

Council Meeting

Tuesday May 18th, 2021

Toquaht Boardroom

AGENDA

<https://us02web.zoom.us/j/87503219764?pwd=QS83WG51bVBzaGJxdlRTd1VKKeGFtdz09>

Meeting ID: 875 0321 9764

Passcode: 814623

Start time: 5:00 p.m.

Guest: Angela Polifroni

Convening the meeting

Adoption of Agenda

Approval of minutes for March 30, 2021

STARTS CM00548

REGULAR BUSINESS

1) PETITIONS, DELEGATIONS & PRESENTATIONS

2) DECLARATION

- a) Discussion regarding extending the Toquaht State of Emergency another week

Effective as of the date of this Order and pursuant to section 2.4(a) of the Emergency Preparedness Act, the ha?wił declares that a state of local emergency continues on all Toquaht lands.

(see full Order TNO 22/2021)

3) CORRESPONDENCE FOR ACTION

- a) Allison Garnett Research request
- i) Proposal
 - ii) Consent Form

THAT Toquaht Council resolve to approve/not approve Kirsten Johnsen to share her knowledge with Allison Garnett through an interview for her Master of Community Planning research.

- b) Appointment to the CBT Board of Directors
- i) CBT Appointment request

THAT Toquaht Council resolve to appoint _____ to the CBT Board of Directors for a four-year term.

4) CORRESPONDENCE FOR INFORMATION

-
- a) Alberni-Clayoquot Regional District Board of Directors' Meetings - April 2021
 - b) Forest Practices Board letter Re: Sharing information about a Forest Practices Board complaint investigation

THAT Executive receive information regarding:

- a) ACRD Board of Directors' Meetings - April 2021
- b) Forest Practices Board letter

5) REQUEST FOR DECISION AND LEGISLATION

- a)

6) REPORTS

- a) Q4 Department Reports
 - i) Finance update

THAT Council resolve to receive the recommendation from the Standing Committee on Finance and approve the Toquaht Nation 4th Quarter financial report for 2021/21.

- ii) Ec Dev & Capital Projects update
- iii) Community Services update
- iv) Lands update

THAT Council resolve to receive the reports on

- ii) Ec Dev & Capital Projects update,
- iii) Community Services update,
- iv) Lands update.

7) LATE BUSINESS

Additions/deletions

-
-

Adjourn meeting

Council Meeting

Tuesday, March 30, 2021

Video Conference

DRAFT Meeting Minutes

Present:

Call-In: Kevin Mack, Anne Mack, Kirsten Johnsen, Naomi Mack, Noah Plonka

Absent:

Chair: Kirsten Johnsen

Guest: Angela Polifroni

Recorder: Naomi Mack

Quorum was present throughout the meeting

Council Meeting convened at 5:00 p.m.

Agenda adopted by consensus

Minutes from February 23, 2020 approved by consensus

STARTS CM00545

AGENDA

REGULAR BUSINESS

1) PETITIONS, DELEGATION & PRESENTATIONS

2) DECLARATION

- a) Discussion regarding extending the Toquaht State of Emergency another week.

Effective as of the date of this Order and pursuant to section 2.4(a) of the Emergency Preparedness Act, the Council declares that a state of local emergency continues on all Toquaht lands.

(see full Order TNO 14/2021)

3) CORRESPONDENCE FOR ACTION

4) CORRESPONDENCE FOR INFORMATION

- a) Alberni-Clayoquot Regional District Board of Directors meetings – Feb. 2021
b) Parks Canada info Bulletin

CM00545

MOVED: Anne Mack

SECONDED: Naomi Mack

THAT Toquaht Council receive information regarding:

- a) ACRD Board of Directors' Meetings - February 2021
b) Parks Canada Info Bulletin

YES: 5

NO: 0

Motion Carried

Council Meeting

Tuesday, March 30, 2021

Video Conference

DRAFT Meeting Minutes

5) REQUEST FOR DECISION AND LEGISLATION

a) 3rd reading of Annual Budget Act 2021-2022

CM00546	MOVED: Anne Mack	SECONDED: Kevin Mack
THAT Toquaht Council receive the recommendation from the Toquaht People's Assembly and resolve to enact the Annual Budget Act 2021-2022 in the form now laid before the Council as TNS 1/2021 of the Toquaht Nation.		
YES: 5		
NO: 0		Motion Carried

b) 3rd Reading of Five-Year Financial Plan Act 2021-2022 to 2025-2026

CM00547	MOVED: Anne Mack	SECONDED: Noah Plonka
THAT Toquaht Council receive the recommendation from the finance committee and resolve to enact the Five-Year Financial Plan Act 2021-2022 to 2025-2026 in the form now laid before the Council as TNS 2/2021 of the Toquaht Nation.		
YES: 5		
NO: 0		Motion Carried

6) REPORTS

7) LATE BUSINESS

Adjourned: 5:30 p.m.

Minutes prepared by Naomi Mack
Chairperson
Law Clerk
Date



ORDER OF THE ȤA?WIL

Re: State of Emergency on Toquaht Lands Extended

Enacted under the Emergency Preparedness Act
section 2.4(a)

TNO 22/2021

BACKGROUND:

- A. Because of the novel coronavirus (COVID-19) pandemic, on March 30, 2020, pursuant to section 2.4(a) of the Emergency Preparedness Act, the Ȥa?wil declared a state of emergency on all Toquaht lands which was extended on April 9, 16, 23, 30, May 7, 14, 21, 28, June 4, 11, 18, 25, July 2, 9, 16, 23, 30, August 6, 20, 27, September 3, 10, 17, 24, October 1, 8, 15, 22, 29, Nov 5, 12, 19, 26, December 3, 10, 17, 24, 31, 2020, January 7, 14, 21, 28, February 4, 11, 18, 25, March 4, 11, 18, 25, April 1, 8, 15, 22, 29, May 6 and 13, 2021; and
- B. The continuing risk of an outbreak of COVID-19 among the public remains a health hazard under the Emergency Preparedness Act.

NOW THEREFORE THE ȤA?WIL ORDERS AS FOLLOWS:

- 1) Effective as of the date of this Order and pursuant to section 2.4(a) of the Emergency Preparedness Act, the Ȥa?wil declares that a state of local emergency continues on all Toquaht lands;
- 2) The Executive's authority under section 3.4 of the Emergency Preparedness Act to implement response measures continues;
- 3) The authority of the director of operations and the director of community services to perform their duties and exercise their powers under sections 2.5 and 2.6 of the Emergency Preparedness Act, respectively, is continued;
- 4) Without limiting the directives issued in this Order, the Executive may at any time during the local state of emergency enable additional response measures in accordance with the Emergency Preparedness Act; and
- 5) This Order expires May 27, 2021 and is subject to revision, cancellation or extension by the Ȥa?wil in accordance with section 2.4(a) of the Emergency Preparedness Act.

Thank you for your cooperation and understanding during this difficult time.

This Order enacted on May 20th, 2021

Signed _____
Anne Mack, ḥaʔwił of the Toquaht Nation

DEPOSITED IN THE
REGISTRY OF LAWS AND
OFFICIAL RECORDS

ON

Signature of Law Clerk



Subject: Invitation to participate in research

Dear Councillor Johnsen

My name is Alison Garnett and I am a student in the Master of Community Planning Program at Vancouver Island University (VIU). I am a non-Indigenous person, and I work, study and am raising my family on the unceded territory of the Cowichan Tribes.

My research proposal focuses on the inclusion of the Huu-ay-aht First Nations, Yuutu?it?ath Government, Toquaht Nation and Uchucklesaht Tribe to the Alberni Clayoquot Regional District as part of the Maa-nulth Final Agreement. The research is supervised by Jessie Hemphill.

I sincerely hope that you will be willing to share your knowledge with me through an interview, to learn about your experience as a representative for a First Nation with modern treaty on a regional district board.

Your knowledge and experience as part of the implementation of the Maa-nulth Final Agreement is valuable. I hope to learn from and share that knowledge through publication of this research to help improve relationships and governance structures as modern treaties are settled. Ideally, I want to provide an opportunity for you to reflect on your experience and to acknowledge your Nation's leadership in the research. Quite simply, I also hope that you enjoy the interview.

The interview would be unstructured, allowing you to speak about the issues you consider relevant (rather than answering my specific questions). The interview would be transcribed and shared with you. You will be asked to make any changes to the transcripts you feel are needed, and agree to their use, prior to being used in the analysis or final written product. I will be glad to share the results of the research with your community, to the extent you consider appropriate.

As a student of Vancouver Island University conducting research, I must get approval from the University's Research Ethics Board (REB). The REB has asked that each interview participant and their community determine whether community engagement is needed. Ensuring your (and your community's) fully informed consent and support for this research is essential. To this end, if you have any questions for me, my motivations, the proposed research process, or anything else, please ask.

I hope to hear from you by the end of June 2021 so that the interview can take place in the late summer.

I sincerely thank you for your time.

Alison Garnett

alison_garnett@hotmail.com

250-709-5738

Candidate, Master of Community Planning



A Seat at the Table: Exploring Treaty First Nation Representation in a Regional District

Principal Investigator

Alison Garnett, Student
Master of Community Planning
Vancouver Island University
alison_garnett@hotmail.com

Student Supervisor

Jessie Hemphill
Master of Community Planning
Vancouver Island University
Jessie.m.hemphill@gmail.com

Purpose

I am a student in the Master of Community Planning program at Vancouver Island University (VIU). My research, entitled "*A Seat at the Table: Exploring Treaty First Nation Representation in a Regional District*", aims to explore the experiences of Treaty First Nations within a local government regional district structure. My hope is that this research will contribute to the improvement of co-governance between Treaty First Nations and local governments as treaties are settled across British Columbia. The research will be informed from the perspectives of Treaty First Nation representatives following implementation of the Maa-nulth final agreement.

Description

I am asking if you would be willing to participate in a remote (online or telephone) interview. If you agree, you would be asked questions concerning your professional experiences as a representative of a Treaty First Nation on a regional district board.

This research intends to explore the addition of Treaty First Nations into a regional district structure as a model of co-governance, and whether this model enhances collaboration and promotes First Nations self determination. The broad research topics include alignment of priorities, areas of success and challenges, capacity for participation and perceived benefits of participation in a regional district. The research topics are flexible and can be adjusted based on what you consider to be relevant issues.

With your permission, the interview would be audio recorded. Your participation would require approximately 60 minutes of your time. If agreeable and based on your availability, follow up interview(s) would be scheduled.

Use of Research Information

The results of this study will be presented in a final thesis required for completion of my degree and may also be used for conference publications, presentations, and published in academic journals. There will be no commercialization of research findings.

The research results will also be summarized in a plain language document that can be shared with research participants and their communities, as deemed appropriate.

Risk of harm to participants and strategies to manage risk

Depending on the information you provide, and whether you choose to disclose your identity, there is a possibility that the information you provide might cause emotional distress, loss of reputation or professional opportunities and/or loss of privacy. I suggest the following to manage these potential risks:

- I will not be asking probing questions about personal traumatic experiences. In the interview, you may direct the focus of the interview topics, based on what you are comfortable speaking about and find most relevant to the research.
- With your permission, the interview would be audio recorded. You will be provided with transcript of the interview and will be invited to make changes to the transcript prior the research being made public (e.g., you could withdraw or change a particular statement you made during an interview).
- You may withdraw from the study for any reason, without explanation, up to when I begin analysis of the data. Analysis of the data would only start after I have shared the transcript with you, and you have agreed to its use. See below for more details.
- You have the option to conceal your personal identify, although due to the small size of participant group and geographic specificity of the research topic, I cannot guarantee anonymity. Please note that even if you choose not to have your name disclosed in the products of the research, because your role on the regional district is publicly known, and because the communities would be identifiable, it is possible that you would be indirectly if not directly identifiable.

Participation and Withdrawal

You are under no obligation to participate. Your participation is completely voluntary. You may withdraw from the study for any reason, without explanation, as noted above.

If you would like to review and make changes to the interview transcript you may do so after being provided a copy of the transcript, within a mutually agreed upon timeframe. I will contact you by email or phone to confirm your acceptance of the transcripts for use in the analysis and final written thesis.

If you choose to withdraw from the study prior to agreeing to use of the transcripts (as noted above), all information you provided during the interview would be withdrawn from the study and destroyed.

Management of Research Information/Data

If the interview is hosted online, Zoom video conference service will be used. Alternatively, a telephone conversation can be arranged. If you agree, the interview would be recorded using my personal recording devise (see checkbox below). In accordance with Zoom's data management and privacy policy, our interview would NOT be recorded by Zoom (see <https://zoom.us/privacy>). Please also be aware that because I will use Microsoft Outlook to transmit interview transcripts, and because Microsoft Outlook stores data outside of Canada, the interview transcript would be subject to Microsoft Outlook's data management and privacy policies, not protected by Canadian privacy legislation, and may be accessed by the foreign government/s in accordance with its/their laws (see <https://privacy.microsoft.com/en-ca/privacystatement>).

All data derived from the interview will be stored on a password-protected computer. All data associated with our interview not included in the products of the research will be permanently deleted at the end of the project, approximately May 31st, 2021.

I have read and understand the information provided above, and hereby consent to participate in this research under the following conditions:

I consent to the interview being audio recorded. Yes No

I consent to having my personal identity disclosed in the products of the research. Yes No

I consent to being quoted in the products of the research. Yes No

Participant Name _____ Participant Signature _____

I, Alison Garnett, promise to adhere to the procedures described in this consent form.

Principal Investigator Signature _____ Date _____

If you have any concerns about your treatment as a research participant in this study, please contact the VIU Research Ethics Board by telephone at 250-740-6631 or by email at reb@viu.ca.

Toquaht Nation
P.O. Box 911
Ucluelet, B.C.
V0R 3A0

April 9, 2021



Dear Chief Mack and Toquaht Nation leadership:

Re: Appointment to Clayoquot Biosphere Trust Board of Directors

In 2017, Toquaht Nation appointed Chief Anne Mack as Director for a four-year term. This term will be complete May 21, 2021. We are grateful for Anne's contributions – in particular her knowledge of the history of the CBT, her thoughtful contributions and listening. We look forward to her continuing to participate until the end of her term. This is Chief Anne's second term and in accordance with our policies, she will not be eligible for reappointment immediately but would be welcome to rejoin the board following another representative, regardless of their term.

As a UNESCO Biosphere, we focus on the broad objectives of sustainable development, biodiversity conservation and reconciliation. With this in mind, I invite Toquaht Nation to appoint a new director for a four-year term effective May 21, 2021. You may also wish to consider that Naomi could move into the Director role and instead appointing a new alternate director. Naomi has already served one term as alternate and have been actively engaged with the Board.

In establishing the CBT, all participating communities made a commitment to use a public process to select board members. All communities also agreed that the selection criteria for directors should include an objective assessment of skills, knowledge or expertise that the individual could bring to the CBT.

As you make the appointment, please consider the following:

- The CBT exists to support research, education and programs that advance conservation, the understanding of natural processes in the marine and terrestrial ecosystems and that promote the health of individuals and communities in the Clayoquot Sound Biosphere Region.
- The CBT is the west coast community foundation. As such, we are looking for directors who are keen to represent the CBT in their community and can gather input to share with our board and staff.
- All directors are expected to uphold the principles, interests and objectives of the CBT at all times.
- The board meets approximately eight times a year. Some of these meetings take place during the day on weekends or weekdays; others during weekday evenings. Travel to all communities in the region is expected.
- The alternate will serve a four-year term from the date on which the appointment is effective. Each director can serve a maximum of two consecutive terms.

The CBT staff is available to assist with advertising the position. We can highlight the volunteer opportunity on our Facebook page, website and in our electronic newsletter. Please let me know if you would like any assistance.

Once you have made your selection, please send a notice to the Board of Directors of the CBT.

Thank you for your continued commitment and participation. Please feel free to contact me if you have any questions or require further information.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Hurwitz". The signature is written in a cursive style with a large initial 'R'.

Rebecca Hurwitz
Executive Director



Around our Region



Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors' Meetings - April 2021



APRIL 14TH MEETING

AVRA (Alberni Valley Regional Airport) VISIONING & STRATEGIC PLAN

The Board approved the AVRA Visioning & Strategic Plan. The Plan outlines several initiatives related to promotion and marketing, minor improvements, and planning for longer term and larger investment projects at the airport. The next key step will be to develop an implementation plan that will identify the necessary resources and funding required for each item and determine a timeline for implementing these initiatives. Click [here](#) to view the plan or visit the ACRD website www.acrd.bc.ca

NEW EMPLOYEES

The Board welcomed the following new Regional District staff members: Eddie Kunderman, Operations Manager and Karen Freethy, Protective Services Coordinator.

SALMON BEACH – COMMUNITY SEPTIC FIELD

The Board authorized entering a ten-year extension for the License of Occupation for the Salmon Beach Community Septic Field Land until March 30, 2031 with Toquaht Nation.

SPROAT LAKE COMMUNITY ASSOCIATION

The Board approved entering into a Letter of Understanding with the Sproat Lake Community Association to increase the amount of Community Works Funding to \$250,000 for upgrading the Community Hall for recreational purposes.

APRIL 28TH MEETING

ACRD OPEN & ELECTRONIC MEETINGS – COVID-19 PANDEMIC

Regional District Board and Committee meetings will continue to be held virtually until May 27, 2021. Open meetings will continue to be conducted via Zoom videoconferencing and livestreamed on the ACRD website. The public have several ways to participate in ACRD meetings. Visit the ACRD website for more details at www.acrd.bc.ca

ACRD BUILDING BYLAW

The Board gave 1st & 2nd reading to *The Building Bylaw PS1011, 2021*. ACRD staff will now inform the public and advertise the proposed changes to the building bylaw. This new bylaw will improve efficiencies in the delivery of the building inspection service and provide effective cost recovery for this service. Watch for more details on the ACRD website www.acrd.bc.ca

ACRD & TSESHAHT FIRST NATION (TFN) GOVERNMENT TO GOVERNMENT ACCORD

The Board approved the Government-to-Government Accord between the TFN and ACRD to establish and maintain a long-term cooperative and collaborative government to government relationship.

TRADITIONAL TERRITORY SIGNAGE

The Board approved installing traditional territory acknowledgement signage in ACRD public facilities to publicly acknowledge the First Nation traditional territories that ACRD facilities are located on.

UPCOMING MEETINGS – input on upcoming meetings may be emailed to: responses@acrd.bc.ca

Alberni Valley & Bamfield Services Committee – May 5th, 10:00 am, via Zoom

Electoral Area Directors Committee – May 5th, 1:30 pm, via Zoom

Committee of the Whole – May 12th, 10:00 am, via Zoom

Board of Directors – May 12th, 1:30 pm, followed by the **Regional Hospital District**; via Zoom

Board of Directors – May 26th, 1:30 pm; via Zoom

Committee of the Whole – May 26th, 10:00 am, via Zoom

This is not the official minutes, but an information report summarizing the Regular Board of Directors Meeting.

For more information visit the ACRD Website at www.acrd.bc.ca or contact the General Manager of Administrative Services at 250-720-2706 or e-mail wthomson@acrd.bc.ca.

Board of Directors

Chair: John Jack
(Huu-ay-aht First Nation)

Vice-Chair: John McNabb
(Electoral Area "E"
Beaver Creek)

Director Bob Beckett
(Electoral Area "A"
Bamfield)

Director Tanya Shannon
(Electoral Area "B"
Beaufort)

Director Kel Roberts
(Electoral Area "C"
Long Beach)

Director: Penny Cote
(Electoral Area "D"
Sproat Lake)

Director Dianne Bodnar
(Electoral Area "F"
Cherry Creek)

Mayor Sharie Minions
(City of Port Alberni)

Councillor Ron Paulson
(City of Port Alberni)

Councillor Tom Stere
(District of Tofino)

Councillor Rachelle Cole
(District of Ucluelet)

Councillor Kirsten Johnsen
(Toquaht Nation)

Councillor Wilfred Cootes
(Uchucklesaht Tribe
Government)

Councillor Alan McCarthy
(Yuulu?it?ath Government)



How to Register

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File: 97250-20/21036

May 4, 2021

Toquaht Nation
Chiefs and Members of Council
P.O. Box 759
Ucluelet, BC
V0R 3A0
kirstenj@toquaht.ca;
davidj@toquaht.ca

Dear Chiefs and Members of Council:

Re: Sharing information about a Forest Practices Board complaint investigation.

The BC Forest Practices Board (the Board) is an independent agency of government that conducts audits and investigations of forest and range practices on Crown land. The purpose of this letter is to let you know we are investigating a public complaint about forest practices in your traditional territory. No action is required on your part.

The complaint is about the practice of co-location on TFL 44. The complainant identified cutblocks, one of which is in your traditional territory, where forest licensees have laid out wildlife tree retention areas over established wildlife habitat areas. The complainant believes that this practice will contribute to loss of old growth and biodiversity on the landscape.

The Board does not represent the complainant or any licensee; rather the Board is an independent third party. At the conclusion of the investigation, we will publish the results on our website.

If you have any questions, please contact me by phone at 250 213-4715 or by e-mail at Astrid.vanWoudenberg@bcfpb.ca. To find out more about the Board including its Indigenous Engagement Strategy, please visit our website at www.bcfpb.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Astrid van Woudenberg", with a long horizontal flourish extending to the right.

Astrid van Woudenberg, RPBio
Manager, Audits and Investigations



TOQUAHT FINANCE DEPARTMENT

FOURTH QUARTER REPORT

MARCH 31, 2021

This narrative provides an overview of the Quarterly Financial Statement, outlines any concerns, and provides an update on the activity of the Finance Department for the period January 1 – March 31, 2021.

OVERVIEW OF INTERNAL FINANCIAL STATEMENTS

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

The consolidated statement of financial position, formally referred to as the Balance Sheet, provides a 'snap shot' of the Nation's assets, liabilities and equity on a given date (in this case, March 31st, 2021).

CONSOLIDATED STATEMENT OF OPERATIONS

The consolidated statement of operations, formally referred to as the Income Statement, compares the current fiscal year actual expenses to date (in this case, March 31st, 2021) against the annual Budget Act and reports any variances.

INDIVIDUAL PROGRAM OPERATING STATEMENTS

The Nation's internal financial statements include periodic statements on each of the programs as identified by the Annual Budget Act as well as any new programs that have been developed with new targeted funding opportunities during the current fiscal year. These statements are organized by department (Administration, Community Services, LPWNR, Capital Projects/Economic Development). Each month the Directors are given an updated report on operations of their departments and a copy of the detailed transactions that correspond to the totals reported. The Directors use these reports to help monitor and manage their budgets and the projects they have planned for. Any posting errors or required changes are submitted back to the finance department for adjustment.

FINANCE DEPARTMENT ACTIVITY FOR THE QUARTER JANUARY TO MARCH 2021

- a) In late 2020/early 2021 we began working with the Directors, and other staff as needed, on the 2021-22 annual budget. We are pleased to report that all reporting requirements were met, and the Budget Act was presented to the citizens at the People's Assembly on March 27th, 2021

and subsequently passed. Elements of the Strategic Plan were incorporated through all program areas.

- b) We continued to work with Directors to reconcile individual programs, projects and departments at March 31, 2021.
- c) Although the office remains closed due to Covid-19 with most staff still working remotely from home, we have established a safety plan for the Finance office that we will continue to assess and amend as needed. This plan has been incorporated into the Toquaht Nation Government's overall safety plan to ensure that all Toquaht staff and citizens stay safe. In the meantime, we are happy to continue to assist Council, Executive and the Director of Operations in supporting our co-workers and citizens during this time. Despite any work challenges, we have been able to stay current.
- d) We are happy to report that our year-end process is ahead of schedule and we anticipate that the 2020-21 audit will be completed on time.
- e) The detailed Citizen Information databank compiled in December of 2020 continues to be updated as new citizen information is received. This databank has proven to be effective in ensuring payments to our citizens are no longer delayed due to outdated or lack of information.
- f) The Finance team continues to meet regularly to ensure workloads are balanced and supported within our department.
- g) The Finance Team continues to work on additional report specifications and improve the quality of reporting. This includes working with the Auditors to report in a manner that is similar or consistent with our internal reports and continue to work with them on bringing more information reported annually to our Quarterly report.
- h) Systems and procedures continue to be developed or amended to assist Directors and Management and to tighten existing internal controls, including working towards a paperless filing system. This quarter we have been focused on establishing an electronic file system for the Community Services department based on sound procedures and processes that will improve the overall efficiency of the administration.
- i) The Finance Department will be attending pertinent training sessions through AFOA online webinars as well as taking advantage of the LinkedIn Learning that we now have access to due to work being done at the federal fiscal policy table.
- j) We endeavor to look at and implement new processes and controls to ensure the Finance Department continues to move forward with clarity, transparency, and efficiency. Efforts to provide an informative narrative report to the Finance Committee continue. This report will evolve over time. The Department welcomes the Committee members' input.

ITEMS OF NOTE FOR 4th QUARTER 2020-21

Surplus Carry Forwards/Committed Funds

The Nation has received significant funding late in this fiscal quarter and as part of the year end process, these funds will be identified on a schedule and classified as either a surplus carry forward in their department or as deferred revenue, depending on the nature of the fund and reporting requirements. This is a normal part of the post-year end/pre-audit process.

DETAILED REVIEW OF INTERNAL FINANCIAL STATEMENT

For quarters 1, 2 and 3 a cut-off date is established for reporting purposes. This allows us to meet our reporting deadlines knowing that subsequent information and adjustments can be added or made. Different rules apply in the 4th quarter because it is our fiscal year end. For this reason, what we are presenting here is the first unadjusted draft of our year-end financial statement. The final year-end is the audited financial statement, which includes revenue confirmations from 3rd party funders, program by program reconciliations and verified accrual balances. These adjustments will be ongoing until the audit is complete.

Therefore, the approach to this presentation will entail a high-level overview of the operations for the year drawing your attention to some of the upcoming adjustments as well as a discussion on budget variances.

The fourth quarter statement is a rough draft at this point and will require several reconciling adjustments. For example, final invoices for capital projects are usually not received until late April and therefore the projects can't be reconciled at March 31st until those invoices have been processed.

Note: Formatting will continue to be remedied throughout the adjustment process.

Submitted May 3rd, 2021

Robyn Rea
Director of Finance



Financial Statements of
Toquaht Nation

Budget vs. Actual
2020-2021

March 31, 2021

As @:
05/03/21 14:23 PM

2020 - 2021

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- Relaw		
- Cedar Theft on TSL		
- BCFN Gaming		
- Rural Divident - SB Service Design		
- Toquaht Gathering Place		

Toquaht Nation
Consolidated Statement of Financial Position
March 31, 2021

Current Assets

Cash in Bank	9,649,425.41
Accounts Receivable	1,911,605.13
Due to/from Toquaht Management	99,306.75
Due to/from Toquaht Marina & Campground	84,594.22
Due to/from Toquaht Holdings	409,996.42
Due to/from Toquaht Forestry LP	(169,782.70)
Prepaid Expenses	9,950.63
	11,995,095.86

Capital Assets

Land	426,208.93
Building	161,418.36
Equipment - Automotive	38,193.00
Equipment - Boats	17,860.00
Water Systems	2,264,662.56
Forestry Rd Gate	13,766.67
Computer Equipment	88,962.18
Equipment - Generator	183,422.00
Equipment - General	103,438.22
Marina	2,274,020.00
Roads	3,549,308.68
Band Housing	1,466,556.00
Lot	39,697.88
Loader	25,000.00
Secret Beach Water System	399,387.00
Macoah Sewer System	3,092,710.00
Accumulated Amortization	(1,304,197.80)
	12,840,413.68

Other Assets

Investment in BC FN Gaming Revenue	110.00
Investment in Hayu Fishing Ltd.	(2,166.00)
Due from lisaak Forest Res	14,849.93
Shares - Ucluelet COOP	264.11
Investment in Toquaht Holdings LP	10,785,409.86
Investment In LW - Implementation	4,755,988.06
Investment In Toquaht Aquaculture	0.01
Investment In Toquaht Holdings Ltd.	(109.44)
	15,554,346.53

Total Assets

40,389,856.07

Toquaht Nation
Consolidated Statement of Financial Position
March 31, 2021

Current Liabilities	
Accounts Payable	380,654.15
Accounts Payable - YE Accrual	30,000.00
Damage/Security Deposits	4,220.00
Deferred Revenue	2,654,269.78
Hold Backs Payable	17,404.25
GST Collected	1,113.00
Wages Payable	33,487.38
Vacation Pay Payable	70,329.91
WCB Payable	(3,188.43)
EI Payable	4,153.68
CPP Payable	13,071.70
Income Tax Payable	13,542.60
Rent Payable to Social Housing	20,545.00
TFSA Contributions Payable	(1,408.24)
	3,238,194.78
 Long Term Liabilities	
Loan Payable BMO	650,613.73
Loan Payable BMO-68 Hectars	328,339.78
BMO Loan 3820 699271	804,554.40
Loan Payable BMO IT Lands	5,500,000.00
Loan Proceeds - INAC - Specific Claim	93,818.00
Funds in Trust	145,833.72
	7,523,159.63
 Equity	
Equity	33,754,227.48
Surplus/(Deficit)	(4,125,725.82)
	29,628,501.66
 Total Liabilities & Equity	 40,389,856.07

Toquaht Nation

March 31, 2021

Consolidated Statement of Operations TN Annual Budget Act - Variance Report

		<u>2020/2021</u> <u>Budget</u> <u>Full Year</u>	<u>2020/2021</u> <u>Actual</u> <u>31-Mar</u>	<u>Variance</u>
<u>Revenue</u>				
4010	AANDC - Capital Funds Received	0.00	(340.00)	340.00
4050	AANDC - Other Funds Received	22,896.00	24,909.00	(2,013.00)
4120	Prov of BC - BC Tax Sharing	0.00	4,371.30	(4,371.30)
4205	Gov Can FNGST	0.00	40,164.02	(40,164.02)
4210	FFA-BC-Funds Received	0.00	15,276.54	(15,276.54)
4250	FFA-CDA-Funds Received	7,926,422.00	5,892,852.06	2,033,569.94
4310	NTC Usma Reserve	60,000.00	60,000.00	0.00
4350	NTC Health Canada	15,708.00	16,895.00	(1,187.00)
4380	NTC Patient/IRS Travel Reimb	24,000.00	8,525.37	15,474.63
4390	NTC Other	0.00	14,580.00	(14,580.00)
4610	CFIA	11,440.00	6,864.00	4,576.00
4675	Cost Recoveries	0.00	11,535.74	(11,535.74)
4680	Expense Reimbursements	10,140.00	35,903.08	(25,763.08)
5850	Rental Income	64,888.00	36,681.25	28,206.75
5860	Building Permits & Fees	0.00	900.00	(900.00)
5950	Interest Income	120,780.00	142,164.88	(21,384.88)
5955	License Revenues	0.00	532.00	(532.00)
5960	Other Income	615,944.00	111,455.04	504,488.96
		<u>8,872,218.00</u>	<u>6,423,269.28</u>	<u>2,448,948.72</u>
<u>Surpluses</u>				
9704	Transfer in from General Surplus	4,053,916.00	3,929,484.33	124,431.67
		<u>4,053,916.00</u>	<u>3,929,484.33</u>	<u>124,431.67</u>
	<u>Total Revenue & Surpluses</u>	<u>12,926,134.00</u>	<u>10,352,753.61</u>	<u>2,573,380.39</u>
<u>Expenses</u>				
7120	Administration	5,520.00	0.00	5,520.00
7125	Advertising	12,600.00	8,386.50	4,213.50
7140	Allowance - Comfort	2,600.00	200.00	2,400.00
7150	Allowance - Grade 1 to 12	9,800.00	1,966.68	7,833.32
7152	Allowance - Graduation	2,000.00	750.00	1,250.00
7154	Allowance, Living - Post Secondary	54,815.00	30,050.70	24,764.30
7180	Audit & Accounting	65,000.00	42,715.00	22,285.00
7212	Bank Charges & Interest	7,550.00	17,255.97	(9,705.97)
7260	Books & Supplies - Grade 1 to 12	3,160.00	13,695.29	(10,535.29)
7262	Books & Supplies - Post Secondary	4,180.00	878.29	3,301.71

7355	Committed Funds	99,015.00	0.00	99,015.00
7359	Consulting Contract	276,000.00	107,575.38	168,424.62
7360	Consulting	604,388.00	147,686.11	456,701.89
7362	Courier/Postage	2,000.00	885.10	1,114.90
7390	Cultural	11,000.00	300.00	10,700.00
7440	Distribution	34,000.00	128,100.00	(94,100.00)
7460	Donations	5,300.00	1,828.00	3,472.00
7480	Dues/Memberships	25,395.00	22,194.98	3,200.02
7500	Elders Engagement	3,000.00	450.00	2,550.00
7510	Emergency Fund	15,500.00	5,071.09	10,428.91
7558	Engineering	601,000.00	257,911.90	343,088.10
7568	Equipment Purchases	129,250.00	5,545,669.60	(5,416,419.60)
7570	Equipment Rental	51,192.00	17,053.26	34,138.74
7680	Fuel/Oil/Grease	2,700.00	627.25	2,072.75
7865	Remuneration - Council	230,000.00	249,109.15	(19,109.15)
7867	Remuneration - Cmte/Dir	21,000.00	8,650.00	12,350.00
7868	Honorarium - Citizens	3,200.00	1,650.00	1,550.00
7955	Insurances & Licences	58,950.00	46,672.30	12,277.70
8010	Janitorial	12,200.00	8,887.50	3,312.50
8228	Legal Fees	102,336.00	82,015.26	20,320.74
8251	Loan Payment - Principal	645,584.00	259,512.15	386,071.85
8312	Materials and Supplies	881,250.00	227,179.31	654,070.69
8325	Meeting Expense	48,700.00	11,766.41	36,933.59
8460	Non Insured Benefits	3,000.00	2,173.78	826.22
8470	NTC Service Agreement	103,416.00	102,263.00	1,153.00
8530	Office Supplies	9,000.00	5,670.75	3,329.25
8670	Professional Fees	3,508,033.00	480,791.52	3,027,241.48
8671	Project Management	170,000.00	0.00	170,000.00
8672	Property Tax	2,500.00	4,897.28	(2,397.28)
8825	Rent	108,000.00	108,000.00	0.00
8828	Repairs and Maintenance	46,405.00	20,184.02	26,220.98
8960	Social Assistance - Basic	47,484.00	16,913.89	30,570.11
8977	Short Term Citizen Contracts	66,500.00	15,275.54	51,224.46
8978	Sub Contract	3,363,800.00	1,221,472.39	2,142,327.61
9070	Training	28,500.00	4,232.07	24,267.93
9072	Travel - Staff	61,500.00	10,191.55	51,308.45
9075	Travel - Exec	30,000.00	156.11	29,843.89
9076	Travel - Committee	21,648.00	0.00	21,648.00
9077	Travel - Citizens	20,745.00	75.00	20,670.00
9079	Travel - Patient/IRS	24,000.00	15,130.97	8,869.03
9082	Tuition - Post Secondary	68,188.00	42,167.26	26,020.74
9180	Utilities	83,560.00	69,754.15	13,805.85
9460	Youth Activity	12,000.00	3,584.06	8,415.94
6600:6999	Wages & Benefits	1,117,671.00	931,960.31	185,710.69
		<u>12,926,135.00</u>	<u>10,301,586.83</u>	<u>2,624,548.17</u>
	Surplus/(Deficit)	<u>(1.00)</u>	<u>51,166.78</u>	<u>(51,167.78)</u>

Toquaht Nation
March 31, 2021

Consolidated Statement of Operations
Additional Grants & Other Funded Projects - Budget Variance Report

		<u>2020/2021</u>	<u>2020/2021</u>	
		<u>Budget</u>	<u>Actual</u>	
		<u>Full Year</u>	<u>31-Mar</u>	<u>Variance</u>
<u>Revenue</u>				
4110	BC Funds Received	1,664,000.00	0.00	1,664,000.00
4115	BC Gaming Revenue	287,618.00	287,617.94	0.06
5960	Other Income	0.00	22,440.00	(22,440.00)
		<u>1,951,618.00</u>	<u>310,057.94</u>	<u>1,641,560.06</u>
<u>Surpluses</u>				
9704	Transfer in from General Surplus	392,790.00	0.00	392,790.00
		<u>392,790.00</u>	<u>0.00</u>	<u>392,790.00</u>
<u>Total Reenue & Surpluses</u>		<u>2,344,408.00</u>	<u>310,057.94</u>	<u>2,034,350.06</u>
<u>Expenses</u>				
7359	Consulting Contract	45,000.00	17,363.25	27,636.75
7360	Consulting	85,000.00	0.00	85,000.00
7558	Engineering	124,000.00	159,825.80	(35,825.80)
7570	Equipment Rental	25,000.00	4,898.00	20,102.00
7955	Insurances & Licences	15,000.00	7,100.00	7,900.00
8228	Legal Fees	0.00	117.15	(117.15)
8312	Materials and Supplies	170,000.00	85,245.29	84,754.71
8670	Professional Fees	625,408.00	4,900.69	620,507.31
8978	Sub Contract	1,255,000.00	595,234.75	659,765.25
		<u>2,344,408.00</u>	<u>874,684.93</u>	<u>1,469,723.07</u>
Surplus/(Deficit)		<u>0.00</u>	<u>(564,626.99)</u>	<u>564,626.99</u>

Administration

Budget vs. Actual
2020-2021

March 31, 2021

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

9090-Administration

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	986,596	986,602	(6)
4390	NTC Other	0	1	(1)
5950	Interest Income	0	20,541	(20,541)
5960	Other Income	0	4,072	(4,072)
	Total Revenue	986,596	1,011,216	(24,620)
Expenses				
7125	Advertising	10,000	8,387	1,614
7180	Audit & Accounting	65,000	42,715	22,285
7212	Bank Charges & Interest	7,500	17,176	(9,676)
7360	Consulting	25,000	8,526	16,474
7362	Courier/Postage	2,000	829	1,171
7440	Christmas	2,000	0	2,000
7480	Dues/Memberships/Licences	11,250	11,095	155
7568	Equipment Purchases	36,000	9,572	26,428
7570	Equipment Rental	9,592	9,699	(107)
7955	Insurances & Licences	50,600	46,519	4,081
8010	Janitorial	12,200	8,888	3,313
8228	Legal Fees	10,000	2,392	7,609
8325	Meeting Expense	7,000	0	7,000
8530	Office Supplies	9,000	5,625	3,375
8670	Professional Fees	29,500	11,055	18,445
8825	Rent	108,000	108,000	0
8828	Repairs and Maintenance	2,500	650	1,850
9070	Training	13,500	0	13,500
9072	Travel - Staff	5,000	210	4,790
9180	Utilities	21,900	18,835	3,065
6600:6999	Wages & Benefits	549,054	464,156	84,898
		986,596	774,327	212,269
Other Expenses				
	Total Expenses	986,596	774,327	212,269
	Surplus/(Deficit)	0	236,890	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

9010-Governance

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	410,424	410,424	0
4680	Expense Reimbursements	0	1,829	(1,829)
	Total Revenue	<u>410,424</u>	<u>412,253</u>	<u>(1,829)</u>
Expenses				
7125	Advertising/Appreciation/Promo	2,000	0	2,000
7360	Consulting	40,000	21,473	18,528
7390	Cultural	5,000	0	5,000
7460	Donations	800	828	(28)
7480	Dues/Memberships/Licences	1,000	0	1,000
7865	Remuneration - Council	230,000	249,109	(19,109)
7867	Remuneration - Committee	9,050	2,850	6,200
8228	Legal Fees	35,000	3,484	31,516
8325	Meeting Expense	25,000	11,076	13,925
9072	Travel - Staff	4,800	0	4,800
9075	Travel - Exec	30,000	156	29,844
9076	Travel - Committee	6,150	0	6,150
9077	Travel - Citizens	2,500	0	2,500
9180	Utilities	6,000	6,000	0
6600:6999	Wages & Benefits	13,124	8,453	4,671
		<u>410,424</u>	<u>303,428</u>	<u>106,996</u>
Other Expenses				
	Total Expenses	<u>410,424</u>	<u>303,428</u>	<u>106,996</u>
	Surplus/(Deficit)	<u>0</u>	<u>108,825</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

9015-Gaps Closing Assessments

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	510,667	290,665	220,002
Total Revenue		510,667	290,665	220,002
Expenses				
8670	Professional Fees	510,667	4,161	506,506
Total Expenses		510,667	4,161	506,506
Other Expenses				
Total Expenses		510,667	4,161	506,506
Surplus/(Deficit)		0	286,504	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

9025-Pandemic

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	250,000	380,272	(130,272)
	Total Revenue	250,000	380,272	(130,272)
Expenses				
7260	Books & Supplies - Grade 1 to 12	0	10,940	(10,940)
7440	Distributions	0	105,700	(105,700)
7568	Equipment Purchases	0	11,450	(11,450)
8228	Legal Fees	0	10,217	(10,217)
8312	Materials and Supplies	250,000	13,231	236,769
8670	Professional Fees	0	19,251	(19,251)
8977	Short Term Citizen Contracts	0	3,921	(3,921)
8978	Sub Contract	0	22,381	(22,381)
9070	Training	0	4,232	(4,232)
9072	Travel - Staff	0	4,272	(4,272)
9180	Utilities	0	20,422	(20,422)
6600:6999	Wages & Benefits	0	709	(709)
		250,000	226,727	23,273
Other Expenses				
	Total Expenses	250,000	226,727	23,273
	Surplus/(Deficit)	0	153,545	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1135-Implementation

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4120	Prov of BC - BC Tax Sharing	0	4,371	(4,371)
4205	Gov Can FNGST	0	40,164	(40,164)
4250	FFA-CDA-Funds Received	392,665	392,664	1
4680	Expense Reimbursements	0	10,000	(10,000)
5950	Interest Income	120,780	121,623	(843)
	Total Revenue	<u>513,445</u>	<u>568,822</u>	<u>(55,377)</u>
Expenses				
7212	Bank Charges & Interest	50	43	7
7360	Consulting	30,000	0	30,000
7867	Remuneration - Cmte/Dir	4,700	3,475	1,225
8228	Legal Fees	25,000	15,015	9,985
8325	Meeting Expense	1,000	0	1,000
8670	Professional Fees	351,744	351,744	0
9072	Travel - Staff	25,000	0	25,000
9076	Travel - Committee	13,240	0	13,240
6600:6999	Wages & Benefits	62,711	60,963	1,748
		<u>513,445</u>	<u>431,241</u>	<u>82,204</u>
Other Expenses				
	Total Expenses	<u>513,445</u>	<u>431,241</u>	<u>82,204</u>
	Surplus/(Deficit)	<u>0</u>	<u>137,582</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1137-Administration Review Board

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	7,454	7,453	1
Total Revenue		7,454	7,453	1
Expenses				
7867	Honorarium - Committee	1,200	900	300
8228	Legal Fees	5,000	5,706	(706)
9076	Travel - Committee	1,254	0	1,254
		7,454	6,606	849
Other Expenses				
Total Expenses		7,454	6,606	849
Surplus/(Deficit)		0	847	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1125-Specific Claims - Deekyakus

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
Expenses				
7360	Consulting	0	1,556	(1,556)
8228	Legal Fees	0	11,602	(11,602)
		<u>0</u>	<u>13,158</u>	<u>(13,158)</u>
Other Expenses				
	Total Expenses	0	13,158	(13,158)
	Surplus/(Deficit)	<u>0</u>	<u>(13,158)</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

9092-Leasehold Improvement Project

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	5,000	5,003	(3)
Total Revenue		5,000	5,003	(3)
Expenses				
8828	Repairs and Maintenance	5,000	8,768	(3,768)
		5,000	8,768	(3,768)
Other Expenses				
Total Expenses		5,000	8,768	(3,768)
Surplus/(Deficit)		0	(3,764)	

Community Services

Budget vs. Actual
2020-2021

March 31, 2021

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1620-Community Services Admin

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	128,015	128,016	(1)
	Total Revenue	128,015	128,016	(1)
Expenses				
7360	Consulting	35,000	15,300	19,700
7568	Equipment Purchases	13,300	0	13,300
8312	Materials and Supplies	600	301	299
8325	Meeting Expense	1,000	0	1,000
8978	Sub Contract	2,400	228	2,173
9070	Training	4,000	0	4,000
9076	Travel - Committee	500	0	500
9180	Utilities	1,200	1,200	0
6600:6999	Wages & Benefits	70,016	68,917	1,099
		128,016	85,946	42,070
Other Expenses				
	Total Expenses	128,016	85,946	42,070
	Surplus/(Deficit)	(1)	42,070	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1600-Health

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4110	BC Funds Received	0	30,000	(30,000)
4250	FFA-CDA-Funds Received	186,803	190,989	(4,186)
4380	NTC Patient/IRS Travel Reimb	24,000	8,525	15,475
4390	NTC Other	0	14,579	(14,579)
4680	Expense Reimbursements	0	22,117	(22,117)
5960	Other Income	0	7,500	(7,500)
	Total Revenue	<u>210,803</u>	<u>273,710</u>	<u>(62,907)</u>
Expenses				
8312	Materials and Supplies	2,000	800	1,200
8325	Meeting Expense	3,200	691	2,509
8460	Non Insured Benefits	3,000	2,174	826
8470	NTC Service Agreement	102,264	102,263	1
8530	Office Supplies	0	45	(45)
8978	Sub Contract	10,500	488	10,013
9072	Travel - Staff	8,000	119	7,881
9077	Travel - Citizens	4,800	0	4,800
9079	Travel - Patient/IRS	24,000	15,131	8,869
9180	Utilities	600	600	0
6600:6999	Wages & Benefits	52,439	69,208	(16,769)
		<u>210,803</u>	<u>191,518</u>	<u>19,285</u>
Other Expenses				
	Total Expenses	<u>210,803</u>	<u>191,518</u>	<u>19,285</u>
	Surplus/(Deficit)	<u>0</u>	<u>82,192</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

1625-Emergency Preparedness

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	12,265	12,264	1
	Total Revenue	12,265	12,264	1
Expenses				
7480	Dues/Memberships	15	0	15
7867	Honorarium - Cmte/Dir	450	0	450
8312	Materials and Supplies	8,000	0	8,000
8325	Meeting Expense	2,000	0	2,000
8978	Sub Contract	300	0	300
9070	Training	1,000	0	1,000
9072	Travel - Staff	500	0	500
		12,265	0	12,265
Other Expenses				
	Total Expenses	12,265	0	12,265
	Surplus/(Deficit)	0	12,264	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

8100-Child Welfare

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4310	NTC Child Welfare	60,000	60,000	0
	Total Revenue	60,000	60,000	0
Expenses				
7150	Allowance - Grade 1 to 12	9,800	1,967	7,833
7152	Allowance - Graduation	2,000	750	1,250
7260	Books & Supplies - Grade 1 to 12	3,160	2,755	405
7360	Consulting	20,388	0	20,388
8312	Materials and Supplies	2,000	0	2,000
8325	Meeting Expense	2,500	0	2,500
8470	NTC Service Agreement	1,152	0	1,152
8978	Family Care Worker	3,000	0	3,000
9072	Travel - Staff	2,000	0	2,000
9077	Travel - Citizens	2,000	75	1,925
9460	Youth Activity	12,000	3,584	8,416
		60,000	9,131	50,869
Other Expenses				
	Total Expenses	60,000	9,131	50,869
	Surplus/(Deficit)	0	50,869	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
March 31, 2021

8220-Education

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	7,296	9,309	(2,013)
4250	FFA-CDA-Funds Received	124,487	134,741	(10,254)
	Total Revenue	<u>131,783</u>	<u>144,050</u>	<u>(12,267)</u>
Expenses				
7154	Allowance, Living - Post Secondar	54,815	30,051	24,764
7262	Books & Supplies - Post Secondar	4,180	878	3,302
8978	Sub Contract	2,600	0	2,600
9070	Training	2,000	0	2,000
9082	Tuition - Post Secondary	68,188	42,167	26,021
		<u>131,783</u>	<u>73,096</u>	<u>58,687</u>
Other Expenses				
	Total Expenses	<u>131,783</u>	<u>73,096</u>	<u>58,687</u>
	Surplus/(Deficit)	<u>0</u>	<u>70,954</u>	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
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8510-Language

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	69,400	69,397	3
5960	Other Income	0	86,947	(86,947)
	Total Revenue	69,400	156,344	(86,944)
Expenses				
7360	Consulting	39,000	39,000	0
7480	Dues/Memberships	400	0	400
7868	Remuneration - Citizens	1,200	0	1,200
8312	Materials and Supplies	400	0	400
8670	Professional Fees	27,500	0	27,500
9077	Travel - Citizens	900	0	900
		69,400	39,000	30,400
Other Expenses				
	Total Expenses	69,400	39,000	30,400
	Surplus/(Deficit)	0	117,344	

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8520-Culture

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	16,695	16,693	2
5960	Other Income	0	3,000	(3,000)
	Total Revenue	16,695	19,693	(2,998)
Expenses				
7390	Cultural	6,000	300	5,700
7568	Equipment Purchases	150	0	150
7868	Honorarium - Citizens	2,000	1,650	350
8312	Materials & Supplies	500	0	500
8325	Meeting Expense	500	0	500
9077	Travel - Citizens	7,545	0	7,545
		16,695	1,950	14,745
Other Expenses				
	Total Expenses	16,695	1,950	14,745
	Surplus/(Deficit)	0	17,743	

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8710-Citizen Services

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	76,284	76,284	0
	Total Revenue	76,284	76,284	0
Expenses				
7140	Allowance - Comfort	2,600	200	2,400
7460	Donations	1,000	1,000	0
7500	Elders Engagement	3,000	450	2,550
7510	Citizen Hardship/Support	15,500	5,071	10,429
7867	Remuneratioin - Cmte/Dir	1,200	75	1,125
8960	Social Assistance - Basic	47,484	16,914	30,570
9072	Travel - Staff	2,500	0	2,500
9077	Travel - Citizens	3,000	0	3,000
		76,284	23,710	52,574
Other Expenses				
	Total Expenses	76,284	23,710	52,574
	Surplus/(Deficit)	0	52,574	

Lands, Public Works & Natural Resources

Budget vs. Actual
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8540-Lands

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	226,262	226,261	1
4350	NTC Health Canada	15,708	16,895	(1,187)
4680	Expense Reimbursements	0	960	(960)
5860	Building Permits & Fees	0	900	(900)
5955	License Revenues	0	502	(502)
5960	Other Income	0	4,936	(4,936)
	Total Revenue	241,970	250,454	(8,484)
Expenses				
7125	Advertising	600	0	600
7360	Consulting	20,000	0	20,000
7362	Courier/Postage	0	25	(25)
7480	Dues/Memberships	1,400	1,769	(369)
7568	Equipment Purchases	8,800	2,480	6,320
7955	Insurances & Licences	1,450	0	1,450
8228	Legal Fees	12,000	9,614	2,386
8312	Materials and Supplies	750	1,287	(537)
8325	Meeting Expense	900	0	900
8670	Professional Fees	30,000	10,071	19,929
8672	Property Tax	2,500	4,897	(2,397)
8978	Sub Contract	5,000	3,602	1,398
9070	Training	5,000	0	5,000
9072	Travel - Staff	5,500	361	5,139
9180	Utilities	3,000	2,100	900
6600:6999	Wages & Benefits	145,070	125,314	19,756
		241,970	161,521	80,449
Other Expenses				
	Total Expenses	241,970	161,521	80,449
	Surplus/(Deficit)	0	88,933	

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8530-Public Works - General

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	193,691	193,692	(1)
4680	Expense Reimbursements	780	716	64
	Total Revenue	194,471	194,408	63
Expenses				
7480	Dues/Memberships	800	412	388
7568	Equipment Purchases	55,000	1,999	53,001
7570	Equipment Rental	10,000	7,355	2,646
7680	Fuel/Oil/Grease	1,000	627	373
7955	Insurances & Licences	1,500	0	1,500
8312	Materials and Supplies	3,000	2,607	393
8670	Professional Fees	10,000	0	10,000
8828	Repairs and Maintenance	3,300	3,929	(629)
8977	Short Term Citizen Contracts	3,500	0	3,500
8978	Sub Contract	30,000	6,310	23,690
9070	Training	3,000	0	3,000
9072	Travel - Staff	1,200	768	432
9180	Utilities	15,000	5,773	9,227
6600:6999	Wages & Benefits	57,171	42,085	15,086
		194,471	71,866	122,605
Other Expenses				
	Total Expenses	194,471	71,866	122,605
	Surplus/(Deficit)	0	122,542	

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8550-Public Works - Water Treatment Facility

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	7,800	7,800	0
4250	FFA-CDA-Funds Received	34,925	34,921	4
	Total Revenue	<u>42,725</u>	<u>42,721</u>	<u>4</u>
Expenses				
7480	Dues/Memberships	950	0	950
7568	Equipment Purchases	0	2,545	(2,545)
7570	Equipment Rental	4,600	0	4,600
8312	Materials and Supplies	2,500	825	1,675
8828	Repairs and Maintenance	2,000	375	1,625
8978	Sub Contract	3,500	2,530	970
9180	Utilities	6,000	4,832	1,168
6600:6999	Wages & Benefits	23,175	14,127	9,048
		<u>42,725</u>	<u>25,234</u>	<u>17,491</u>
Other Expenses				
	Total Expenses	<u>42,725</u>	<u>25,234</u>	<u>17,491</u>
	Surplus/(Deficit)	<u>0</u>	<u>17,487</u>	

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8555-Public Works - Sewage Plant

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4050	AANDC - Other Funds Received	7,800	7,800	0
4250	FFA-CDA-Funds Received	72,955	72,959	(4)
	Total Revenue	<u>80,755</u>	<u>80,759</u>	<u>(4)</u>
Expenses				
7480	Dues/Memberships	580	0	580
7558	Engineering	0	255	(255)
7568	Equipment Purchases	3,000	0	3,000
7570	Equipment Rental	5,000	0	5,000
7680	Fuel/Oil/Grease	1,500	0	1,500
8312	Materials and Supplies	5,000	0	5,000
8670	Professional Fees	22,500	5,025	17,475
8828	Repairs and Maintenance	3,000	0	3,000
9072	Travel - Staff	1,000	372	628
9180	Utilities	16,000	9,992	6,008
6600:6999	Wages & Benefits	23,175	21,851	1,324
		<u>80,755</u>	<u>37,495</u>	<u>43,260</u>
Other Expenses				
	Total Expenses	<u>80,755</u>	<u>37,495</u>	<u>43,260</u>
	Surplus/(Deficit)	<u>0</u>	<u>43,264</u>	

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7310-Natural Resources

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	200,403	200,401	2
4610	CFIA	11,440	6,864	4,576
4680	Expense Reimbursements	0	31	(31)
5850	Rental Income	10,000	0	10,000
5955	License Revenues	0	30	(30)
5960	Other Income	0	5,000	(5,000)
9704	Transfer in from General Surplus	74,015	0	74,015
	Total Revenue	<u>295,858</u>	<u>212,325</u>	<u>83,533</u>
Expenses				
7355	Committed Funds	74,015	0	74,015
7360	Consulting	55,000	61,832	(6,832)
7362	Courier/Postage	0	31	(31)
7460	Donations	3,500	0	3,500
7568	Equipment Purchases	3,000	1,184	1,816
7570	Equipment Rental	7,000	0	7,000
7680	Fuel/Oil/Grease	200	0	200
7867	Honorarium - Committee	1,400	0	1,400
7955	Insurances & Licences	400	153	247
8312	Materials and Supplies	2,500	0	2,500
8325	Meeting Expense	3,600	0	3,600
8670	Professional Fees	18,000	3,500	14,500
8977	Short Term Citizen Contracts	13,000	11,355	1,645
8978	Sub Contract	20,000	0	20,000
9072	Travel - Staff	6,000	4,090	1,911
9076	Travel - Committee	504	0	504
6600:6999	Wages & Benefits	87,739	56,178	31,561
		<u>295,858</u>	<u>138,321</u>	<u>157,537</u>
Other Expenses				
	Total Expenses	<u>295,858</u>	<u>138,321</u>	<u>157,537</u>
	Surplus/(Deficit)	<u>0</u>	<u>74,004</u>	

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8565-Asset Management

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	50,000	0	50,000
	Total Revenue	50,000	0	50,000
Expenses				
7355	Committed Funds	25,000	0	25,000
7568	Equipment Purchases	10,000	0	10,000
8828	Repairs and Maintenance	15,000	0	15,000
		50,000	0	50,000
Other Expenses				
	Total Expenses	50,000	0	50,000

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3400-Housing

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	3,570	3,575	(5)
5850	Rental Income	54,888	36,681	18,207
	Total Revenue	<u>58,458</u>	<u>40,257</u>	<u>18,201</u>
Expenses				
7120	Administration	5,520	0	5,520
7212	Bank Charges & Interest	0	36	(36)
7568	Equipment Purchases	0	105	(105)
7867	Honorarium - Committee	3,000	1,350	1,650
8228	Legal Fees	336	0	336
8828	Repairs and Maintenance	15,605	6,462	9,143
6600:6999	Wages & Benefits	33,997	0	33,997
		<u>58,458</u>	<u>7,953</u>	<u>50,505</u>
Other Expenses				
	Total Expenses	<u>58,458</u>	<u>7,953</u>	<u>50,505</u>
	Surplus/(Deficit)	<u>0</u>	<u>32,304</u>	

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8570-Macoah Internet

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	4,500	4,500	0
4680	Expense Reimbursements	9,360	0	9,360
Total Revenue		<u>13,860</u>	<u>4,500</u>	<u>9,360</u>
Expenses				
9180	Utilities	13,860	0	13,860
		<u>13,860</u>	<u>0</u>	<u>13,860</u>
Other Expenses				
Total Expenses		<u>13,860</u>	<u>0</u>	<u>13,860</u>
Surplus/(Deficit)		<u>0</u>	<u>4,500</u>	

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3010-68 Hectare Land Purchase

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	29,640	29,640	0
Total Revenue		29,640	29,640	0
Expenses				
8251	Loan Payment - Principal	29,640	29,640	0
		29,640	29,640	0
Other Expenses				
Total Expenses		29,640	29,640	0

Capital Projects & Economic Development

Budget vs. Actual
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3210-Capital Projects Development

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4010	AANDC - Capital Funds Received	0	(340)	340
9704	Transfer in from General Surplus	35,000	35,000	0
	Total Revenue	<u>35,000</u>	<u>34,660</u>	<u>340</u>
Expenses				
7359	Consulting Contract	35,000	7,638	27,363
8978	Sub Contract	0	160	(160)
		<u>35,000</u>	<u>7,798</u>	<u>27,203</u>
Other Expenses				
	Total Expenses	<u>35,000</u>	<u>7,798</u>	<u>27,203</u>
	Surplus/(Deficit)	<u>0</u>	<u>26,863</u>	

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3221-CPMS 11482 Macoah Sewer

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	41,000	41,003	(3)
	Total Revenue	41,000	41,003	(3)
Expenses				
7359	Consulting Contract	6,000	65	5,935
7558	Engineering & Sub Consultants	30,000	18,781	11,219
8670	Professional Fees	5,000	0	5,000
		41,000	18,846	22,154
Other Expenses				
	Total Expenses	41,000	18,846	22,154
	Surplus/(Deficit)	0	22,157	

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3222-Island Timberlands Section 38

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4675	Cost Recoveries	0	11,536	(11,536)
5960	Other Income	615,944	0	615,944
	Total Revenue	615,944	11,536	604,408
Expenses				
7359	Consulting Contract	0	3,673	(3,673)
7568	Equipment Purchases	0	5,516,336	(5,516,336)
8228	Legal Fees	0	22,973	(22,973)
8251	Loan Payment - Principal	615,944	229,872	386,072
8670	Professional Fees	0	23,334	(23,334)
		615,944	5,796,187	(5,180,243)
Other Expenses				
	Total Expenses	615,944	5,796,187	(5,180,243)
	Surplus/(Deficit)	0	(5,784,652)	

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3224-Macoah Water Reservoir

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	86,000	86,003	(3)
	Total Revenue	86,000	86,003	(3)
Expenses				
7359	Consulting Contract	15,000	1,904	13,097
7558	Engineering & Sub Consultants	71,000	2,902	68,098
8978	Sub Contract - Construction	0	4,165	(4,165)
		86,000	8,971	77,030
Other Expenses				
	Total Expenses	86,000	8,971	77,030
	Surplus/(Deficit)	0	77,033	

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3275-Gathering House GCP

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	2,873,122	914,837	1,958,285
Total Revenue		2,873,122	914,837	1,958,285
Expenses				
7359	Consulting Contract	50,000	0	50,000
7360	Consulting	330,000	0	330,000
8670	Professional Fees	2,493,122	0	2,493,122
		2,873,122	0	2,873,122
Other Expenses				
Total Expenses		2,873,122	0	2,873,122
Surplus/(Deficit)		0	914,837	

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4025-Community Building

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	1,000,000	999,997	3
9704	Transfer in from General Surplus	970,000	970,000	0
	Total Revenue	<u>1,970,000</u>	<u>1,969,997</u>	<u>3</u>
Expenses				
7359	Consulting Contract	45,000	8,684	36,316
7558	Engineering	120,000	15,632	104,368
7570	Equipment Rental	5,000	0	5,000
8312	Materials and Supplies	400,000	18,335	381,665
8671	Project Management	130,000	0	130,000
8977	Short Term Citizen Contracts	20,000	0	20,000
8978	Sub Contract	1,250,000	151,457	1,098,543
		<u>1,970,000</u>	<u>194,108</u>	<u>1,775,892</u>
Other Expenses				
	Total Expenses	<u>1,970,000</u>	<u>194,108</u>	<u>1,775,892</u>
	Surplus/(Deficit)	<u>0</u>	<u>1,775,888</u>	

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4541-Contaminated Site (Old Marina)

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	235,000	235,000	0
	Total Revenue	235,000	235,000	0
Expenses				
7359	Consulting Contract	25,000	14,261	10,740
7360	Consulting	10,000	0	10,000
7558	Engineering	150,000	10,096	139,904
8228	Legal Fees	10,000	1,013	8,987
8312	Materials and Supplies	0	963	(963)
8670	Professional Fees	0	31,336	(31,336)
8671	Project Management	40,000	0	40,000
		235,000	57,669	177,331
Other Expenses				
	Total Expenses	235,000	57,669	177,331
	Surplus/(Deficit)	0	177,331	

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8541-Secret Beach Development

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	485,500	485,500	0
	Total Revenue	485,500	485,500	0
Expenses				
7359	Consulting Contract	15,000	22,030	(7,030)
7558	Engineering	125,000	150,253	(25,253)
8312	Materials and Supplies	4,000	25	3,975
8670	Professional Fees	10,000	6,553	3,448
8977	Short Term Citizen Contracts	30,000	0	30,000
8978	Sub Contract	301,500	241,253	60,247
		485,500	420,114	65,386
Other Expenses				
	Total Expenses	485,500	420,114	65,386
	Surplus/(Deficit)	0	65,386	

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8544-Secret Beach Offsite Utilities

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	1,125,000	1,125,000	0
	Total Revenue	1,125,000	1,125,000	0
Expenses				
7359	Consulting Contract	25,000	1,456	23,545
7558	Engineering	70,000	0	70,000
8978	Sub Contract	1,030,000	89,815	940,185
		1,125,000	91,271	1,033,730
Other Expenses				
	Total Expenses	1,125,000	91,271	1,033,730
	Surplus/(Deficit)	0	1,033,730	

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1400-Economic Development

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4210	FFA-BC-Funds Received	0	15,277	(15,277)
4250	FFA-CDA-Funds Received	13,239	13,237	2
4680	Expense Reimbursements	0	250	(250)
9704	Transfer in from General Surplus	64,761	64,761	0
	Total Revenue	<u>78,000</u>	<u>93,525</u>	<u>(15,525)</u>
Expenses				
7359	Consulting Contract	30,000	12,728	17,272
7440	Distribution	32,000	22,400	9,600
7480	Dues/Memberships	9,000	8,919	81
8228	Legal Fees	5,000	0	5,000
8312	Materials and Supplies	0	53	(53)
8325	Meeting Expense	2,000	0	2,000
		<u>78,000</u>	<u>44,100</u>	<u>33,900</u>
Other Expenses				
	Total Expenses	<u>78,000</u>	<u>44,100</u>	<u>33,900</u>
	Surplus/(Deficit)	<u>0</u>	<u>49,425</u>	

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1415-Lucky Creek Hydro Project

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	5,000	5,000	0
Total Revenue		5,000	5,000	0
Expenses				
7359	Consulting Contract	5,000	65	4,935
		5,000	65	4,935
Other Expenses				
Total Expenses		5,000	65	4,935
Surplus/(Deficit)		0	4,935	

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1425-Secret Beach Marina

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	975,000	975,000	0
	Total Revenue	975,000	975,000	0
Expenses				
7359	Consulting Contract	25,000	35,074	(10,074)
7558	Engineering	35,000	59,992	(24,992)
7570	Equipment Rental	10,000	0	10,000
7955	Insurances & Licences	5,000	0	5,000
8312	Materials and Supplies	200,000	188,754	11,246
8670	Professional Fees	0	2,406	(2,406)
8978	Sub Contract	700,000	699,083	917
		975,000	985,310	(10,310)
Other Expenses				
	Total Expenses	975,000	985,310	(10,310)
	Surplus/(Deficit)	0	(10,310)	

Toquaht Nation
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1440-TSL Logging

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	5,000	4,583	417
Total Revenue		5,000	4,583	417
Expenses				
8670	Professional Fees	0	12,355	(12,355)
8978	Sub Contract	5,000	0	5,000
		5,000	12,355	(7,355)
Other Expenses				
Total Expenses		5,000	12,355	(7,355)
Surplus/(Deficit)		0	(7,772)	

Additional Grants & Other Funded Projects

Budget vs. Actual
2020-2021

March 31, 2021

Toquaht Nation
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1122-Specific Claims - Maggie Lake

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4202	Gov Can Specific Claims	16,500	16,500	0
	Total Revenue	16,500	16,500	0
Expenses				
7120	Administration	136	0	136
7865	Remuneration - Council	300	0	300
7870	Remuneration - Other	450	0	450
8228	Legal Fees	14,200	13,516	684
8325	Meeting Expense	614	0	614
8670	Professional Fees	800	0	800
		16,500	13,516	2,984
Other Expenses				
	Total Expenses	16,500	13,516	2,984
	Surplus/(Deficit)	0	2,984	

Toquaht Nation
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1175-TSL Cedar Theft

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
5960	Other Income	0	22,440	(22,440)
	Total Revenue	0	22,440	(22,440)
Expenses				
8228	Legal Fees	0	117	(117)
		0	117	(117)
Other Expenses				
	Total Expenses	0	117	(117)
	Surplus/(Deficit)	0	22,323	

Toquaht Nation
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8150-NRT Citizens' Wills

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4770	New Relationship Trust	25,000	25,000	0
5960	Other Income - In-Kind	13,050	0	13,050
	Total Revenue	38,050	25,000	13,050
Expenses				
8228	Legal Fees	28,050	5,863	22,187
8670	Professional Fees	10,000	0	10,000
		38,050	5,863	32,187
Other Expenses				
	Total Expenses	38,050	5,863	32,187
	Surplus/(Deficit)	0	19,137	

Toquaht Nation
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8515-First Peoples' Cultural Council

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4725	First Peoples' Cultural Council	37,862	37,862	0
5960	Other Income (In-Kind)	5,000	0	5,000
	Total Revenue	42,862	37,862	5,000
Expenses				
7568	Equipment Purchases	2,312	1,188	1,124
8325	Meeting Expense (Food)	1,850	0	1,850
8978	Sub Contract	38,700	18,750	19,950
		42,862	19,938	22,924
Other Expenses				
	Total Expenses	42,862	19,938	22,924
	Surplus/(Deficit)	0	17,924	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
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9026-Pandemic Ec Dev

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	27,000	27,000	0
	Total Revenue	27,000	27,000	0
Expenses				
7440	Distributions	27,000	19,278	7,722
	Total Expenses	27,000	19,278	7,722
Other Expenses				
	Total Expenses	27,000	19,278	7,722
	Surplus/(Deficit)	0	7,722	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
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9027-ISC Pandemic Head Start

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	0	21,502	(21,502)
Total Revenue		0	21,502	(21,502)
Expenses				
Other Expenses				
Surplus/(Deficit)		0	21,502	

Toquaht Nation
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9028-ISC Pandemic Minor Capital

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4250	FFA-CDA-Funds Received	0	54,804	(54,804)
Total Revenue		0	54,804	(54,804)
Expenses				
Other Expenses				
Surplus/(Deficit)		0	54,804	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
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9030-BCFN Gaming

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4115	BC Gaming Revenue	287,618	287,618	0
9704	Transfer in from General Surplus	267,790	0	267,790
	Total Revenue	<u>555,408</u>	<u>287,618</u>	<u>267,790</u>
Expenses				
8670	Professional Fees	555,408	0	555,408
		<u>555,408</u>	<u>0</u>	<u>555,408</u>
Other Expenses				
	Total Expenses	<u>555,408</u>	<u>0</u>	<u>555,408</u>
	Surplus/(Deficit)	<u>0</u>	<u>287,618</u>	

Toquaht Nation
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9040-Proponent Benefits Agreements

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4765	Maa-nulth Treaty Society	100,000	100,000	0
9704	Transfer in from General Surplus	20,000	0	20,000
	Total Revenue	<u>120,000</u>	<u>100,000</u>	<u>20,000</u>
Expenses				
8670	Professional Fees	120,000	0	120,000
		<u>120,000</u>	<u>0</u>	<u>120,000</u>
Other Expenses				
	Total Expenses	<u>120,000</u>	<u>0</u>	<u>120,000</u>
	Surplus/(Deficit)	<u>0</u>	<u>100,000</u>	

Toquaht Nation
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9125-Capacity Building

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4110	Province of BC	40,000	40,000	0
Total Revenue		40,000	40,000	0
Expenses				
8670	Professional Fees	40,000	0	40,000
Total Expenses		40,000	0	40,000
Other Expenses				
Total Expenses		40,000	0	40,000
Surplus/(Deficit)		0	40,000	

Toquaht Nation
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1605-FNHA Health Action Grant

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4720	FNHA	8,000	8,000	0
Total Revenue		8,000	8,000	0
Expenses				
8312	Materials and Supplies	4,000	3,720	280
8978	Sub Contract	4,000	2,971	1,029
		8,000	6,691	1,309
Other Expenses				
Total Expenses		8,000	6,691	1,309
Surplus/(Deficit)		0	1,309	

Toquaht Nation
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3225-ICMS Water Reservoir Design

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	131,673	131,673	0
	Total Revenue	131,673	131,673	0
Expenses				
7120	Administration	3,072	0	3,072
7359	Consulting Contract	3,746	1,983	1,764
7558	Engineering & Sub Consultants	124,855	103,548	21,307
8978	Sub Contract - Construction	0	8,148	(8,148)
		131,673	113,679	17,994
Other Expenses				
	Total Expenses	131,673	113,679	17,994
	Surplus/(Deficit)	0	17,994	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
YTD Variance Report
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4026-Toquaht Gathering Place

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
4110	Province of BC	1,664,000	0	1,664,000
	Total Revenue	1,664,000	0	1,664,000
Expenses				
7359	Consulting Contract	45,000	17,363	27,637
7558	Engineering	124,000	109,826	14,174
7570	Equipment Rental	25,000	4,898	20,102
7955	Insurance & Licences	15,000	7,100	7,900
8312	Materials and Supplies	170,000	85,245	84,755
8670	Professional Fees	30,000	4,901	25,099
8978	Sub Contract	1,255,000	595,235	659,765
		1,664,000	824,568	839,432
Other Expenses				
	Total Expenses	1,664,000	824,568	839,432
	Surplus/(Deficit)	0	(824,568)	

Toquaht Nation
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8542-Rural Dividend - SB Service Design

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	125,000	0	125,000
	Total Revenue	125,000	0	125,000
Expenses				
7360	Consulting (Secret Beach)	85,000	0	85,000
7558	Engineering	0	50,000	(50,000)
8670	Professional Fees (Asset Mngmt)	40,000	0	40,000
		125,000	50,000	75,000
Other Expenses				
	Total Expenses	125,000	50,000	75,000
	Surplus/(Deficit)	0	(50,000)	

Toquaht Nation
Schedule of Individual Program Revenue, Expenditure
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8575-Relaw Project

		2020/2021 Budget Full Year	2020/2021 Quarter 4 31-Mar	Variance
Revenue				
9704	Transfer in from General Surplus	11,058	0	11,058
Total Revenue		11,058	0	11,058
Expenses				
9070	Training	11,058	0	11,058
		11,058	0	11,058
Other Expenses				
Total Expenses		11,058	0	11,058

April 30, 2021

Department of Capital Projects & Economic Development Report to Council

Third Quarter, 2020/2021

Submitted by Rick Shafer

Overview of Achievements & Outcomes for Q4 (Jan, Feb, Mar) 2020/2021

1.0 EC/Dev Achievements & Outcomes – Q4 2020/2021

Lucky Creek Hydro

2020/2021 Goals & Objectives

- Continue discussions with BC around compensation for lost opportunity due to policy changes by BC that has curtailed private power projects

Q4 Achievements & Outcomes

BC has formally responded to Toquaht's request for compensation for the significant financial losses incurred by Toquaht due to the halting of the BC Hydro Standing Offer Program (SOP). On March 10, 2021, Toquaht received a letter from Les MacLaren, Assistant Deputy Minister, Electricity and Alternative Energy Division, Ministry of Energy, Mines and Low Carbon Innovation. The letter lays out a proposal which is, in my opinion, wholly inadequate. In summary, BC proposes the following:

1. *Toquaht accept a partial reimbursement of "Toquaht Nation's own source funds expended in developing SOP project applications, up to a maximum of \$1.5 million."*
2. *Toquaht accept that "Grants and contributions from provincial or federal government, or other third-party sources" are ineligible for reimbursement.*
3. *Toquaht agrees to the "releases of any claims against the Province or BC Hydro with respect to the SOP, and related indemnities."*

This offer from BC does not include any consideration for the loss of opportunity or future revenue. Grants and other contributions which were put towards the Lucky Creek project may have been directed towards other important Toquaht economic initiatives. It is unreasonable for BC to expect Toquaht to waive any claim to those funds.

BC failed to address the majority of Toquaht's concerns/requests including the possibility for BC Hydro to enter into a bilateral Energy Purchase Agreement, at the behest of the Province, as they have with other Nations.

I have drafted a brief letter in response to BC which simply states that the offer is not acceptable to Toquaht. When the Toquaht Executive meets in Q1 of 2021/22, I will submit this draft response letter for their review and approval.

Kerr Wood Leidal Coastal Adaptation Plan

2020/2021 Goals & Objectives

- Confirm adaptation strategies to protect important ecological, infrastructure and forestry resources as identified by the local community

- Build community capacity to adapt to climate change

Q4 Achievements & Outcomes

No update at this time. As mentioned in the Q3 report, the final draft of the Coastal Adaptation Plan is complete and the next step is to meet in-person with Toquaht to present the draft plan for feedback. This meeting continues to be delayed due to Covid-19. If an in-person meeting is not possible by the end of the 2021/22 fiscal year, then we will attempt a video conference call but that is not preferred.

Secret Beach Marina

2020/2021 Goals & Objectives

- Construct an additional breakwater system for protection from waves generated by passing boats and storms from the south east
- Extend marina floats to accommodate larger boats (two new 40-foot main float sections, and four new 32-foot by 6-foot fingers)
- Add new float to boat ramp to provide additional space for temporary tie up at low tide

Q4 Achievements & Outcomes

No update at this time. All work for the current fiscal year was completed prior to Q4 and was previously discussed in the Q3 report. Jeff King (Engineer) and I continue to monitor the effectiveness of the new breakwater installation.

Secret Beach Development

2020/2021 Goals & Objectives

- Urban Systems to complete the Detailed Design for sewer, water, and hydro for all “side roads.” The schedule is to have all Secret Beach offsite and onsite sewer, water, roads, and hydro services be completely designed and “shovel ready” projects by the end of the 20/21 fiscal year
- Construct hiking trails to connect Secret Beach to various surrounding areas such as Secret Beach to Macoah
- Blast and excavate bed rock remaining in roadways.
- Follow up on funding application submitted to the Community Opportunity Readiness Program (CORP) to assist with the cost of the offsite services. Funding request for \$2,220,000 towards total projected cost of \$3,346,000 for offsite services. A response to this funding application is not expected prior to Q3 of fiscal 20/21

Q4 Achievements & Outcomes

The Foreshore tree thinning continued throughout Q4 and the work is now completed from the end of Road F (Johnsen Rd), past Secret Beach, along the potential Government Building site, and down to the kayak launch area. The tree thinning has opened up beautiful sightlines along Toquaht’s shores. Chief Anne, Angela and I walked the area to experience the views from the potential government building site and we all agreed that the viewscape from that perspective would be stunning.

The funding application, originally submitted to the Community Opportunity Readiness Program (CORP) to assist with the cost of the offsite services, was revised and resubmitted. The new submission

incorporated comments we received from INAC. I anticipate a response from INAC in the first quarter of fiscal 2021/22.

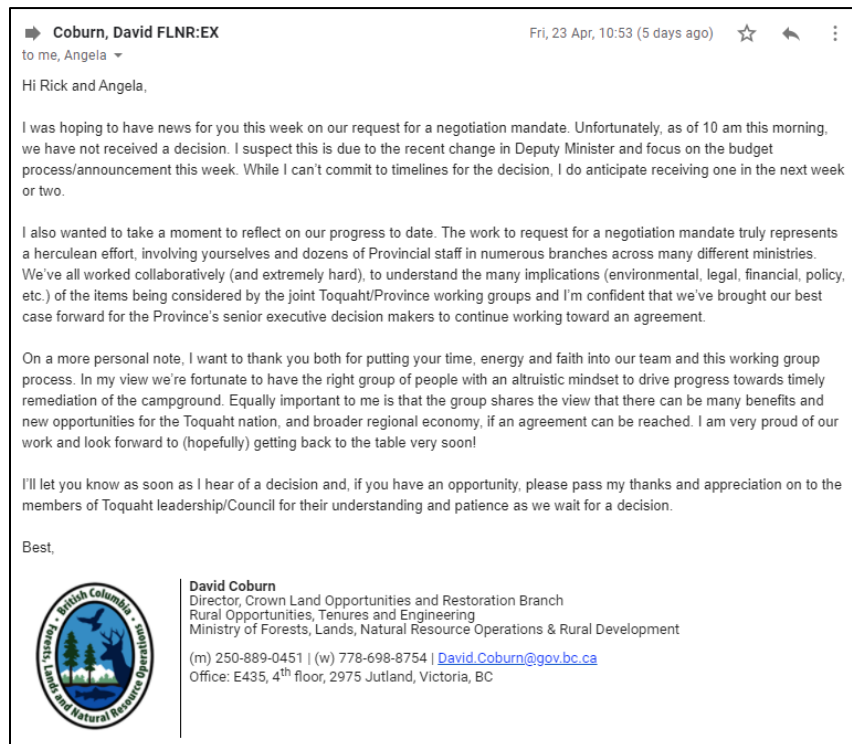
"Old" Toquaht Bay Campsite Remediation

2020/2021 Goals & Objectives

- Continue discussions with BC regarding remediation options including the “Industrial Option”
- Continue to pursue considerations in relation to the “Industrial Option.” A Working Group of Toquaht and BC representatives was established to discuss these considerations which Toquaht has requested if the “Industrial Option” is agreed to. These include:
 1. The purchase of the Toquaht Bay log sort and conversion of that land to TSL
 2. The purchase of both the Stopper Islands and conversion of the islands to TSL
 3. Conversion of the volume-based forest licence purchased from Coulson to an area-based Community Forest licence covering the Toquaht, Lucky, and Cataract valleys
- Continue discussions with BC regarding the potential for Toquaht to purchase the Crown Land where the Toquaht Dryland Sort operates. If BC agrees to this land purchase, Toquaht may consider a new design to expand production at the Dryland Sort and complete a grading plan for the adjoining TSL

Q4 Achievements & Outcomes

Discussions with BC regarding the proposed “Industrial Option” are ongoing. On April 23, 2021, Angela and I received an email from Mr. David Coburn, Director, Crown Land Opportunities and Restoration Branch, FLNR, regarding the negotiation process to date. Email copied below:



Ma Mook Natural Resources Ltd

Q4 Achievements & Outcomes

Since Mr. Mike Cass was appointed as CEO, Ma-Mook has seen some improvements in communication and decision making processes. Although there are still many challenges and inefficiencies, I am hopeful that the organization is moving in a more positive direction.

During Q4, Alberni Design (Port Alberni Online Inc.) was contracted to complete several vital updates to the Ma-Mook website and to get the site “live”. This work is now substantially completed and you may visit the site here: <http://mamookresources.ca/>. This website will be a great resource for both internal and external stakeholders.

2.0 Capital Projects Achievements & Outcomes – Q4 2020/2021

Macoah Community Sewer System

2020/2021 Goals & Objectives

- David Johnsen to implement a regular sampling program through the 2020 summer to gather data which may then be compared to the previous summer so we may confirm the improvements realized from the SCADA algae control system (“hockey pucks”)
- Meet with the Ministry of the Environment (MOE) to negotiate a long-term testing and monitoring program beyond the first two years
- Determine whether a work around is possible for the issues with Xplornet which should enable remote monitoring functionality of the SCADA data collection system. The issue is with the satellite that Xplornet uses

Q4 Achievements & Outcomes

On March 23, 2021, Toquaht received a final response from the Ministry of the Environment (MOE) regarding the requirements for registration in “Section 10(2) of the Municipal Wastewater Regulation.” The MOE has approved Toquaht’s request to amend the sampling program for the waste water plant. As described in the previous report, the mandated sampling program for the first two years of operation is very intense and expensive. The plan has always been to monitor test results through the first two years of operation, both at the plant and at the end of the marine outfall, then analyze the results and custom design a sampling/testing program that better reflects the flows and enhanced treatment that the Toquaht plant provides.

This work has been completed and the BC Minister of the Environment (MOE) has agreed with the recommendations of Toquaht’s consultant, GreatPacific Engineering and Environment. I have attached the letter from MOE for your review. It is very technical but I would be happy to discuss the details at your convenience.

In short, Toquaht’s application to amend the outfall monitoring program was fully approved.

Macoah Community Building

łukwaa?athiiic hišimiyiŷak – Toquaht Gathering Place

2020/2021 Goals & Objectives

- Continue to pursue funding from BC under the “Investing in Canada Infrastructure Program” for funds to construct community building
- Construct a new community building at Macoah which will be approximately 7,400 square feet including a 50-foot x 70-foot gather hall, a community kitchen, and 4 office spaces

Q4 Achievements & Outcomes

Work continued on the Community Building at Macoah throughout Q4. Windows were installed and the building is now at “lockup.” The interior mechanical, electrical, and plumbing rough-in was completed; the mechanical rough-in requires minor changes which will be completed in Q1 of fiscal 2021/22.

For the interior, the next steps will be insulation, vapour barrier, and drywall. Work on the interior was delayed several months due to the high moisture content in the interior framing lumber. Fans and heaters were set up to dry out the building, and the moisture content has now reduced to a level that will allow the insulation, vapour barrier, and drywall to proceed. This work should progress early in Q1.

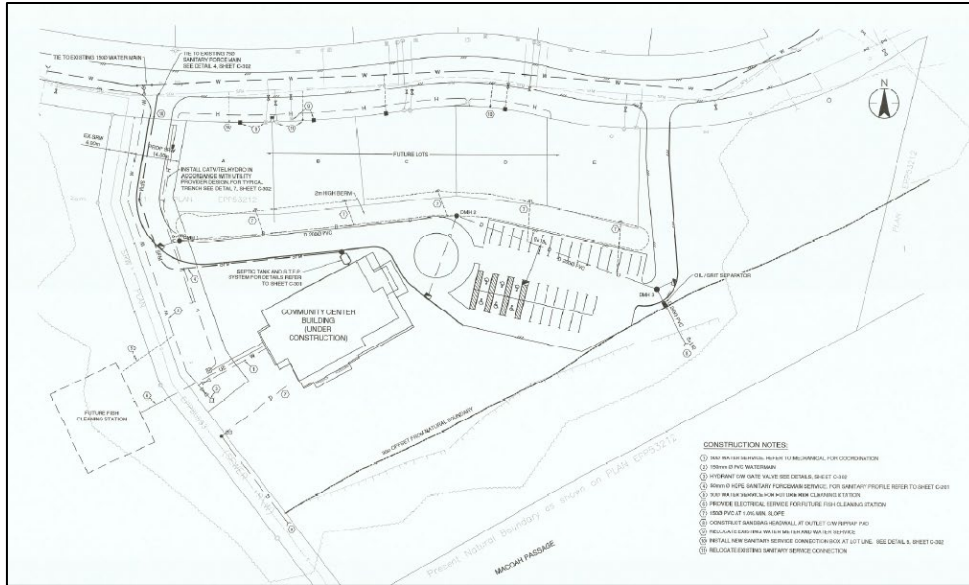
Rainscreen was completed (required on the exterior prior to siding installation). The siding will be cedar board and batten; Noah cut all siding pieces on the Toquaht Wood Mizer saw. The siding boards were sent to Port Alberni for kiln drying. Early in Q1, the siding should be dried and returned to Macoah for pre-staining and installation. This work is expected to be completed before the end of Q1.



Community Building exterior progress, Spring 2021

The Civil Design, including the access road, parking, sewer, water, hydro connection, and streetlight was also completed.

Stantec completed a Tender Package for Site Servicing which will be distributed to qualified contractors early in Q1. This work is expected to be substantially completed in the first half of Q2. See drawing below of proposed works.



Drawing of proposed Site Servicing, Stantec Consulting Inc.

Despite heavy rainfall and the additional work site requirements due to Covid-19 restrictions, work has progressed well, and I expect that the Community Building will be ready to enjoy by the end of Q2.

Macoah Water System Improvements

2020/2021 Goals & Objectives

- Stantec to complete the Detailed Design of the new reservoir. It is anticipated that the Detailed design will be completed by the end of the 20/21 fiscal year with a construction funding request submitted to INAC for the 21/22 fiscal year

Q4 Achievements & Outcomes

The Detailed Design for the new water reservoir is now complete. The funding application is in draft form and the Project Approval Request (PAR) will be submitted to INAC before the end of Q1 of Fiscal 2021/22 with the hope of receiving construction funding during the 2021/22 fiscal year.

Financial Accounting

All projects within the Capital Projects and Economic Development Departments are on, or under, budget. There were no unexpected expenditures during Q4 of the 2020/2021 fiscal year.



Objectives

The Department of Community Services provides:

- 1) Financial assistance for school supplies, good grades and recreational activities for youth from K-12 and supports the Tlu-pitch Games in Port Alberni.
- 2) Post-secondary tuition and living allowance, skills development and training in trades, also support short-term certificate programs and Citizens who wish to enrol in part-time studies.
- 3) Services and support to improve the overall health and well-being of Toquaht Citizens and families – patient travel, flu-shots, immunizations, home-care support and Teechuktl services.
- 4) Our language by preserving, learning and teaching language through practice.
- 5) Monthly cultural programs
- 6) Social assistance to Citizens and non-Citizens living on Toquaht lands
- 7) Emergency preparedness services with training of our Macoah Emergency Team

Overview of Achievements & Outcomes

The Department of Community Services has achieved our goals in accommodating our Citizens by providing:

Child Welfare & Education

Covid-19 Tech Support – During the 2020-21 fiscal year, 43 students applied for the one-time only available covid-19 technical support funds. Majority of applications consisted of Chromebook (A Chromebook is a budget-friendly alternative to a Windows laptop or MacBook. Chromebooks run on the Google operating system Chrome OS), headphones (with an attached microphone), portable printers (with extra ink cartridges), and flash drives.

Q4:

Good Grades Incentive – From January to March, five reports (report cards, email updates from teachers etc.) from student's guardian/parent were submitted to the K-12 coordinator. All reports were reviewed and were approved.

School supplies – there have been no applications for Q4, and overall a majority of K-12 students apply for the school supply fund before September school year starts.

Youth rec funds – one student applied for the youth fund.

Increasing the K-12 policy for youth recreation funds from \$300 to \$500 has increased the number of applications

Note: There is a major decline of guardians/students with report card submissions but no indication of why. Since covid, all K-12 applications have decreased. Dept have expanded advertisement notices through people assemblies, social media but these methods have not been successful.

Post-Secondary and Skills Training

Currently, we sponsor four post -secondary students: three 1st year students and one 2nd year student.

One student's program was delayed due to covid, this student was originally to start Oct 2020 to March 2021, but due to covid, was delayed and new start date beginning March 2020-Feb 2022 increasing the total number of sponsored student's up from 3 to 4 students.

Currently, the Education department is waiting on three student transcripts for their end of the year, and the new student program is continuing throughout the summer.

Action Required: The post-secondary application could use revision: dates of submission, a section to include the student banking information, and the application title page revised for clarity. A consultant has been engaged to support CS policy needs and it is anticipated the Post Secondary policy forms will be reviewed in 201-22.

Health

The beginning of January 2021, one event took place: January 19 was the first dose of the covid-19 vaccine Moderna for the community for Macoah. 30 community members were vaccinated. Other community members received their first dose in neighbouring communities.

The lack of NTC nurse visits to Macoah occurred when the Tofino budget truck rental company removed their services from the central region. We accommodated by offering escort services temporary from Oct-Dec, but given covid-19 safety protocols, this arrangement was no longer feasible. A NTC nurse has been a difficult position to fill, and we have had a few different nurses visiting the community while we are looking for a permanent solution.

From January to March:

- 7 community visits
- 24 clients served
- 1 event (vaccine administration) and
- No learning session (due to covid)

Homecare support including footcare, health teaching and monitoring of therapeutic intervention equally totalled 19.25 hours.

Homecare for three residents began in February to help and assist those who have had difficulty with medical challenges.

Bi-monthly continuation of the 'Wellness in Recovery' sessions were made available in person making it a total of 4 participants. We usually have 2 workers from NTC help support and facilitate

it and so far, it seems like it has made a difference as it offers a safe, nonjudgmental space for people to express their thoughts and feelings. Usually, we have between 3-6 community members join each session. We have discussed healthy coping as well as various cultural ways to maintain overall wellness. We also have done some activities (using the Nuu-Chah-Nulth wellness wheel) to incorporate wellness into different aspects of life. Since Jan, a total of 4 community visits, 8 clients served and 2 zoom sessions. In addition, we have contracted a person to do catering for the Wellness in Recovery

FNHA offered a Winter Wellness Grant for \$1000 to which the health dept applied for 10 Nordic walking sticks, a carrying tote and water bottles. Started a walking group for Macoah resident twice a week.

Foot and nail care has continued for one citizen who resides in Port Alberni.

Recommendation: We have had some initial discussion about having a nurse visit every week instead of every other week. This would be great for the community and may make it easier for NTC to recruit a permanent nurse in this position.

Citizen Services

Since January, applications for hardship have increased considerably. Seven applications were reviewed and approved. Most hardship applications are due to loss of work, a death in the family, travel to visit spouse in hospital, and ordering new bed due to their disability.

There have been three Elder Grant submissions: one to support mental health and the other to support baking pans for baking bread to distribute to citizens.

Since January, contractor Kathy Waddell is helping with community services assessment and policy development and work planning. She has been a wonderful mentor. The work is ongoing.

Community Services

Dorthea Mickey has an open contract (homemaking) for eligible residents. Currently, she is serving three homes with the potential for additional homes. We are working with NTC nurse with providing home and risk assessments for elders.

As of January, Lily Morgan is contracted to clean the community kitchen and will continue to clean weekly.

Culture Services

Since January, no culture activities have taken place.

Emergency Preparedness

Holistic Emergency Preparedness and Response have been engaged to support Toquath Emergency Planning. In Q4, the Directors of Operations, Lands, and Community Services met with the HEPR team to workplan for the 2021-22 fiscal year.



Lands & Public Works Outcomes

The mandate of the Department of Lands, Public Works and Natural Resources is to manage, administer and plan for Toquaht Nation Lands. The 2020-21 Budget supported the following objectives:

Lands Administration

- Maintain records and agreements relating to Toquaht lands.
- Support sustainable development including the development of housing, community infrastructure and economic opportunities,
- Increase signage on Toquaht lands.
- Develop systems to maintain records of enforcement issues and follow up with regional stakeholders (BC, DFO, etc) or Executive to resolve enforcement questions or complaints.

Public Works

- Operate and maintain the water and waste water treatment facilities, manage solid waste and recycling, and maintain roads, culverts, housing stock, and other infrastructure.
- Continue landscaping at Macoah to beautify the community.
- Develop and implement record keeping systems and maintenance schedules to improve the safety and efficiency of operations.

Domestic Harvest and Resources

- Manage and monitor fisheries, wildlife and migratory bird activities. Manage and enhance harvesting activities to support the exercise of Toquaht culture.
- Harvest as much allocated fish species as possible including using citizens if possible to harvest seafoods such as prawns and herring roe.
- Distribute fish to citizens throughout Vancouver Island in accordance with our fish distribution policy.
- Develop phased approach to a Guardian program to enforce Toquaht laws on our lands.
- Develop and implement elk translocation program within Toquaht territories, working with Ucluelet First Nation and Wildlife Branch to coordinate relocation of elk this fiscal.
- Develop stream restoration inventory with Central West Coast Forest Society within Toquaht territories.

Asset Management

- Develop and implement an Asset Management Plan, including new finance and budgeting recommendations.

Housing

- Toquaht Nation is committed to providing safe and affordable housing to citizens. The nation currently owns 10 rental units - 2 single family homes and 4 duplexes. Rents are kept low as the Nation does not hold mortgages on any property. Rental income is directed toward the asset management of the homes, including regular maintenance and repairs.

Internet

- Macoah homes have fibre optic internet, subsidized by the Nation. To ensure all community members have access, basic services are offered for free.
- Larger and faster internet packages are available for a fee.

Overview of Achievements & Outcomes

#	Goal	Outcome
1	Keep Lands registry up to date	<ul style="list-style-type: none"> ○ Ongoing
2	Staff	<ul style="list-style-type: none"> • Looking into training needs, MS Office, GIS, • Public Works crews attended virtual training sessions to keep certifications up to date. • Work on determining staffing needs ongoing, org chart wish list maintained. • Manager of Lands and Resources hired, started Jan 18th. • Dennis Hetu, the LPWR Administrator has been on medical leave the entire duration of Q4.
3	Dispositions, Lease management, applications and business licensing	<ul style="list-style-type: none"> • TFLP dry land sort waste dumping site locations determined and work on proper applications initiated.
4	Plan for community facilities	<ul style="list-style-type: none"> • Fire hall, and Public Works maintenance yard need determined in Strategic Planning sessions.
5	Operate safely with good record keeping.	<ul style="list-style-type: none"> • Lands and Public Works have continued bi-weekly safety meetings, and record keeping is up to date. • Additional record keeping of water usage implemented. • Lands team are attempting bi-weekly video chats. • Covid-19 procedures in place, social distancing of staff, wearing masks, sanitizing surfaces.
6	Maintenance schedule	<ul style="list-style-type: none"> • The LPWR team are using the Standard Operating Procedures guidelines to develop maintenance schedules for Public Works infrastructure. • Urban Systems is developing a maintenance operations schedule anticipated to be complete in Q1 of 2021-22 •

7	Regular O&M on water facility	<ul style="list-style-type: none"> • Water facility operating properly, • Inventory of maintenance items by Don Mckinnon for quick ordering when needed. • Hach technician came to calibrate equipment, and show Pub Works staff how to use O2 meter to WWTF. • Circuit Riders contacted to plan cleaning of water lines and fire hydrants in Q1.
8	Regular O&M on waste water facility	<ul style="list-style-type: none"> • Minor ongoing issues such as algae, UV system, sand filters, being monitored and recorded. • High levels of Algae can reduce effectiveness of ponds, and clog the sand filter system. • Algae levels being monitored. • Lift station maintenance ongoing. • O2 levels of effluent ponds taken weekly and recorded.
9	Village Maintenance	<ul style="list-style-type: none"> • Road grading has been done. • Brushing and road grading contracts extended.
10	Restoration projects	<ul style="list-style-type: none"> • Marina Rayner on contract to work with Central West Coast Forest Society to develop a comprehensive plan of all Toquaht Streams and Rivers • Coastal Restoration Fund work on Toquaht River Estuary. CWFS will be involved in this project. • Field trip to estuary occurred and detailed analysis completed.
11	Signage on Toquaht lands	<ul style="list-style-type: none"> • Replaced some damaged and missing signs from Toquaht Lands. • Covid-19 precaution signage on all Toquaht Lands. • Patrols of Toquaht Lands being conducted and orders left on vehicles or handed to people. • Ongoing.
12	Fishing Licences	<ul style="list-style-type: none"> • Research licences Toquaht Nation has for Me Too negotiations.
13	Expand fish species harvest	<ul style="list-style-type: none"> • Additional species of salmon will be harvested for distribution to citizens.
14	Food fish distribution	<ul style="list-style-type: none"> • Additional Chinook harvested and frozen for future distribution.

		<ul style="list-style-type: none"> • Work on purchasing herring roe with other Maanulth Nations began. • Contract for halibut sent to fisherman for April.
15	Citizen contracts	<ul style="list-style-type: none"> • Herring monitoring contract fulfilled by Toquaht Citizen, DFO funds this annually. • Same citizen hired to place branches to attempt to collect herring roe, this was not successful this year due to poor herring return and weather conditions.
16	Manage and monitor resources in the territories	<ul style="list-style-type: none"> • Me-Too Clause discussions are happening at internal Maanulth Committee and at MFC. • Internal Me-Too committee meetings occurred with David Noah, Brent Lehman and David Levy. • Continued research on Guardian Programs, determining Toquaht's need. • Marina Rayner on contract to develop and implement Guardian Program for Toquaht Nation.
17	Committees	<ul style="list-style-type: none"> • All Committee meetings attended VIA Zoom or alternative due to Covid-19. • Maanulth Committees attended: • MWC, MFC, ROA TAG, JFC, JFTC, JFTC Sub Committees. • Joint Fisheries Committee Revitalization Small Working group meetings attended to help revive the effectiveness of the JFC table with Maa-Nulth and DFO. •
18	Infrastructure maintenance	<ul style="list-style-type: none"> • Small trees removed along road in Macoah • List of assets being created with maintenance dates. • Side x Side sent to shop for maintenance. • Man holes and valves on Macoah road marked and painted orange for visibility so grader or other machines can see. • Sea can container ordered (paid by ACRD) to store recyclables away from bears or racoons. • Bear proof garbage containers ordered for each house hold in Macoah, (paid by ACRD).
19	Housing operations	<ul style="list-style-type: none"> • Keeping rental housing list up to date.

	<ul style="list-style-type: none">• Regular maintenance of rental units done such as, cleaning dryer vents, checking and cleaning HRV, smoke alarm batteries.• Duplex 217b vacant, contracted painter to do walls and trim.• Contractor inspected HRV units, and potential mould in one duplex unit.• List of maintenance needs on units created and updated.
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Financial Accounting

The Lands, Public Works and Resources Department is currently on schedule with its budget and projects.

Respectfully submitted,

David Johnsen
Director of Lands, Public Works, and Resources