

Toquaht Nation People's Assembly

Saturday June 18th, 2022

Virtual Video Conference

DRAFT Meeting Minutes

Chair: Anne Mack

20 minute Chat & Mingle with family and friends

People's Assembly convened 1:20 p.m.

Welcome by taayii ḥaʔwiił Anne Mack and Tim Sutherland

- Anne welcomed everyone and provided a prayer and opening address
- Tim provided a song

Agenda adopted (moved by Colleen Mack, seconded by Brittany Morgan)

Approved December 4, 2021 meetings minutes approved (moved by Colleen Mack, seconded by Kirsten Johnsen)

Presenters: Anne Mack, Angela Polifroni, Lisa Morgan, Rick Shafer, Robyn Rea

Council Members: Anne Mack, Kirsten Johnsen, Naomi Mack

Attendees: Colleen Mack, Brittany Morgan, Malysa Mack, Greg Edgett, Asma Antoine, Noreen Frank, Buck Goodman, Kelly Johnsen, Lily Morgan

First Door Prize winner – Lily Morgan

1) Introduction

Angela Polifroni, Director of Operations

2) Presentation

a) 2021 Fiscal Report on Toquaht Operating Companies **Robyn Rea, corp finance officer**

- i) 32 jobs were created with 7 being filled by Toquaht citizens
- ii) 2 Toquaht citizens returned to Macoah for this employment
- iii) Barkley Sound SHellfish
 - (1) Four new rafts were built to replace retired rafts
 - (2) Four longlines prepared for 200,000 scallop seed
- iv) Toquaht Developments
 - (1) Purchased new Woodmizer EG200 twin blade edger
 - (2) Secured timber from Woodlot W1903 and salvage recovery
 - (3) Temporarily relocated mill to Secret Beach Developments property
 - (a) Identified permanent new mill site to be potentially cleared in 2022
- v) Toquaht Enterprises
 - (1) Successfully harvested and sold 5,193 m³ from woodlot W1903
- vi) Toquaht Forestry
 - (1) Completed reforestation (planting) of all areas logged under the licence to the end of 2020 + planted additional areas of Toquaht Nation lands
 - (2) Completed a regeneration and free-growing silviculture survey program,
 - (3) Successfully salvaged 729 m³ of bridge timbers from BCTS's deactivation of the end of the Lucky Creek FSR and sold for a net revenue over \$350/m³
 - (4) Continued with salvage agreement

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- (5) Completed road inspections and road and block engineering
 - (6) Provided mapping and technical review on the proposed old growth deferral areas

vii) Toquaht Industries

- (1) Renewed a DLS and Booming Ground Use Agreement for a six month term.
- (2) Generated \$67,500 in revenue through the DLS Use Agreement
- (3) Renewed the Pipestem helicopter drop zone tenure, which will be used by TFLP to harvest cutting permit 72

viii) Toquaht Marina & Campground

- (1) Road improvements, additional campsites and expanded kayak launch area
- (2) New software program allowed reservations online
- (3) Marina expansion adding 8 new moorage slips, boat launch extension, and 400 ft of additional break water
- (4) Community Gathering space drawings options and location identified and site prepared
- (5) New bike track built at campsite 1 for recreation was a customer success
- (6) Previous washrooms renovated
- (7) Trail system 75% complete; additional \$345,000 grant approved to complete

ix) Toquaht Management

- (1) Continued upgrades to Toquaht Forestry LP offices downstairs
- (2) Major repairs to GMC 5 tonne truck and GMC Sierra

Second Door Prize winner – Colleen Mack

3) Presentation

a) Report on 2021-2022 Fiscal Year

Angela Polifroni
supported by department managers

i) Build Government & mas̓cim Capacity

- (1) Enhance effectiveness of the Council and Executive
 - (a) Cultural Advisory Established to support ḥaʔwiiḥ
 - (b) Planning underway for training workshops
 - (c) People's Assemblies opened following cultural protocol
 - (d) Glossary of nuučaaḥuḥ terms developed to support consistent use of nuučaaḥuḥ language throughout TNG
- (2) Increase communications and engagement with citizens
 - (a) Engaged with citizens to determine preferred method and frequency of engagements
 - (b) Developed a strategic communication and engagement plan
 - (c) Hired a consultant to support day-to-day communications via social media, website, and newsletter
 - (d) Engaged directly to support program development

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- (3) Adjust administration structure to meet Toquaht obligations and priorities
 - (a) Reviewed and analyzed administration structure to identify gaps and priorities
 - (b) Developed and began implementing a capacity plan
 - (c) Manager of Operations hired to support director and senior managers for department growth and professional development
 - (d) Community Services department reorganized to better support citizens
 - (i) 2 new staff hired: family support/mental health worker, education and programs coordinator
 - (4) Support citizens to become more self-reliant
 - (a) Education coordinator hired to better support all Toquaht learners
 - (b) Connected directly and regularly with post-secondary students & families of K-12 students
 - (c) Began updating the good grades, PSSP, and youth recreation grants to better meet student needs
- ii) Build Infrastructure**
- (1) Construct a government building on Toquaht land
 - (a) Toquaht Nation Government building to be constructed next to the kayak parking area at Secret Beach
 - (b) Conceptual design completed and circulated for review & feedback before advancing design to the next stage
 - (2) Construct Gathering Lodge
 - (a) The Gathering House to accommodate families returning to Toquaht Territory (short & long stays)
 - (b) Preliminary floor plan drafted with building design featuring two buildings; each with six suites of various sizes
 - (c) To be located on the “ballfield” between the new community building and Chief Anne’s house
 - (d) Construction starting in Q2 of 2022/23
 - (3) Develop Secret Beach
 - (a) Secret Beach off-site utilities- extend service lines from the sewer and water plants to the Secret Beach entrance
 - (b) Work is underway and currently +/- 50% complete
 - (c) Design for the BC Hydro extension is underway
 - (d) Secret Beach Phase 1 on-site utilities- Detailed Design complete
 - (e) Will provide all services from the kayak launch to Johnsen Road and service the new government building, the kayak launch & approximately 34 residential lots.
 - (4) Create an adequate public works yard with adjoining fire hall
 - (a) Project includes a public works building, volunteer firehall, & Marine Stewardship Base
 - (b) Preliminary Design completed and Detailed Design in progress.
 - (c) Feasibility Study completed

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- (d) Possible locations included the former rock quarry or the current mill site – feasibility study review in progress
 - (5) Build new water reservoir
 - (a) Detailed Design complete and will provide adequate water pressure and volume required for firefighting
 - (b) Construction funding request submitted to ISC
 - (c) ISC completed their review of the Detailed Design and submitted questions/comments & we are drafting a reply
 - (d) Construction funding approval expected in 2022/23 Q2
 - (6) Provide additional housing opportunities for citizens and workforce
 - (a) Secured funding for three homes to be built this year
 - (b) Located on new lots between the duplexes and community building
 - (c) Design 90% complete
 - (d) Construction is expected to begin late June 2022
 - iii) Grow the Economy
 - (1) Develop and implement a Business License regime
 - (a) Framework developed
 - (b) Review and implementation in future years (2023 or 2024)
 - (2) Improve connectivity
 - (a) Negotiations with Connected Coast project for fibre-optics to Secret Beach and Macoah
 - (b) Negotiations in progress with CityWest for ISP
 - (3) Resource the Toquaht Economic Development Officer position
 - (a) Detailed job description has been scoped
 - (4) Ensure Toquaht land designations are adequate for future economic development
 - (a) Official Community Plan Act needs to be updated
 - (b) Request for Proposal drafted – distributed to qualified consultants in Q1 2022
 - iv) Foster masčim & Community Well-Being
 - (1) Enhance support to and engagement of Elders
 - (a) Community Engagement completed
 - (b) Elders Strategy completed and includes new programs:
 - (i) Minor home repair for Elder safety
 - (ii) Non-insured Health Benefit for Elders
 - (c) Dedicated staff person to support Elders
 - (2) Enhance programs and services for children, youth, and families
 - (a) Hired Child and Family Wellness worker
 - (b) Secured prevention funding to support families
 - (c) Have been working with Usma / MCFD to create a protocol / community agreement
 - (3) Increase cultural awareness
 - (a) Culture groups in Macoah (every 2nd Monday)

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- (b) Purchased drum kits – watch for workshops coming soon!
 - (c) Secured funding and purchased equipment to do canning, smoking, and vacuum packing of fish for Community Centre to promote access to traditional foods
 - (4) Support access to mental health services
 - (a) Created support for citizens who want to go to addictions treatment
 - (b) Hired Mental Health and Substance Use support worker
 - (c) Developed resources for citizens to access supports in their home community

4) Announcements

a) Upcoming events, deadlines, opportunities...

i) Call for Artists! Toquaht Nation Government chose six pieces of art created by Toquaht artists for our new community building.

- (1) The artists are: Gale Johnsen, Dennis Hetu, Bjorn Banke, Bayja Banke and Sheryl Tate, Andrew Mack

ii) New Toquaht Citizen Achievement & Excellence Awards

- (1) The TNG Achievement and Excellence Awards have been created to recognize achievements of Toquaht Citizens in the areas of Community Services, Academics, and Athletics and Sports.
- (2) A citizen can be nominated by another Toquaht community member including family, friends, as well as the Toquaht Nation Government leadership and administration. TNG Awards will be awarded by August 31st of each year.
- (3) The 3 awards are named after exceptional Toquaht individuals who have contributed to the respective areas of service, achievement, and excellence. We would like to celebrate our Elder Toquaht individuals who have paved the way for younger generations to succeed. The late Cecil, Bert and Phillip Macks.
- (4) **Watch for nomination forms on social media and in the newsletter!**

iii) Citizen Distribution

- (1) Coming July 2022
- (2) Please ensure that you complete an application form to receive your distribution!!
- (3) Applications are available at: <http://www.toquaht.ca/citizen-distributions/>

5) Question Period

Angela Polifroni, DOO

Q No questions came up

Draw for Grand Prize – Kelly Johnsen

The next People’s Assembly is Saturday, September 17th, 2022

- We are planning on holding the September People’s Assembly in person at the new Community Building at Macoah so keep an eye on the Toquaht Facebook page!

Meeting adjourned at 3:00 p.m.

Minutes prepared by K. Johnsen

Chairperson

Law Clerk

Date