
	Renew and create partnerships to support various activities.	Improve communication with NTC health dept. with monthly meetings.	<ul style="list-style-type: none"> <li>→ Increased visits from NTC diabetes coordinator Rachel Dickens with goal to increase healthy food workshops.</li> <li>→ Ask Lynnette about childhood autism and how to address issues: contacted Jen Williams (Early Years Development)- she works outside of Macoah region</li> </ul>
	Community Kitchen Audit	Improve the functionality	<ul style="list-style-type: none"> <li>→ We are looking elsewhere for community kitchen help, ask local restaurant owners instead.</li> </ul>

<b>Health &amp; Social Development</b>	Improve overall health of citizens through programs and services.	Maintain equipment and supplies so that department can respond to emergencies.	→ Met with SA resident re: housing needs & elder minor home repairs.
	Set up Telehealth Room	Increase access to health care professionals.	→ New cabinet was ordered and installed. → Desk was moved from CS office into telehealth room. → All health supplies have been stocked.
	Bring a variety of health professionals to Macoah.	Increase access to health services.	→ Increased homecare to add new residents. All home assessments are completed and distributed to nurses and Rena. → Contacted the local chiropractor Dr. Ron Norman about the possibility to come to Macoah on a contract basis 6-8 weeks. Ron is injured and out of work for couple months. Will touch base again later in the year. → Invited FNHA Diana Smith to come to community to discuss prescriptions, eye and dental (denture coverage), and patient travel. → Wellness day at Macoah - Oct 21 was a huge success. → Diabetes Coordinator Rachel doing blood sugar checks (up to three months).
	Facilitate Non-Insured Health Benefits Program		→ Set up a small meeting in Port Alberni for our citizens to know CS services. → Contacted NTC re: access to hearing and denture services.

	Create food security programming.	Improve access to healthy foods.	<ul style="list-style-type: none"> <li>→ Ordering Sysco food boxes for Port Alberni citizens – KUU-US food box delivery - Macoah families and elders.</li> <li>→ Applied for Urban Away from Home Grant - Health and Culture.</li> </ul>
	Support and facilitate community garden.	Increase community programs and improve food security.	<ul style="list-style-type: none"> <li>→ Looking into grants for plan and facilitation of the community garden.</li> </ul>
	Work with lands and corps to create a firewood program for Elders and SA Clients.	Improve services to Elders and people on disability.	<ul style="list-style-type: none"> <li>→ Noreen: set up small meeting in PA to inform citizens of CS services including elder services.</li> <li>→ Ivan continuing to work casual for CS and PW crew.</li> </ul>
	Facilitate TNG Excellence Awards.	Improve citizen engagement and acknowledge citizens who strive to achieve.	<ul style="list-style-type: none"> <li>→ Pam: Engraved 2023 TN Achievement Awards recipients on plaque.</li> </ul>
	Support citizens experiencing crisis and funerals.	Improve citizen well-being by helping with unforeseen costs.	<ul style="list-style-type: none"> <li>→ Setting up small meetings in Port - Noreen and Lisa.</li> </ul>
<b>Elders</b>	Enhance support to and engagement of Elders.		<ul style="list-style-type: none"> <li>→ On-going.</li> </ul>
	Monthly Elders group	Improve Elder peer relationships and Elders' social activities.	<ul style="list-style-type: none"> <li>→ Planning a movie night and bingo night!</li> </ul>
	Implement Minor Home Repairs Policy	Improve Elder health and safety.	<ul style="list-style-type: none"> <li>→ One application processed this quarter</li> </ul>
	Attend Elders Gathering	Improve Elder peer relationships.	<ul style="list-style-type: none"> <li>→ Completed</li> </ul>

	Elders' Appreciation Draws	Increase awareness of value of Elders.	→ We will be posting this in January 2024
	Promote Elders Support Grant	Increase awareness of availability to Elders to support well-being.	→ Culture every second Sundays are scheduled in Port Alberni (@ Gyro Youth Center). Christy is organizing it supported by Gloria Webber.
<b>Child and Family Wellness</b>	Enhance programs and services for children, youth, and families	Improve Toquaht families' well-being with prevention-based programs and services.	→ We are working with a few families on the mainland and involved in safety planning for the children. → Post FB - offered swim passes for YRF.
	Facilitate "Bringing children home" event	Improve connection to traditional lands, family, and community.	→ Ordered swag - mail out to students in December - first term completed.
	Attend the Tluu-piich Games	Increase activities for youth.	→ Cancelled 2023-24
	Create strategy for children in care	Increase CIC connection to culture and community.	→ Start culture afternoons with Tim Sutherland Sr. at Macoah. → Start culture evenings in PA with McKay's.
	Advocate and support families involved with child welfare agencies	Decrease number of Toquaht children entering care.	→ CB to attend the FCW conference in Parksville. → CB is working with several families and has successfully advocated to keep children at risk with extended family.
	Section 92.1 Community Agreement	Improve relationships with child welfare agencies.	→ Draft agreement is complete. This will be going to Executive early 2024.
	Implement programs and services for children, youth,	Improve and enhance programs and services for children and families.	→ We are planning food security programming for 2024-25.

	and families (including CIC strategy)	Increase children and family's connections to culture, family, and community.	→ Culture afternoon in Port Alberni allows children to engage in cultural activities and learn from their families.
<b>Mental Health</b>	Support access to mental health services.	Decrease stigma of mental illness and improve access to services.	→ Noreen: send out pamphlets - addiction stigma posters on social media.
	Support citizens to access treatment and healing.	Decrease number of people with addictions & improve mental health of citizens.	→ We are currently supporting a TN citizen to access treatment. → After care planning will begin once the citizen is ready. They may need to stay in a supported environment post-treatment (i.e. 2 <sup>nd</sup> stage sober living house) → Reached out to support another citizen who requested support at the September PA
	Harm Reduction Grant: Implement a variety of activities to support mental wellness.	Improve citizen mental health with awareness and information on how to cope with a variety of life challenges.	→ We will be rescheduling and G&L workshop in PA. → We hosted a Christmas gathering for all citizens and had over 80 people participate. → We hosted the Macoah Wellness event.
<b>Education, Training and Skills</b>	Support and encourage citizens in learning and the pursuit of educational goals.	Improve supports to Toquaht learners.	→ FNEESC sent additional funds – we will be using this to pay for extra needs of PSSP students (computers, tools, exams) and we will be able to keep Ivan employed to the end of March with this funding. → We have a couple new post-secondary students starting in January.



	Implement new policies.	Increase support to citizens accessing post-secondary opportunities.	→ Send reoccurring fb posts- on revised K-12 and post-sec policies.
	Participate in NTC Grad/Scholarships	Increase opportunities for youth to connect with NCN family and culture.	→ NTC grad and scholarship ceremony was rescheduled to October.
	Support PSSP students	Increase support to citizens accessing post-secondary opportunities.	→ Send zoom invite to post-sec for December. - how did you do?
	Support K-12 students	Increase student success	→ Organize to meet with SD70 re: LEA agreement.
	Start ECE programming at Macoah	Increase services to children under 5.	→ YRF policy change to include 0-26 years to access services.
<b>Culture</b>	Support and promote cultural practice groups	Increase cultural awareness	→ On-going. → Culture afternoons at Macoah every second Sat. → Set up a schedule for Port Alberni.
	Encourage culture as healing (land-based activities, workshops, traditional medicines).	Increase cultural awareness and cultural practice by providing opportunities to gather and learn.	→ Post on FB - what would you like to see in your community, what kind of activity?
<b>Ciiqciqasa (Language)</b>	Support language coordinator.		→ On-going
	Ensure language resources are accessible.		→ Recently started a QR code with language resource.

			→ Gale and Cait have been talking about how to put more language resources on the new website.
	Involve Gale in CS activities.		→ On-going
	Online Language Classes		
	Invite UFN Elders to our gatherings.		→ Too cold/inclement weather for elder travel, wait until Spring 2024.
	Hold quarterly language group.		→ On-going → Increased participation and we will be asking YG if want to join for a language group - Wednesday afternoons or Thursday evenings.
	Promote language resources and make accessible to citizens.		
<b>Emergency Preparedness</b>	Prepare for, respond to, and recover from emergencies.		→ MET check end of each month, check all radios and batteries monthly. → MET training session 9 - Search and Rescue, meet-n-greet stakeholders, field day and debrief. → Ucluelet Emergency mtg - draft terms of reference, siren repairs, intro of new people. → MET training 10 - Action planning, forms, workflow, EOC team.
	FNESS Subscription		→ Emailed FNESS - how can FNESS support the MET.

	MSAT satellite subscription		→ Complete
	Safety Gear, communications, seacan, fire hydrants, equipment		→ Cleaned and organized Muster Station after the seacans have arrived.
	Fire Stations		→ Working with PW to build with Fire Stations.
	Participate in UEN / ACRD emergency prep activities		→ Combined fire training will be set up for Spring 2024.
	Training for MET		→ Complete
<b>CITIZEN Services</b>		To create fun activities for Macoah.	<ul style="list-style-type: none"> <li>→ Games Night</li> <li>→ Truth and Reconciliation Dinner and Giveaway – Residents.</li> <li>→ Currently organizing Bingo night</li> </ul>

## Law Clerk and Administration

The Administration ensures the day-to-day operations of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. The admin department covers general operating costs and supports the financial administration of the government. The department aims to enhance citizen engagement, improve access to information, and support ongoing communication efforts. Strong data and records management is an essential component of effective and efficient governance. This department supports the function of the law clerk, including the management of the citizen registry, databases, and all official records.

Goal	Build Government Capacity		
Priority Area	Goal - Strategies	Objectives	Q3 Progress
General & Office Administration	Manage Administrative Staff	<ul style="list-style-type: none"> <li>→ Increase staff capacity through training and professional development.</li> <li>→ Develop/expand administration team.</li> </ul>	<ul style="list-style-type: none"> <li>→ Planned pro D activities for admin assistant.</li> <li>→ Held 2nd interview for Records Clerk and chose a candidate. Letter of offer to Tina Gammel for Records clerk (to start Jan 3).</li> <li>→ Facilitated Admin team monthly mtgs.</li> <li>→ Comms coordinator onboarding review (30 day, 60 day).</li> <li>→ Ordered computer and chair for Tina.</li> </ul>
	Ensure that government office is safe, maintained, and equipped as required.	<ul style="list-style-type: none"> <li>→ Increase employee health and safety.</li> <li>→ Liaise with landlord.</li> </ul>	<ul style="list-style-type: none"> <li>→ Ensured there was ice melter if required.</li> <li>→ Followed up w/landlord re: parking lot issues.</li> <li>→ Sink in both kitchens replaced.</li> <li>→ Looked into paper shredder capability.</li> <li>→ Requested deep clean over holidays.</li> </ul>

	Enhance communications and engagement with citizens.	<ul style="list-style-type: none"> <li>→ Increase Toquaht administrative capacity by hiring external support.</li> <li>→ New website with current and accessible information.</li> </ul>	<ul style="list-style-type: none"> <li>→ Comms plan roll-out.</li> <li>→ Comms coordinator took over newsletter &amp; social networks.</li> <li>→ Reviewed beta version of website and provide feedback.</li> </ul>
	Ensure that the TNG website is up to date.	<ul style="list-style-type: none"> <li>→ Improve external communications.</li> <li>→ Maintain legislation registry.</li> </ul>	<ul style="list-style-type: none"> <li>→ Posted new legislation and other official records as needed.</li> <li>→ Provided support to the website developers on content.</li> </ul>
	Coordinate People's Assemblies	Improve citizen engagement and participation in governance.	<ul style="list-style-type: none"> <li>→ Worked with comms coordinator to plan and execute Dec People's Assembly.</li> </ul>
	Improve data collection and records management.	Ensure the shared drive is organized and all registries are up to date.	<ul style="list-style-type: none"> <li>→ Continued sifting thru z-drive to fix duplications and delete and archive as needed.</li> <li>→ Updated registries as required.</li> </ul>
	Oversee citizen distributions.	Improve citizen well-being.	<ul style="list-style-type: none"> <li>→ Prepared for December distribution with the admin assistant.</li> <li>→ Conducted debriefs of the summer distribution with finance &amp; admin assistant.</li> <li>→ Met w/ team to schedule &amp; roll-out distribution.</li> </ul>

	Develop Operations Manuals: - Law Clerk - Reception - Administrative Functions	Improve access to knowledge about standardized processes.	<ul style="list-style-type: none"> <li>→ Began development of reception ops manual.</li> <li>→ Started outline for law clerk ops manual.</li> </ul>
	Improve information dissemination and collection for E, C, committees & citizens.	Improve forms & templates.	<ul style="list-style-type: none"> <li>→ Contacted committee chairs in advance of mtgs to ensure agenda packages were prepared.</li> <li>→ Sent pre-scheduled mtg invites to committee members.</li> <li>→ Sent draft minutes in timely manner.</li> </ul>
	Improve how Committee and other groups membership is appointed.		
	Streamline Toquaht General Elections & Orientation training.	Ensure the election runs smoothly and enhance effectiveness of newly elected Council/Executive.	<ul style="list-style-type: none"> <li>→ Continued to help with training content and planning.</li> <li>→ Ensured Portfolio binders were created for each new member.</li> <li>→ Held three (3) orientation meetings.</li> </ul>
<b>Legislative Amendments</b>	Analyze Mack Law reports on legislative amendments Maintain and	Improve Toquaht laws so that they do what they are intended to do and work within our systems.	<ul style="list-style-type: none"> <li>→ Set up priorities and plan phases.</li> <li>→ Identified where policy work will be required.</li> <li>→ Identified risks of not amending.</li> <li>→ Started work on legislation workplan.</li> </ul>

	summarize in spreadsheet		
	Lands Act - to allow Secret Beach to be sold in fee simple.	Improve act so that it supports Toquaht's goals.	<ul style="list-style-type: none"> <li>→ Received official consolidation of Lands Act.</li> <li>→ Posted on website &amp; forwarded to Mack Law.</li> </ul>
	Public Works and Services Act - act needs updating to reflect newly developed regulation.	Improve act so that it supports Toquaht's goals.	<ul style="list-style-type: none"> <li>→ Had discussion w/Kristy P regarding scheduling.</li> </ul>
	Freedom of Information and Protection of Privacy Act - to allow TNG unrestricted use of its own information that has been collected.	Improve act so that it supports Toquaht's goals for better data collection, use and management.	<ul style="list-style-type: none"> <li>→ No progress.</li> </ul>
	Goods and Services Tax Act Repeal Act	Required to reinstate tax exemptions.	<ul style="list-style-type: none"> <li>→ Executive authorized the Goods and Services Tax Act Repeal Act to come into force.</li> </ul>

	Financial Administration Act - better alignment with actual practices.	Improve act so that it supports Toquaht's goals and process dates are achievable.	
	Enforcement Act - add ticket violations.	Amend act to allow for new ticket violation process.	
	Emergency Preparedness Act: Fix inconsistencies and irregularities.	Align act with new BC law; adjust reporting requirements.	
	Housing Regulation	Revise decision matrix for social housing to reflect Toquaht goals and values and develop decision matrix for market housing.	
<b>Records &amp; Registries</b>	Wills Project	Support citizens to ensure they have a will by decreasing cost barriers.	→ Continued to advertise and coordinate citizen and Ratcliff.
	Citizenship and Database	Increase accuracy of information and efficiency of database.	→ Worked with NM on user tutorials.



	Ensure that all Executive, Council, and committee meetings minutes and decisions are recorded and filed.	Strong, accountable, transparent governance.	<ul style="list-style-type: none"> <li>→ Worked on getting all draft minutes done up.</li> <li>→ Started to catch up on certifying approved draft minutes.</li> <li>→ Continued catch up on motions registry.</li> </ul>
	Maintain Human Resources files for each employee.	Ensure current and confidential files for all employees are filed in locked fireproof cabinet.	<ul style="list-style-type: none"> <li>→ Started to go through files and pull outdated documents per the HR policy.</li> </ul>
<b>Specific Claims</b>	Support Ratcliff with specific claims where required.	Ensure all process requirements are met.	<ul style="list-style-type: none"> <li>→ No progress.</li> </ul>
	Drinking water class action	Ensure effective citizens and Nation receive compensation.	<ul style="list-style-type: none"> <li>→ Contacted administrators to get any updates.</li> </ul>
<b>Treaty Committees</b>	Tripartite Implementation Committee	Work with treaty partners to address barriers to implementation.	<ul style="list-style-type: none"> <li>→ Worked with treaty partners to address barriers to implementation.</li> </ul>

	Enforcement Advisory Committee	Work to address enforcement deficiencies.	<ul style="list-style-type: none"> <li>→ Monthly Meetings</li> <li>→ Developing Internal and External resource manuals to support RCMP and other EOs in enforcing Toquaht law on Toquaht land.</li> </ul>
	Federal Collaborative Fiscal Process (2WG2A) (Indicators and data and social well-being data toolkit project)	<ul style="list-style-type: none"> <li>→ Improve grasp of data management.</li> <li>→ Help develop data toolkit.</li> </ul>	<ul style="list-style-type: none"> <li>→ Monthly meetings plus workshop providing on the ground knowledge to data experts supporting toolkit development.</li> <li>→ Attended Communities of Practice mtgs to see other SGIGs data projects.</li> </ul>
	Emergency Management Planning	Ensure Toquaht is prepared to respond and manage emergencies.	<ul style="list-style-type: none"> <li>→ Participated in the EOC functional exercise (October 4-6 and December 4&amp;5).</li> <li>→ Oversaw updating EOC kits and computers.</li> </ul>

## Finance

The Finance department ensures the finances of the TNG are effectively and efficiently managed in accordance with approved laws, regulations, and policies. This report provides an update on the activities of the Finance Department for the period 2023-2024 fiscal year. Detailed quarterly financial statements are prepared and presented to the Finance Committee for review four times annually.

Goal:	Manage Toquaht Finances		
Priority Area	Goal - Strategies	Objectives	Q3 Progress
General Administration	Administer and manage finance staff in alignment with Toquaht values, principles, laws, and policies and the strategic plan.	Increase staff capacity through training and development.	<ul style="list-style-type: none"> <li>→ Reviewed HR Policy and other financial policies.</li> <li>→ Implemented toolkit into quarterly report routine.</li> <li>→ Learned Toolkit (Adagio).</li> <li>→ Developed, interviewed, hired Sr Bookkeeper.</li> <li>→ Seek advice on past HR issue/PIP.</li> <li>→ Updated reporting schedule on Outlook calendar.</li> <li>→ Reviewed Mastercard bills.</li> <li>→ Monitored cheque signing challenges.</li> </ul>
	Ensure financial controls and policies are in place and adhered to.	Maintain integrity of financial reporting.	<ul style="list-style-type: none"> <li>→ Maintained financial statement specs.</li> <li>→ Updated appendices and continue developing schedules to FS.</li> <li>→ Financial statement YTD report printing specs created.</li> </ul>

	<p>Develop Operations Manuals:</p> <ul style="list-style-type: none"> <li>- Accounts Payable</li> <li>- Accounts Receivable</li> <li>- Payroll</li> <li>- Other</li> </ul> <p>Standardized Functions</p>	<p>Improve access to knowledge about standardized processes.</p>	<ul style="list-style-type: none"> <li>→ Began flushing out details for templates.</li> <li>→ Worked with team to assess what is working/not working and adjust as needed.</li> </ul>
<p><b>Budget Act</b></p>	<p>Ensure that the Budget Act is implemented in accordance with the Financial Administration Act and that external funds are managed according to the FAA. Maintain and summarize in spreadsheet.</p>	<p>Increase efficiency by beginning budgeting process earlier (October) to allow ample time for complete process.</p>	<ul style="list-style-type: none"> <li>→ Prelim budget 2024-25 (prep worksheets for Directors).</li> <li>→ Government building funding scenarios.</li> <li>→ Budget workshop Nov 22-24 with Directors at Tigh-Na-Mara.</li> <li>→ Set up and worked on 2024-25 budget schedule.</li> </ul>
	<p>Prepare Budget Act for Finance Committee</p>		

	Prepare Budget Act for PA presentation.	Increase citizen awareness and understanding of Toquaht budgets.	
<b>Audit</b>	Ensure that TNG audits are unqualified with minimal audit adjustments.	Decrease year-end adjustments.	→ GST Audit with CRA & RHN → OSR Audit with ISC
	Ensure that TNG adheres to best practices in accounting procedures and controls.	Ongoing communications with Directors.	→ On-going communications with Directors.
<b>External Funding</b>	Monitor and track external funding received.	Maintain quarterly report to Finance Committee.	→ Updated quarterly report as new funding comes in.
	Ensure that reports are submitted with appropriate financial reports.		→ Reviewed c/y fund reporting requirements to ensure deadlines are met.

<b>Department Outreach and support</b>	Support all departments to adhere to professional accounting standards.	Increase directors and managers capacity with training about finance processes.	→ Proper process review/reminders with staff as needed.
	Support all departments to understand their budgets.		→ Open discussions during budget workshop with Directors & Managers. → One on one capacity building with new staff.
	Report and track spending across the organization.		→ On-going weekly monitoring of active programs.
<b>Legislative Amendments</b>	Analyze Mack Law reports on legislative amendments to the FAA.	Make recommendations for changes to the FAA and GFA.	→ Requested Mack Law report on FAA and review.
<b>Policy Development</b>		Identify current policy gaps and develop new policies needed.	→ Updated Children's Trust and reconcile (in progress).

## Capital Projects

This quarterly report describes activities and initiatives that the Capital Projects department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Build Infrastructure” and as described in the Budget Act.

Goal:	Build Infrastructure	
Priority Area	Objectives	Q3 Progress
<b>Lucky Creek Hydro</b>	Complete the data collection and archival storage. We also want to update all Investigative Permits currently issued by BC and ensure that those permits are in good standing. Additionally, we intend to complete preliminary research into the potential to use a site like Lucky Creek to generate hydrogen for the use in fuel cell technology.	→ In November, an application was submitted to BC Indigenous Clean Energy Initiative (BCICEI) for a grant of \$270,000 to support the continued project planning, design, design, and engineering phases. If this application is successful, Toquaht will be required to contribute \$30,000 to the project.
<b>Secret Beach Marina</b>	Complete all required annual maintenance, as well as install additional lighting including one	→ An application has been submitted to BC to request a reduction of the annual rent payable for the provincial foreshore lease. BC appears to be receptive to this request to reduce the annual fees payable to BC. Discussions continue.

	<p>more navigation light. It is also necessary to meet with BC to negotiate the annual rental payment that will be made to BC for the marina's foreshore lease.</p>	<ul style="list-style-type: none"> <li>→ A dive crew will complete an underwater survey of all floats and anchor chains and will produce a report of required maintenance.</li> <li>→ A supplier has been identified to provide the same rubber deck matting you see at Harbour Air seaplane bases. This material will be installed over the galvanized steel float decks to keep dogs' and kids' feet happy. This work will be completed in Q4.</li> <li>→ Work is underway to design a marina parking lot that would be constructed directly across the logging road from the marina entrance. This work may include paving the access road and constructing a looped one-way system with gravel parking for 30-35 trucks and trailers.</li> <li>→ At the end of December, Urban System submitted a conceptual design and Class D cost estimate for the parking lot project, and Kenyon Wilson recently completed a topographic survey of the area.</li> </ul>
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<p><b>Section 38 Subdivision Design</b></p>	<p>This project supports the long-term strategy to move some Toquaht’s major infrastructure out of the Tsunami Inundation Zone at Macoah as recommended by the 2021 KWL Climate Adaptation report. Some infrastructure will be relocated to higher ground on the property next to Macoah. This Scope of Work will complete the preliminary and detailed design for the roads and infrastructure that facilitate that move.</p>	<ul style="list-style-type: none"> <li>→ The 2021 KWL Climate Adaptation report recommended a long-term strategy to move some of Toquaht’s infrastructure out of the Tsunami Inundation Zone at Macoah. To support eventual relocation, Toquaht could develop the higher-ground property directly north of the village, known as Section 38.</li> <li>→ The current project phase will complete the preliminary and detailed design for the necessary roads and infrastructure.</li> <li>→ Urban Systems was engaged to complete the conceptual, preliminary, and detailed design, as well as all construction tender documents. In December, Urban provided the preliminary design for review. A site visit with the design team will be arranged early in the new year to “ground truth” this design. Additional land uses, such as daycare and schools etc., can be explored, and incorporated into the design if desired.</li> </ul>
<p><b>Macoah Water Reservoir</b></p>	<p>Complete construction and have the new reservoir fully operational by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ The reservoir was erected at the end of October 2023, and the switchover to the new reservoir was completed on December 11, 2023.</li> <li>→ The new reservoir is now “substantially complete” with a few deficiencies such as the surrounding chain-link fence and a few electrical issues in the water treatment plant. All this work will be completed before the end of the current fiscal year.</li> <li>→ A new funding application will be submitted to ISC for the removal of the old reservoir.</li> </ul>

<p><b>New Government Building</b></p>	<p>Complete any final revisions that Toquaht may request and then proceed to 100% final design. The second objective will be to pursue all funding opportunities that may be identified with the objective of starting construction early in the 24/25 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ Tectonica Management from Nanaimo provided a Class C cost estimate in October 2023. Phasing and cost reduction measures are being considered. Potential cost cutting options include having Toquaht supply the heavy timber elements and siding, and/or reducing the number of offices and overall square footage if appropriate.</li> <li>→ The Architect recommends that we host a formal sit-down with relevant stakeholders to review the current design and create a potential value-engineering list prior to finalizing the 100 % construction documents. This meeting should take place before the end of 23/24 Q4.</li> </ul>
<p><b>Gathering House/Lodge Toquaht Community Guest House &amp; Gathering Space; aka 12-Plex</b></p>	<p>The detailed design is now complete and Issued for Tender drawings have been sent to qualified contractors. The objective for the 23/24 fiscal year is to complete the procurement process and proceed with construction.</p>	<ul style="list-style-type: none"> <li>→ Construction of the Gathering House is well underway. Windows and doors are in, and the building is completed to “lock up”. The roof is completed, and the exterior siding is 80% complete and will be completed by the end of February.</li> <li>→ BC Hydro has completed their work to connect the building to the main power feed, and power will be connected in January.</li> <li>→ Rough in for electrical, mechanical, and plumbing is now complete. Insulation will soon be completed and then the drywall installation can begin. The drywall will be completed by February and then interior painting will start. Cabinets, appliances, and the outdoor kitchen elements are being selected.</li> <li>→ I anticipate that construction will be completed in early Q2 of fiscal 24/25.</li> <li>→ One of the studio units has been converted to a housekeeper and maintenance room. This room will include a commercial laundry unit and accommodation if housekeeping staff need to overnight.</li> </ul>

<b>Public Works Yard</b>	<p>Install the site services and confirm funding for the building construction. Assuming that the construction budget is available, this building could be completed by the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ The Marine Stewardship/Public Works building site preparation began in July 2023 and is now complete.</li> <li>→ The Geotech inspections are complete and the “gravel pad” is now approved for the concrete footings.</li> <li>→ In November, Urban Systems completed the Issued for Construction (IFC) drawings for site services connections.</li> <li>→ Final building design and budget review is now underway.</li> <li>→ Construction of the building will begin in 23/24 Q4.</li> </ul>
<b>Macoah Public Washroom (Shower House)</b>	<p>The design for the public washroom is currently under review. Construction will be completed before the end of the 23/24 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ Work is underway to develop the revised floor plan budget.</li> <li>→ Gravel pad is finished and approved by the Geotech.</li> <li>→ I anticipate foundation construction will begin in the new year.</li> </ul>
<b>Macoah Playground and Outdoor Fitness Facility</b>	<p>Design options are under review.</p>	<ul style="list-style-type: none"> <li>→ Construction of the playground has been pushed back to allow for the Gathering House and washroom construction and landscaping to near completion. The playground will then be installed and should be operational by the end of 24/25 Q1.</li> </ul>
<b>Secret Beach Playground and Outdoor Gym Equipment</b>	<p>The objective for the 23/24 fiscal year is to finalize the design for a playground and outdoor gym equipment area at Secret Beach.</p>	<ul style="list-style-type: none"> <li>→ The funding deadline for completion is March 31, 2025.</li> <li>→ Construction is planned to start in 24/25 Q1.</li> <li>→ Island Timeframe has provided a design for a timber frame cover for the fitness equipment. This is the same company that constructed the Cookhouse at the new marina.</li> </ul>

<p><b>Regalia Room</b></p>	<p>Complete the entire Scope of Work identified in the Heritage Infrastructure Program (HIP) contribution agreement. This will include the design and installation of climate control equipment in the regalia room at the new Community Building as well as the design and construction of several custom-built display cases for various Toquaht artifacts.</p>	<ul style="list-style-type: none"> <li>→ The first order of cabinets was delivered in September 2023. The beautiful cabinets include both enclosed wooden doors for secure storage, and glass front display cases. Additional cabinets are being constructed now and will be installed in February.</li> <li>→ Two Toquaht members have been selected to take a course on archival training as per the HIP grant requirements.</li> </ul>
<p><b>“Old” Toquaht Bay Campsite Remediation</b></p>	<p>Complete negotiations with BC regarding the "Forest Tenure Opportunities Agreement" (FTOA) and a "Remediation Agreement." Complete construction of the storm water management system that was designed for the new sawmill area in the 22/23 fiscal year.</p>	<ul style="list-style-type: none"> <li>→ In late-June, AECOM completed a draft report: Toquaht Bay Marina and Campground – Detailed Human Health and Ecological Risk Assessment (HHERA) in Support of Approval in Principle for Asphalt Cover Remedial Option. This draft report is currently under review by Toquaht and the Province of BC.</li> <li>→ BC has raised two concerning questions: (1) Who owns the “Infill Lands” at the old campground and (2) was the Stopper Island timber values properly assessed when the islands were appraised prior to signing the Remediation Agreement in March 2023.</li> <li>→ Toquaht requested that BC clarify their mandate and position on the campground remediation and the Stopper Island purchase before any discussions continue.</li> </ul>

		<ul style="list-style-type: none"> <li>→ BC is drafting a Detailed Remedial Design RFP seeking qualified engineering consultants. The detailed design, including DFO authorizations, is expected to take up to 2 years. The RFP is on hold until we have clarity from BC.</li> <li>→ While we wait for BC’s formal position on the two questions above, some background work is continuing.</li> <li>→ Kenyon Wilson completed the legal survey of the Stopper Islands in early September to define the natural boundaries. This survey is required prior to the purchase of the islands by Toquaht.</li> <li>→ The “Disposition of Crown Land” advertisement was run in the Westerly and Alberni Times in July. This public advertisement is a legal requirement before BC could offer the Stopper Islands to Toquaht.</li> <li>→ Brent Lehmann is engaged with BC’s legal to work out a resolution to the infill lands and Stopper Island issues.</li> </ul>
<p><b>3 New Houses at Macoah</b></p>	<p>Complete the construction of the two 3-bedroom and one 4-bedroom homes currently under construction at Macoah.</p>	<ul style="list-style-type: none"> <li>→ The three (3) new houses are completed and ready for occupancy. Move-in dates occurred October and November.</li> <li>→ Finishing touches such as fencing style, sheds, etc. are being planned.</li> </ul>
<p><b>IFI Sawmill (Indigenous Forestry Initiative)</b></p>	<p>Complete the Scope of Work identified in the Indigenous Forestry Initiative (IFI) funding agreement. This will include the site preparation for the new sawmill next to the Toquaht Bay log sort,</p>	<ul style="list-style-type: none"> <li>→ Several pieces of sawmill equipment purchased from the old Somas Mill in Port Alberni was delivered by barge to the Toquaht Bay log sort in early September.</li> <li>→ The stormwater retention/settlement ponds sites have been constructed.</li> <li>→ Ketza Pacific Contracting was engaged to complete the foundation for the new pre-engineered steel sawmill building. This work is 70% completed, and the building should be erected in February 2024.</li> </ul>

	<p>construction of the storm water settlement ponds, and the purchase of a sawmill building. This funding agreement with IFI expires on March 31, 2024.</p>	<ul style="list-style-type: none"> <li>→ Detailed design is complete and budget preparation is underway to extend the water, sewer, and hydro from Secret Beach to the new sawmill site and the Toquaht Industrial Park.</li> <li>→ The concrete foundation for the second sawmill building will begin in late-January 2024.</li> </ul>
<p><b>Secret Beach Development</b></p>	<p>Complete the construction of "Phase 1" on-site works. This will include complete servicing of Areas 4, 5, and 6, as well as the first section of Area 3 roads to the location of the sanitary pump station. This will also provide all services required for the construction of the new Toquaht Government Building.</p>	<ul style="list-style-type: none"> <li>→ Phase 1 On-site Infrastructure will service the new government building site, the kayak launch, and approximately 34 residential lots of the Secret Beach Development project.</li> <li>→ Phase 1 sanitary sewer, water and storm water underground piping is now complete.</li> <li>→ The installation of the onsite underground hydro for Phase 1 is over 75% complete.</li> <li>→ Urban Systems is working to complete the detailed design and cost estimate for Phase 2.</li> <li>→ A briefing note is being developed to outline options for the next phase of Secret Beach construction.</li> </ul>
<p><b>Secret Beach Offsite Services</b></p>	<p>Bowerman Construction has substantially completed the installation of the sewer and water lines from Macoah to Secret Beach. The objective for the 23/24</p>	<ul style="list-style-type: none"> <li>→ Clearing of the BC Hydro Right-of-Way between Macoah and Secret Beach was completed in mid-September.</li> <li>→ The new Hydro line between Macoah and Secret Beach should be completed by spring 2024. BC Hydro will begin the installation of the poles and wires early in the new year. A design is also underway to extend the BC Hydro powerlines from the Marina to the Log Sort.</li> </ul>

	<p>fiscal year will be to complete the extension of the BC Hydro line to Secret Beach and to complete the construction of the sanitary pump chamber.</p>	<p>→ A design is now complete to extend the sewer and water service lines, down the Maggie Road, from the sani dump to the Marina.</p>
<p><b>Active Transportation Trail</b></p>	<p>Complete an Active Transportation Network Plan and Implementation Strategy, which will focus on the village of Macoah and the Secret Beach subdivision.</p>	<p>→ The trail map and draft plan report have been received from Urban Systems. A review by Toquaht will take place early in January. Preliminary Design of four (4) trail footbridges is now underway.</p> <p>→ The Active Network Plan and Implementation strategy will be completed prior to the end of Q4.</p>

## Economic Development

This quarterly report describes activities and initiatives that the Economic Development department has been working on for the period described above. The TNG strategic plan for 2021-2024 has several priorities and objectives for the department, especially under the priority area “Grow the Economy” and as described in the Budget Act.

- Staff and consultants continue to work on planning a childcare / learning centre for Macoah.
- No other developments for Q3.

## Lands, Public Works, and Resources

The mandate of the Department of Lands, Public Works and Resources is to manage, administer and plan for Toquaht Nation Lands and Resources and our Public Works departments. We support sustainable development by balancing use and conservation of resources in the ʔaahʔuuli. The public works department operates and maintains the water and wastewater treatment facilities, manages solid waste and recycling, and maintains roads, culverts, rental housing, and our new community building, ʔuk<sup>w</sup>aaʔaʔiic hišimyiyak.

Goal:	Plan and Manage Toquaht Assets	
Priority Area	Objectives	Q3 Progress
Operational	<ul style="list-style-type: none"> <li>→ Enhance human resources capacity.</li> <li>→ Ensure employees are safe while on the job.</li> </ul>	<ul style="list-style-type: none"> <li>→ Staff participate in bi-weekly safety meetings.</li> <li>→ Monthly MET meetings occurred to check gear, charge devices, talk about training and scenarios.</li> <li>→ Tsunami siren installed and working. 1<sup>st</sup> of the month tests.</li> </ul>
Lands Management & Administration	<ul style="list-style-type: none"> <li>→ Ensure Toquaht land designations are adequate for future economic development by updating the Official Community Plan.</li> <li>→ Administer licenses, leases, and dispositions (include businesses).</li> <li>→ Lands &amp; Ec Dev land acquisition (NP).</li> </ul>	<ul style="list-style-type: none"> <li>→ OCP is working its way through approval process.</li> <li>→ Redd Fish Restoration (RFR) worked with Ali to develop a comprehensive plan for Toquaht Streams and Rivers. The plan and a list of projects and priorities for rivers and streams restoration was presented to People's Assembly</li> <li>→ Salish Sea Initiative (marine stewardship program) interim report submitted.</li> <li>→ Cultural Sites Protection meetings have been attended, working to determine levels of protection available for cultural sites of significance.</li> <li>→ Working with YFN on options for protecting caves in Itattsoo Bay area.</li> </ul>



	<ul style="list-style-type: none"> <li>→ Protect Toquaht cultural heritage sites (burial sites, etc.) by working with leadership and government to identify important areas.</li> </ul>	<ul style="list-style-type: none"> <li>→ Matt Murphy Balance C0Lab meetings occurred virtually in Q3</li> <li>→ Budget workshop attended in Parksville.</li> </ul>
<p><b>Natural Resources Management</b></p>	<ul style="list-style-type: none"> <li>→ Manage and promote harvesting and traditional use activities within the Haahuuŋi</li> <li>→ Ensure Toquaht’s rights are represented and advocated for regarding the Me-Too clause.</li> <li>→ Manage and monitor wildlife (fisheries, wildlife, and migratory birds) within the Haahuuŋi.</li> <li>→ Implement Elk Memorandum of Understanding with Ucluelet Nation.</li> <li>→ Expand fish species harvesting and provide citizens with better access to traditional foods.</li> <li>→ Trade and Barter.</li> </ul>	<ul style="list-style-type: none"> <li>→ Q3 distribution for halibut, canned salmon, herring roe and rest of frozen sockeye.</li> <li>→ Patrols on TN Lands were conducted by Marine Steward Technician (MST). Water monitoring equipment is checked during regular patrols.</li> <li>→ Elk camera traps placed in Lucky Lake and Toquaht lake areas continue to be monitors during scheduled lands patrols.</li> <li>→ Marine Stewardship technician has been developing a list of monitoring projects that we can use to determine which projects take priority. Also working with Director of Lands on funding opportunities and needs for monitoring Toquaht Lands and Waters.</li> <li>→ Captains’ Bootcamp vessel training attended by 3 Lands staff to be fully certified to operate the new vessels.</li> </ul>

	<ul style="list-style-type: none"> <li>→ Protect and monitor Toquaht lands and natural resources through sustainable environmental management and restoration activities within the Toquaht watershed.</li> </ul>	
<p><b>Public Works &amp; Community Infrastructure</b></p>	<ul style="list-style-type: none"> <li>→ Develop and implement an Asset Management plan.</li> <li>→ Create an adequate public works yard with adjoining fire hall.</li> <li>→ Provide a variety of services to people living on Toquaht lands including but not limited to hydro, roads, clean water, wastewater treatment, and connectivity and communications services.</li> <li>→ Ensure community infrastructure is maintained in good working condition.</li> </ul>	<ul style="list-style-type: none"> <li>→ Ongoing sampling of WWTF, ensuring samples are taken and submitted on a regular set schedule.</li> <li>→ Regular maintenance is performed on all TNG facilities.</li> <li>→ IHM continued working on creating new maintenance plans and schedules, reviewing, updating our operation and maintenance manuals.</li> <li>→ Public Works O&amp;M staff attended EOCP conference in Vancouver, to take additional courses, and gain CEU credits towards their water and wastewater qualifications.</li> <li>→ Registration and insurance of vessels.</li> <li>→ IHM worked on developing vessel and vehicle use and maintenance policies, to be reviewed before finalization.</li> </ul>

<b>Housing</b>	<ul style="list-style-type: none"><li>→ Manage and maintain Toquaht's rental housing units.</li><li>→ Provide additional housing opportunities for citizens and workforce beginning with a multi-year housing strategy.</li></ul>	<ul style="list-style-type: none"><li>→ Regular maintenance performed.</li><li>→ Repairs to duplex and rental units has taken place, light fixtures, bathroom faucets etc. that needed replacing.</li><li>→ Three new rental houses on Mukwakis have been allocated. Renters moved in early Q3.</li></ul>
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